

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, October 14, 2008
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a) Minutes of the September 24, 2008 Regular Council Meeting	5
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) RCMP – 1:00 p.m. b) Al Dumouchel – 1:15 p.m. DMI General Development Plan c) ATB Financial d) Kathryn Hayden	
GENERAL REPORTS:	6.	a) Parks & Recreation Committee Meeting Minutes – August 26, 2008	15
		b) Municipal Planning Commission Meeting Minutes – September 8, 2008	21
PUBLIC HEARINGS:	7.	a) None	

TENDERS:	8.	a)	Fort Vermilion Storm Drainage 47 th Street	27
		b)	4 Mile Road	29
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	✓ a)	Council Committee Reports	
		✓ b)	CAO and Director Reports	31
CORPORATE SERVICES:	10.	✓ a)	La Crete Recreation Board – Request for Assistance	53
		✓ b)	Tax Write Off – Zama Vacant Non-Residential Lots	55
		✓ c)	Golf Courses and Property Tax Exemptions	57
		✓ d)	Draft 2009 – 2011 Business Plan	61
		✓ e)	Municipal Sustainability Initiative (MSI) Information Session	81
		✓ f)	Organizational Meeting Agenda	87
		✓ g)	Remembrance Day/AAMDC	91
		✓ h)	Historic Street Signs (Fort Vermilion)	93
		✓ i)	Mighty Peace Tourist Association Municipal Membership Increase	103
		✓ j)	Tompkins Ferry Traffic Survey	109
		✓ k)	Zama Housing	
		✓ l)	AHSB Dinner	
			m)	
OPERATIONAL SERVICES:	11.	✓ a)	ADM040 Recreational Area Policy	111
		✓ b)	PW019 Road Construction Policy	121
		✓ c)	Blue Hills Drainage Survey	139
		✓ d)	Rural Water Study	145

e)	BF 75877 Boyer River Bridge	147
f)	BF 9041 Gull Creek (Fort Vermilion)	155
g)	BF 86211 Adair Creek (Zama)	163
h)	BF 78318 & BF 75877 Engineering Assessments	173
i)		
j)		

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12.	a)	Bylaw 682/08 Land Use Bylaw Amendment to Rezone Plan 9926294, Lot 1 (NE 7-109-19-W5M) from Agricultural District "A1" to Rural Industrial District (RI1)	179
	b)	Bylaw 683/08 Land Use Bylaw Amendment to Add High Density Country Residential District 1 (HDCR1)	185
	c)	Alberta First Responders Radio Communication System	191
	d)	Aerial Photography – Sharing with Outside Agencies	193
	e)	Fire Services Bylaw/Fire Services Policy Review	195
	f)		
	g)		

**INFORMATION /
CORRESPONDENCE:**

13.	a)	Information/Correspondence Items	197
-----	----	----------------------------------	-----

**IN CAMERA
SESSION:**

14.	a)	Personnel	
	b)	Special Projects	
	c)	Legal	
	d)	Ambulance	
	e)	Inter-municipal Relations	

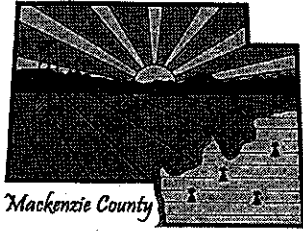
- ✓ AUPE Negotiations
- ✓ Gravel Pit Negotiations
- ✓ Library
- ✓ Bidding

**NEXT MEETING
DATE:**

- 15. a) Organizational Meeting
Wednesday, October 29, 2008
1:00 p.m.
Council Chambers, Fort Vermilion, AB
- b) Regular Council Meeting
Wednesday, October 29, 2008
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

- 16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the September 24, 2008 Regular Council Meeting

BACKGROUND / PROPOSAL:

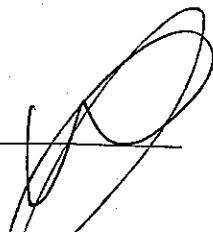
Minutes of the September 24, 2008 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the September 24, 2008 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Wednesday, September 24, 2008

4:00 p.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT: Walter Sarapuk Deputy Reeve
Peter Braun Councillor
Dicky Driedger Councillor
John W. Driedger Councillor
Ed Froese Councillor
Lisa Wardley Councillor

ABSENT: Greg Newman Reeve
Bill Neufeld Councillor
Ray Toews Councillor
Stuart Watson Councillor

ADMINISTRATION: Joulia Whittleton Director of Corporate Services
John Klassen Director of Operations (South)
Mark Schonken Project Comptroller
Carol Gabriel Executive Assistant

ALSO PRESENT: Lacey Reid, The Echo

Minutes of the Regular Council meeting for Mackenzie County held on September 24, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Sarapuk called the meeting to order at 4:05 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-09-655 MOVED by Councillor J. Driedger

That the agenda be adopted as amended with the addition of:
12. a) Zama Fire Truck (Tanker)

CARRIED

ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the September 9, 2008 Regular Council

Meeting

MOTION 08-09-656

MOVED by Councillor Wardley

That the minutes of the September 9, 2008 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) **Municipal Planning Commission Meeting Minutes – August 28, 2008**

MOTION 08-09-657

MOVED by Councillor Froese

That the Municipal Planning Commission meeting minutes of August 28, 2008 be received for information.

CARRIED

6. b) **Mackenzie Housing Management Board Meeting Minutes – January 4, 2008 to July 28, 2008**

MOTION 08-09-658

MOVED by Councillor Braun

That the Mackenzie Housing Management Board meeting minutes from January 4, 2008 to July 28, 2008 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

TENDERS:

8. a) **98th Avenue Road Upgrades – 100 Street to 108 Street (La Crete)**

MOTION 08-09-659

MOVED by Councillor Braun

That the tender for the 98th avenue road upgrades in La Crete be awarded to the lowest qualified bidder.

CARRIED

MOTION 08-09-660

MOVED by Councillor J. Driedger

Requires 2/3

That the budget be amended to include an additional \$3,200,000 to be funded 50/50 from the Alberta Municipal Infrastructure Program (AMIP) funding and the roads reserve and that the roads reserve portion be replenished in the 2009 budget for the 98th avenue road upgrades in La Crete.

CARRIED

8. b) AJA Friesen Road

MOTION 08-09-661

MOVED by Councillor J. Driedger

That the AJA Friesen road project be awarded to the lowest qualified bidder with the culverts and gravel to be provided by the County.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Policy ADM047 – Local Authorities Pension Plan

MOTION 08-09-662

MOVED by Councillor Wardley

That the Local Authorities Pension Plan Policy ADM047 be approved as presented.

CARRIED

10. b) Policy FIN002 – Budget Development

MOTION 08-09-663

MOVED by Councillor Wardley

That Policy FIN002 – Budget Development be accepted for information.

CARRIED

**10. c) Land and Roads Inventory Data for the Tangible
Capital Asset Project (TCA)**

MOTION 08-09-664
Requires 2/3

MOVED by Councillor Froese

That the 2008 Capital Budget be amended by including \$21,700 from the General Operating Reserve for the GIS RoadNet/Utilities project.

CARRIED

10. d) Seniors' Lodge Feasibility & Analysis Study

MOTION 08-09-665
Requires 2/3

MOVED by Councillor Braun

That the 2008 Budget be amended by including the inter-municipal Senior's Lodge Feasibility Study and Analysis Study in the amount of \$50,000 with funding coming from the General Operating Reserve.

CARRIED

10. e) AAMD&C Fall Convention

MOTION 08-09-666

MOVED by Councillor J. Driedger

That all Councillors, the Chief Administrative Officer, and two Directors be authorized to attend the 2008 AAMD&C Fall Convention on November 11 – 14, 2008 in Edmonton.

CARRIED

10. f) Town of High Level Guest Speaker

MOTION 08-09-667

MOVED by Councillor Wardley

That Council and two Directors be authorized to attend the Town of High Level guest speaker session on October 30, 2008.

CARRIED

10. g) Hay Zama Wood Bison Advisory Committee

MOTION 08-09-668

MOVED by Councillor Braun

That Councillor Wardley be appointed to the Hay Zama Wood Bison Advisory Committee.

CARRIED

10. h) Remembrance Day

MOTION 08-09-669

MOVED by Councillor Braun

That the Remembrance Day item be tabled to next meeting.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Mackenzie Housing (Fort Vermilion)

MOTION 08-09-670

MOVED by Councillor Froese

That the Mackenzie Housing item be tabled to the next meeting.

CARRIED

11. b) Wadlin Lake Caretaking Contract

MOTION 08-09-671

MOVED by Councillor D. Driedger

That the Wadlin Lake Caretaking Contract be accepted as presented.

CARRIED

MOTION 08-09-672

MOVED by Councillor Froese

That administration proceed with tendering the Wadlin Lake Caretaking contract.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Zama Fire Truck (Tanker) (ADDITION)

MOTION 08-09-673
Requires Unanimous

MOVED by Councillor Wardley

That administration apply for the Municipal Sponsorship Program grant funding for the purpose of purchasing a replacement fire tanker in Zama.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-09-674

MOVED by Councillor Braun

That one Council member on the Mackenzie Library Board be authorized to attend the Public Library Consultation Sessions.

CARRIED

MOTION 08-09-675

MOVED by Councillor Froese

That the information/correspondence items be accepted for information purposes.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 5:02 p.m. and reconvened the meeting at 5:10 p.m.

DELEGATIONS:

5. a) Accurate Assessment Group Ltd.

Presentation by Bob Dandelin, Regional Assessment Coordinator and Ray Fortin, Industrial Assessment Coordinator with Accurate Assessment Group Ltd.

5. b) Alliance Assessment Consultants Ltd.

Presentation by Randy Affolder, Alliance Assessment Consultants Ltd.

Deputy Reeve Sarapuk recessed the meeting at 6:06 p.m. and reconvened the meeting at 6:39 p.m.

5. c) Al Stan

No delegation present at the meeting.

5. c) Aeromedical

No delegation present at the meeting.

IN CAMERA SESSION:

MOTION 08-09-676

MOVED by Councillor Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:40 p.m.

14. a) Personnel

- 14. b) Special Projects
- 14. c) Ambulance
- 14. d) Legal
- 14. e) Inter-municipal Relations
- 14. f) Doctors Clinics
- 14. g) Assessment Services Contracts

CARRIED

MOTION 08-09-677

MOVED by Councillor J. Driedger

That Council move out of camera at 7:11 p.m.

CARRIED

14. d) Legal

MOTION 08-09-678

MOVED by Councillor D. Driedger

That the legal update be received for information.

CARRIED

14. e) Inter-municipal Relations

MOTION 08-09-679

MOVED by Councillor Braun

That the inter-municipal relations update be received for information.

CARRIED

14. f) Doctors Clinic

MOTION 08-09-680

MOVED by Councillor J. Driedger

That the doctors clinic update be received for information.

CARRIED

14. g) Assessment Services Contracts

MOTION 08-09-681

MOVED by Councillor Froese

That a one-year contract be awarded to Alliance Assessment Consultants Ltd. with a possibility of an extension for up to three-years subject to further negotiations by administration.

CARRIED

NEXT MEETING DATE: 15. a) Regular Council Meeting

Regular Council Meeting
Tuesday, October 14, 2008
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 16. a) Adjournment

MOTION 08-09-682 MOVED by Councillor Braun

That the Regular Council meeting be adjourned at 7:14 p.m.

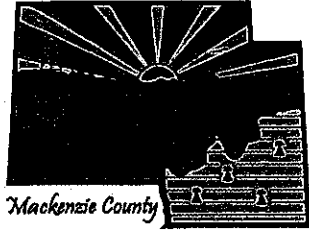
CARRIED

These minutes will be presented to Council for approval on Tuesday, October 14, 2008.

Walter Sarapuk, Deputy Reeve

Carol Gabriel, Executive Assistant

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	John Klassen, Director of Operations – South
Title:	Parks and Recreation Committee Meeting Minutes August 26, 2008

BACKGROUND / PROPOSAL:

The adopted minutes of the August 26, 2008 Parks and Recreation Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of August 26, 2008 be received for information.

Author: C. Friesen

Review Date: _____

CAO 

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

**August 26, 2008
5:00 pm**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Lisa Wardley	Chair, Councilor
	Peter Braun	Councilor
	Dicky Driedger	Councilor
	John W Driedger	Councilor (8:45pm)
ALSO PRESENT:	John Klassen	Director of Operations, South
	Connie Friesen	Public Works Administrative Officer
DELEGATIONS:	John Krahn	Chairman, Committee Member
	George Unrau	Vice-Chairman, Committee Member
	John Wiebe	Secretary, Committee Member
	Willy Peters	Committee Member

MINUTES

CALL TO ORDER: 1. a) **Call to Order**
Councilor Wardley called the meeting to order at 6:06pm.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 08-055 **MOVED** by Councilor Braun
That the agenda be adopted as amended with the addition of:
6.) a.) Hutch Lake
6. b.) Campground Sustainability

CARRIED

MINUTES: 3. a) **Adoption of the July 24, 2008 minutes**

MOTION 08-056 **MOVED** by Councilor D. Driedger
That the minutes of July 24, 2008 Parks and Recreation Committee meeting be adopted as amended.

CARRIED

NEW BUSINESS: 4. a) **Municipal Reserve Policy RESV 10**

MOTION 08-057

MOVED by Councilor Braun

That administration research the options for the municipal reserve within the hamlet residential and hamlet country residential.

CARRIED

b) Wadlin/Machesis Lake Caretaking Contracts

Both contracts are up in the fall of 2008 with the option of a two year extension.

The Committee discussed the last 3 years of attendance/revenue of Machesis/Wadlin Lake Campgrounds.

The Committee discussed the possibility of awarding the caretaker a portion of the revenue at the end of the season based on a successful yearend review done by the Parks and Recreation Committee.

Administration to research purchasing self addressed receipts for the campgrounds.

MOTION 08-058

MOVED by Councilor Braun

That administration revises the contract and forward onto committee members and bring back the contracts to the September 9th Council meeting pending committee comments.

CARRIED

Delegation arrived at 7:11pm

Councilor Wardley called the meeting to a recess at 7:15 pm.

Councilor Wardley reconvened the meeting at 7:23 pm

Move down to the Delegation 5. a.) Tompkins Campground Committee

c) Park Signs

MOTION 08-059

MOVED by Councilor D. Driedger

That administration bring back the parks policy for review to the next meeting.

CARRIED

MOTION 08-060

MOVED by Councilor J W Driedger

That administration bring back a full sign package to be included in the budget.

CARRIED

d) Parks 3 year Plan

MOTION 08-061

MOVED by Councilor D Driedger

That administration bring back a 3 year plan for review at the next meeting.

CARRIED

DELEGATIONS: 5.

a) Tompkins Campground Committee

John Krahn presented the committee with an overview of what the committee has done so far in the campsite. 14 picnic tables and 10 firepits are available for use and are currently being used.

The Committee expressed a concern of overnight campers using the day use area. The Parks Committee recommends closing the day use area off to overnight campers and having this issue addressed to the public in the County Image.

The Committee is a registered club and have named themselves the La Crete Ferry Campsite Club. They will check to see if it is just the name registered or if they are actually a registered non-profit club.

The La Crete Ferry Campsite Club will revise their five year plan and send it in to administration to include in the package for SRD.

Councilor J W Driedger joined the meeting at 8:45pm.

Delegation members left the meeting at 8:54pm.

Councilor Wardley called the meeting to a recess at 8:54pm.

Councilor Wardley recovered the meeting at 9:05pm.

Go up to 4 c.) Park Signs

**ADDITIONAL
ITEMS:**

6. a) Hutch Lake

John updated the committee on the last meeting with Provincial Parks and the Town of High Level regarding Hutch Lake. Provincial Parks had committed to keeping Hutch Lake open at a minimum standard for 3 years at a cost of possibly \$50,000. The County is currently waiting on the Provinces' response in regards to giving that dollar amount to the County to operate Hutch Lake along with the Town of High Level.

b) Campground Sustainability

For discussion.

**NEXT MEETING
DATE:**

7. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for September 24, 2008 at 12pm in Fort Vermilion in the Council Chambers.

ADJOURNMENT:

8. a) Adjournment

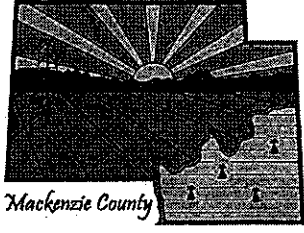
MOTION 08-062

MOVED by Councilor Braun

That the Parks and Recreation Committee meeting be adjourned at 9:40 pm.

CARRIED

These minutes were adopted this _____ day of _____, 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes September 8, 2008

BACKGROUND / PROPOSAL:

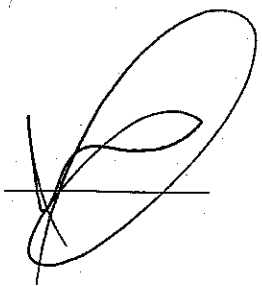
Information item. The adopted minutes of the September 8, 2008 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of September 8, 2008 be received for information.

Author: C. Gabriel Review By: _____ CAO 

**Mackenzie County
Municipal Planning Commission Meeting**

**North Point Center (County Office)
La Crete, Alberta**

Monday, September 8, 2008 @ 10:00 a.m.

PRESENT

Peter Braun	Chair, Councillor
Ed Froese	Councillor
Jack Eccles	Vice Chair, MPC Member
Manfred Gross	MPC Member
Beth Kappelar	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Sarah Martens	Planning Administrative Support

1. CALL TO ORDER

Peter Braun called the meeting to order at 10:03a.m.

2. ADOPTION OF AGENDA

MOTION 08-228 **MOVED** by Jack Eccles

That the agenda be adopted with the following additions:

6b) Vanguard Realty Ltd. Municipal Reserve Provision

CARRIED

3. ADOPTION OF MINUTES

MOTION 08-229 **MOVED** by Beth Keppelar

That the minutes of the August 28, 2008 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. DEVELOPMENT

- a) **Development Permit Application 220-DP-08
Frank Rosenberger; Ancillary Building (Storage Shed)
Plan 4662RS, Lot C; Fort Vermilion**

MOTION 08-230 MOVED by Ed Froese

That Development Permit 220-DP-08 on Plan 4662RS, Lot C, in the name of Frank Rosenberger, be approved with the following conditions:

1. **A variance is hereby given to allow a cold storage addition within a Recreational District "REC" zone.**
2. The minimum setbacks shall be:
 - a. 7.62 meters (25 feet) from the front property line.
 - b. 7.62 meters (25 feet) side yard,
 - c. 2.43 meters (8 feet) rear yard or 1.52 meters (5 feet) when using subsurface utilities; from the property lines
3. The architecture, construction materials and appearance of the cold storage addition shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 19-SUB-08
Part of SE 23-104-15-W5M; Buffalo Head Prairie Area
Simon Froese**

Use the agricultural land value

MOTION 08-231 MOVED by Ed Froese

That subdivision approval for 19-SUB-08 in the name of Simon Froese on Part of SE 23-104-15-W5M be amended to include the following Municipal Reserve condition based on the agricultural land value in accordance with the date of the application acceptance:

2. f. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$106.45 per acre. Municipal reserve is charged at 10%, which is \$10.65 per subdivided acre.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **Action List**

The Action List of August 28th, 2008 was reviewed.

b) **Municipal Reserve**

MOTION 08- 232 MOVED by Manfred Gross

Received as information

CARRIED

7. **IN CAMERA**

There were no In Camera items to discuss.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ September 25, 2008 @ 6:00 p.m. in Fort Vermilion
- ❖ October 16, 2008 @10:00 a.m. in La Crete
- ❖ November 4, 2008

- Organizational Meeting @ 10:00 a.m. in La Crete
- MPC Meeting @10:30 a.m. in La Crete

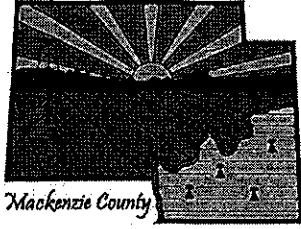
9. ADJOURNMENT

MOTION 08- 233 MOVED by Manfred Gross

That the Municipal Planning Commission meeting be adjourned at 10:53a.m.

CARRIED

These minutes were adopted this 25th day of September 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	David A Crichton, Director of Operations North
Title:	Fort Vermilion Storm Drainage 47th Street

BACKGROUND / PROPOSAL:

Presently there is a large surface water retention issue in the area of 47th street and 49th Ave. The proposal is to install a storm drainage system to the urban standard relieving the area from the standing water.

OPTIONS & BENEFITS:

Tender closing is on October 10th, 2008

Forest Trotter	343,882
Good Brothers Const.	439,970

COSTS & SOURCE OF FUNDING:

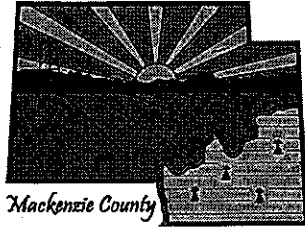
6-32-30-03 in the amount of \$500,000.00

Knelsen S+G	491,930
Nikal (PR)	344,230
Glen Armstrong	343,236

RECOMMENDED ACTION:

That the Fort Vermilion Storm Drainage 47th Street tender be awarded to the lowest qualified bidder.

Author: D. Crichton **Review By:** _____ **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	4 Mile Road Tender/Proposal (Jake Wolfe)

BACKGROUND / PROPOSAL:

This road project has been pending for approximately three years.

OPTIONS & BENEFITS:

The road will serve two current landowners plus two new subdivisions.

COSTS & SOURCE OF FUNDING:

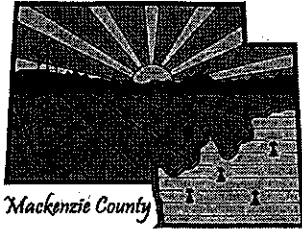
\$200,000.00 – Roads Reserve as budgeted.

Amarillo	187,000
Dechant	601,773
Krahn Logging	391,000
Big Red Bird Const.	957,625
Riveridge	298,000

RECOMMENDED ACTION:

That the 4 Mile Road tender/proposal be awarded to the lowest qualified bidder.

Author: W. Kostiw Review By: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel

Reviewed By: _____

CAO

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Attended the following meetings:

September 3 – Managers meeting
September 3 – 2009 Budget meeting
September 5 – Premier’s visit & meeting
September 8 – Town of High Level negotiation committee & finance committee meetings
September 9 – Council meeting
September 10 – Finance committee meeting
September 11, 12 – Management workshop
September 15 – Assessment proposals review with the Towns of HL & RL administration
September 16 – Fort Vermilion Recreation Board meeting
September 19 – Interviews for AR/Utilities
September 23 – Mackenzie Library – joint meeting (FVSD & MC), Town of HL negotiations meeting
September 24 – Council meeting
September 29, 30 – Departments 2009 proposed budgets review

Personnel update:

We are still interviewing for the AR/Utility Clerk position.

We have one work experience student, Desiree Dumas, in the FV office starting October 6 and working between 1:00 and 4:00 p.m. four days per week.

Administration, projects and activities:

⇒ AUPE negotiations

The Finance Committee has been working on the County’s position,

⇒ Investments – outsourcing for external Investment Manager (permitted under Policy FIN027)

The Finance Committee will be presented with proposals at their November 5 meeting. ATB Financial will be presenting their proposal on October 14.

⇒ Operating agreements with Recreation Boards

The draft was prepared by administration some time ago. A review of this draft by our lawyer was completed. The draft will be forwarded for comments to the Recreation Boards and presented to Finance Committee and Council prior to implementation.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

⇒ Assessment RFPs

The new contract has been awarded to Alliance Assessment Inc. The draft contract is being prepared for signatures.

⇒ 2009 Budget

The department is working on preparing a package for October 24 council budget meeting.

⇒ Alberta Tax Exempt Fuel User

The fuel suppliers were notified and arrangements were made for delivery of marked fuel to our locations.

⇒ Inter-municipal negotiations

I have been assisting the negotiation committee with reviewing the draft agreements.

The following are some of the upcoming projects/activities (as per the Financial Management Plan presented to Council during the budget deliberations):

- Prepare and submit the debenture borrowing applications for the Zama projects – paper work was done and will be submitted in late October;
- Grants reporting – will be working towards submitting invoices to granting bodies and preparing project summaries for purpose of grant reporting - September/October and/or upon completion of a project;
- Offsite levy review (working together with other departments and an engineering firm);
- Tangible Capital Assets project –our current progress report was presented to the Finance Committee at their last meeting; the progress documents were forwarded to our auditors for comments; gathering data for roads and lands inventories;
- Utilities rates review – October
- 2009 Budget – work on the new financial reporting module; contacted MA, expecting to receive their sample worksheets in a couple of weeks.

Respectfully submitted,

Joulia Whittleton

Director of Operations (North) Capital Projects Review

Regular Council Meeting

October 14th, 2008

In brief review:

ZAMA WATER PLANT,

The additional columns have been formed and poured in the existing treated water cell and have been cleaned removing all organic materials. Natural gas has been installed to the new building and the unit heaters are operational. Rough grade sloping has been completed at the water treatment plant and the electrical contractor has recently started in the plant. Nason currently has all of their skilled trades on site working. The plant will be able to produce water at the end of December using all of the new equipment except for the Nano filters these will be on line the end of January.

ZAMA LAGOON,

Is currently on schedule for completion in the first part of November and will be fully operational mid November upon successful leak testing. The contractor will have to come back in the next spring and do the final touches of landscaping.

4 MILE RD EAST OF HIGH LEVEL,

We have received quotes for the construction of a half mile of road and one mile of farm access, upon review it will be awarded to the lowest price.

HIGH LEVEL DRAINAGE RGE 17-3

This has been laid out with grade stakes, construction will begin as soon as West Can makes a temporary above ground phone line connection for the area.

FORT VERMILION 47TH STREET

Tender closing is on October 10, 2008.

ZAMA ACCESS PAVING PHASE 2

The first lift of asphalt is on the road, weather permitting this will be completed October 13th.

FOR VERMILION LIFT STATION.

The construction and commishing is completed.

FOR VERMILION WATER PLANT.

The sign for the front of the building has been ordered. Concrete pads have been placed in front of the loading dock and at the East entrance of the parking lot. Nason has ordered the new energy efficient doors for the front of the building and will be installed when they come in. Upgrade to the chlorination system is complete this is along with the HVAC.

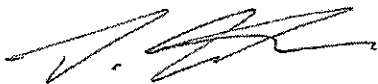
MACKENZIE HOUSING AND 45TH STREET.

Pro Form has completed the curb and sidewalks for Mackenzie housing and are working on the side walk for 45th street. Knelsen plans to move the paving crew into Fort Vermilion as soon possible.

HELIPORT ROAD PAVING.

This has recently started and knelson is currently working on the granular base course and asphalt will begin ASAP weather permitting.

David A. Crichton



Director of Operations North

Mackenzie County

Director of Operations (South) Report For October 14, 2008 Regular Council Meeting

Utilities (South)

-The water treatment plant deficiency list is down to only a few items remaining for completion.

Parks/Playgrounds and Facilities:

-The Wadlin Lake contract is currently being advertized and will be reviewed by the Parks Committee.

- Machesis Lake contract was extended one year at the same rate as 2008.

Solid Waste:

- Power to the Tompkins site is underway and should be in by the end of the month.

Public Works (South):

- The AJA Friesen Rd project was awarded to Frank Wiens and is under way.

-The river road project is well under way.

-The curb, gutter and sidewalk are complete in the CAMRIF project in La Crete, and we are awaiting the arrival of the asphalt crew.

-We still have some patching and paving of small sections within the Hamlet to complete this fall when the asphalt plant returns.

- The drainage ditch project east of river road north has been started.

- The ditch clean out and culvert install south of Buffalo head water point is underway.

- The farm access road south of La Crete is in progress.

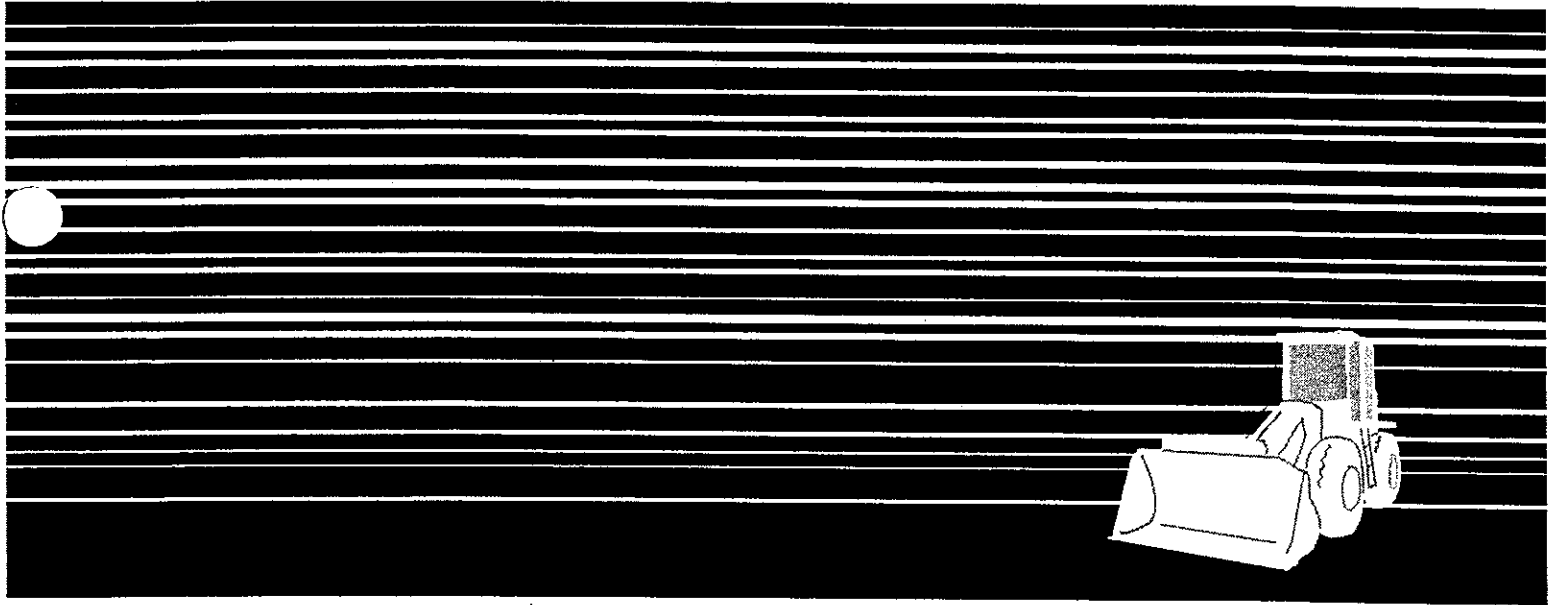
- The plow truck with sand box and pup trailer are set up and ready for use.

- The culvert crew has located, unplugged and repaired a lot of culverts over the summer which will really improve our over all drainage.

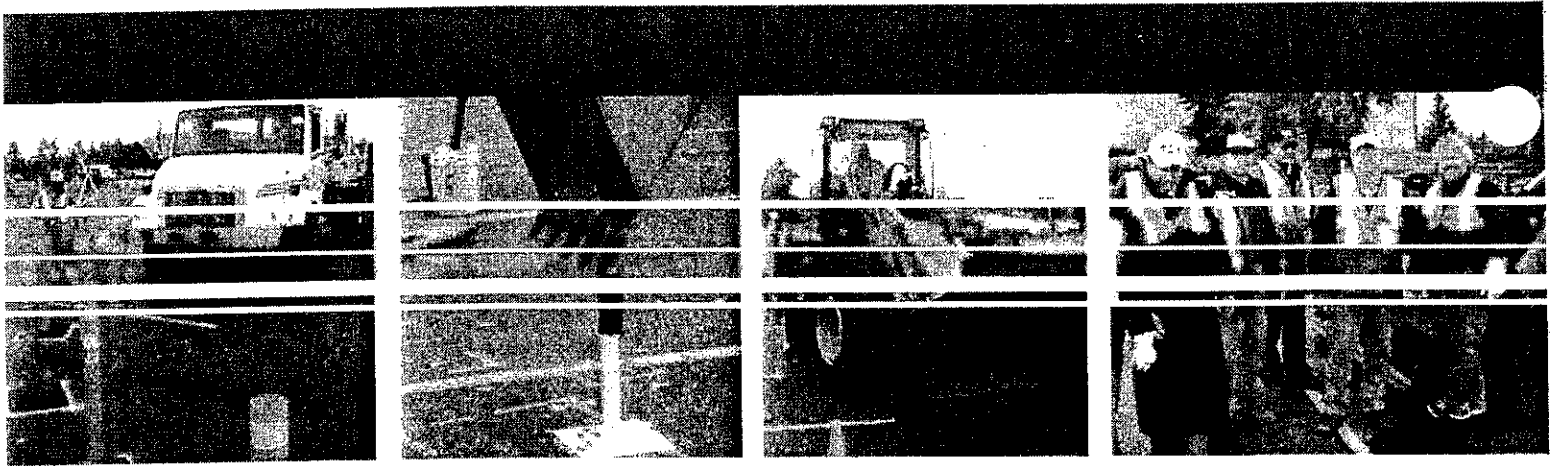
Attachments:

1. 12th Annual Equipment Roadeo

**John Klassen
Director of Operations (South)
Mackenzie County**



9.17-18.2009 | RED DEER | THE WESTERNER



Welcome...

The Alberta Public Works Association would like to extend a welcome to all sponsors, volunteers and participants for the 12th Annual Equipment Roadeo!

Please fill out the attached contestant & volunteer registration sheet ASAP so that the preparations can begin. All operators must fill out and submit the attached waiver/hold harmless agreement. Due to timeframes required to produce prizes/gifts, it is imperative that I receive these forms before June 15, 2009. There will be no exceptions! If you do not comply the next team on the waiting list will be chosen.

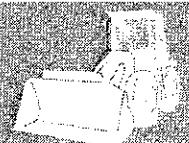
Prizes

In the past we have been able to supply enough prizes for all contestants. Please supply 4 alike prizes or a cash donation for the purchase of prizes.

If you require any information, please contact myself or Stacy Byer at 403-990-2792.

Patty Podoborzny
2008 Roadeo Chair
p: 1(780) 416-7268
e: podoboro@strathcona.ab.ca

September 17-18, 2009



General Rules

- A contestant may only participate in one event class.
- A team must enter the three (3) separate categories, no duplications.
- A municipality/agency may enter up to two (2) additional operators in the stand-alone tractor backhoe event.
- All events will be timed. Time will be determining factor if a tie.
- Course diagrams are guidelines only; the equipment used determines final setup.
- The maximum time for each event will be **ten (10) minutes**. If a contestant reaches the maximum allowable time for the event, the Judge will signal with one long whistle blast, at which time the contestant must stop equipment. The contestant will be awarded points up until the Judge has given the time-out signal.
- Time stops at finish lines when equipment is stopped, park brake applied and contestant sounds one short blast of their horn.
- Contestants are expected to operate the equipment in a manner befitting professional operators. **Un-professional** operation will result in reduction of half of total points scored.
- **Unsafe** operation will result in an immediate disqualification of the **contestant and team**.
- Various obstacles require that a volunteer take measurements. In such cases, the following instructions apply:
 - When the contestant is satisfied with the position of their vehicle, they shall sound one short blast of his horn as a signal to the Judges that they are ready to be measured.
 - The contestant will hold the equipment stationary until the Judges complete their required measurements. Measurements shall be taken as quickly as can accurately be made.
 - When the measurements have been completed, the judges will give one snort whistle blast indicating that the contestant may proceed to the next obstacle.
 - A contestant, at their discretion may pass on any obstacle or may pass on an obstacle after attempting to negotiate it. In either case no score will be awarded for that obstacle.
- **No practicing** allowed on official courses.

Any discrepancies will be solved at the discretion of the Event Coordinator and Main Judges.

We urge all participants to be on time. The timelines for the event are extremely tight and we want to ensure that everyone has a great day. Lunch is provided for judges, volunteers and contestants. There is a \$20.00 charge for spectators.

Schedule

Entertainment Night - September 17

Westerner Park - September 18

TBA

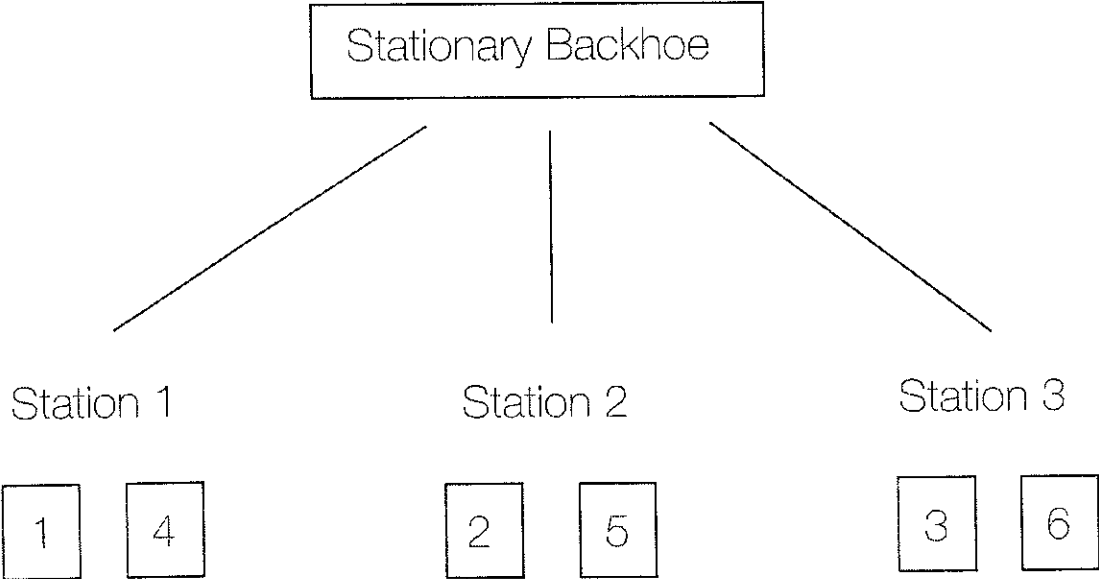
Volunteers and Judges Orientation:	08:00 hrs
Operator Registration:	08:15 – 08:45 hrs
Course walk-through	08:45 – 08:55 hrs
Events:	09:00 – 13:30 hrs
Lunch:	11:30 – 13:00 hrs
Awards:	14:00 – 14:30

September 17-18 2009

The Westmor Red Door
18277 - 19th Street



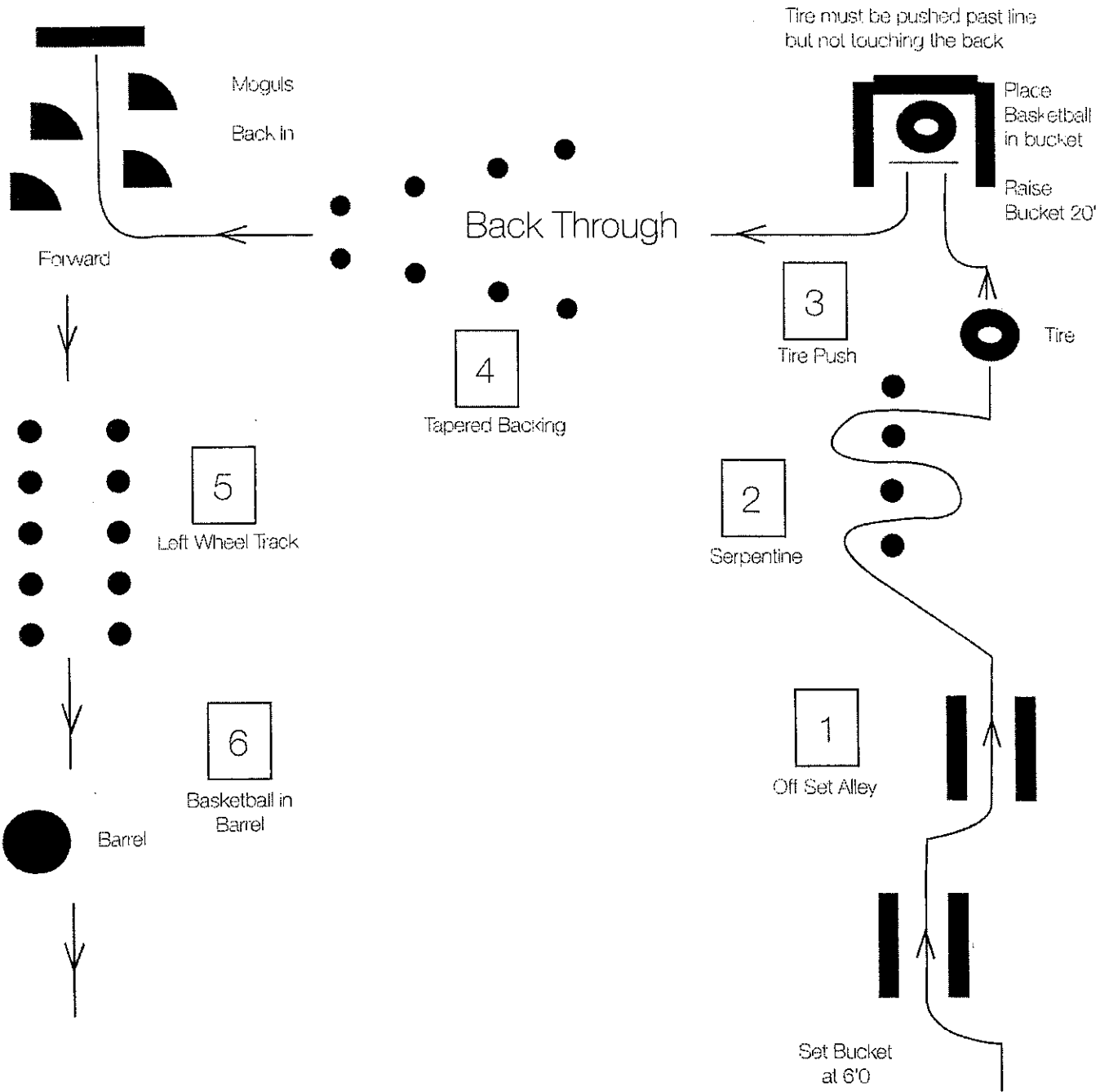
Backhoe Course



Obstacles will be announced at the events.



Loader Course

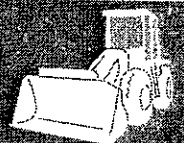


Stop Bar
Bucket on Ground

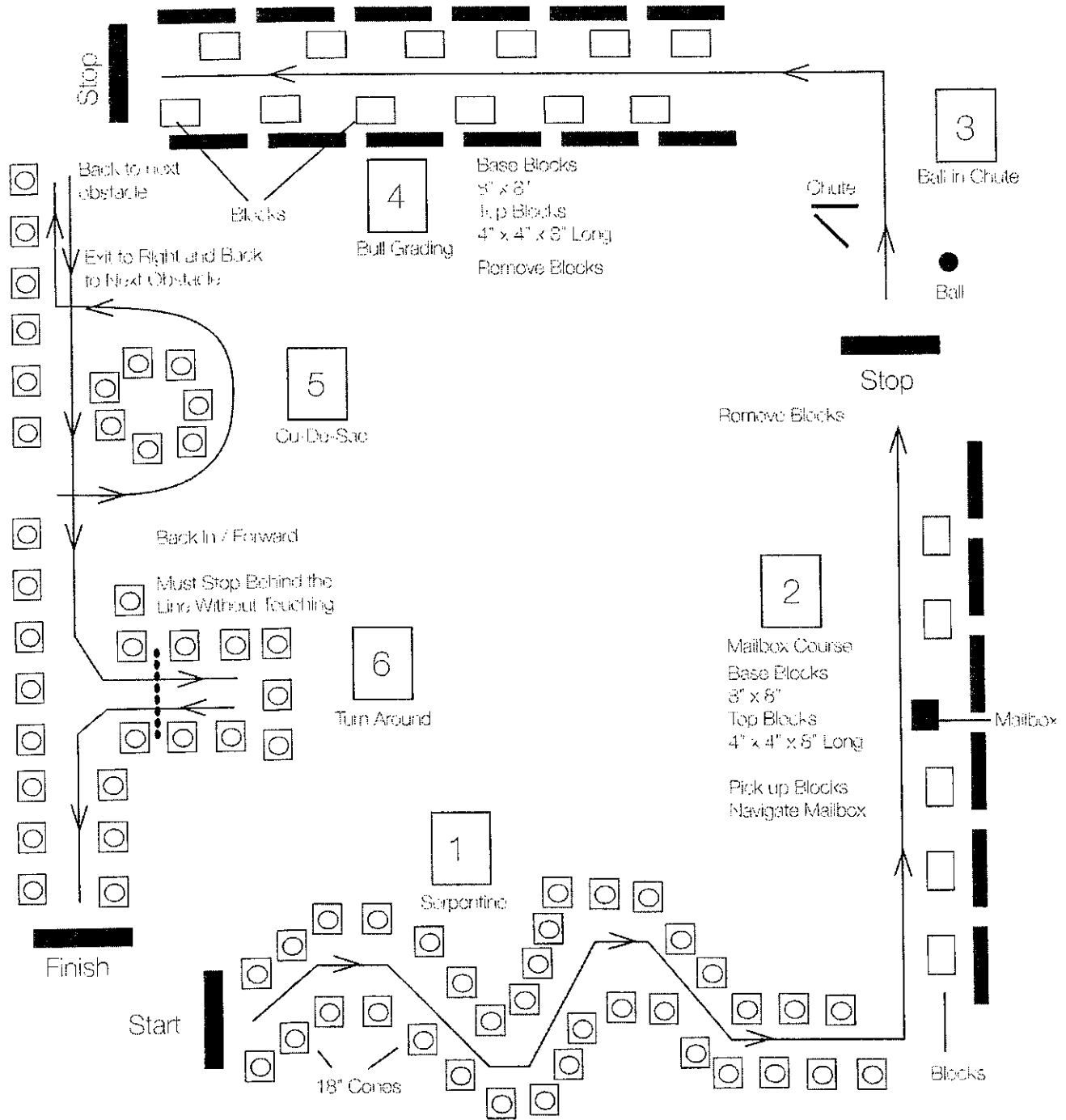
Start

September 17-18 2009

The Westimer, Red Deer
43-73 - 19th Street



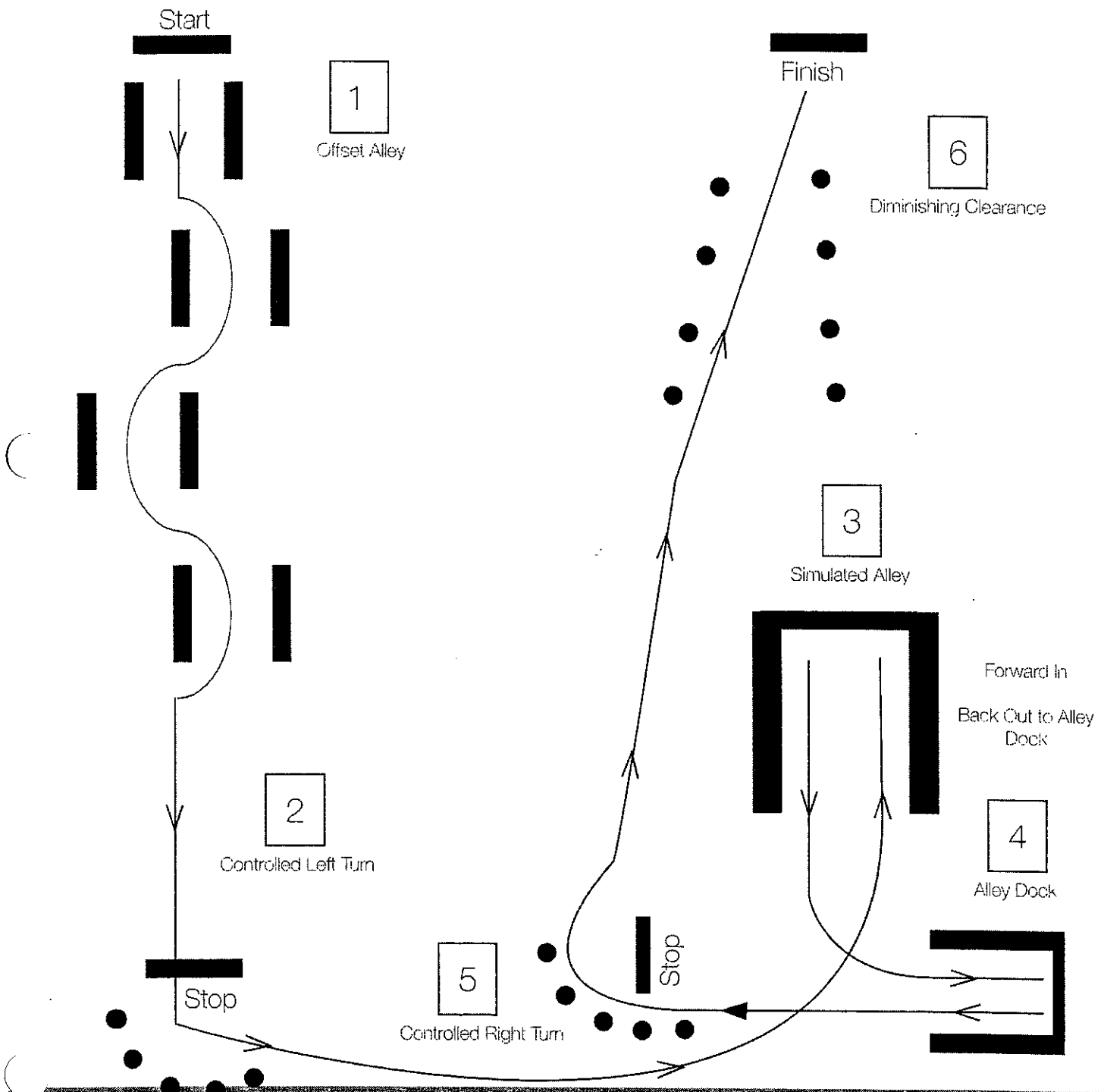
Grader Course



September 17-18, 2009

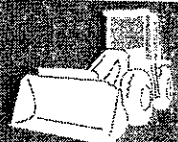


Single-Axle Course



September 17-18 2009

The Westerner, Red Deer
43-7A - 19th Street



Alberta Public Works Association Mission Statement

To provide education, resources, and the exchange of knowledge in support of public works excellence.

Vision

The Alberta Public Works Association is a valued resource and member services organization recognized as the voice of public works in Alberta.

Event Contact:
Stacy Byer
p: 403-990-2792
e: admin@publicworks.ca

September 17-18, 2009

Alberta Public Works Association
2009-2010



Contestant & Volunteer Registration Form

Make cheques payable to:

Alberta Public Works Association
 2824 - 26 A Street SW
 Calgary AB T3E 2C9

Send registrations and waivers to: (403) 398-0665 (or the address above). Registration deadline is **June 15, 2009**. A confirmation will be forwarded to your email address upon receipt of your registration and payment. **Registration confirmation & invoices will be sent to the address provided below.**

Team _____ x \$300.00 (+GST)
 Teams consist of Motor Grader, Wheel Loader, Single Axle Truck

Tractor Backhoe _____ x \$100.00 (+GST)

Partner Tickets _____ x \$60.00 (+GST)

GST No. 12356-5426

Checklist

- Registration
- Waivers
- Payment

Primary Contact Name: _____

Primary Contact Email: _____

Company Name: _____

Mailing Address: _____

Phone: _____ Fax: _____

Name	Event Entered	Thur	Fri
1	Motor Grader		
2	Wheel Loader		
3	Single-axle Truck		
4	Tractor Backhoe		
5	Tractor Backhoe		

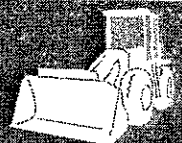
Please indicate if the participant is attending Thursday or Friday meal functions.

Some municipalities indicated that they would be able to supply some volunteers for judging and setup. We only need a limited number of volunteers. Please supply the names below.

Name	Area Interested In	Day (Th, Fr or Both)
1	1	
2	2	
3	3	

September 17-18, 2009

The Westman Red Deer
 4627A - 19th Street



Alberta Public Works Association - Annual Equipment Rodeo Release, Indemnity and Hold Harmless Agreement

The undersigned _____ (Print Operator's Name) acknowledges that the following terms are a condition to his participation in the Annual Equipment Rodeo and hereby agrees that:

1. Operator acknowledges that construction equipment of the type used in the ("Rodeo") is a dangerous instrumentality and can cause serious bodily injury, death and damage to property if not used in a safe and careful manner by trained and experienced operators. Operator warrants and represents to the Alberta Public Works Association that he has been fully and adequately trained in the use of any and all equipment which he operates in the Rodeo and that he has had actual experience with the equipment. Operator further warrants and represents that he possesses the skill to operate and use any such equipment in a safe and careful manner and agrees to so operate such equipment as to avoid any and all damage to property or injury to persons. Operator acknowledges that the Alberta Public Works Association is relying upon this representation and warranty.
2. Operator shall indemnify and hold the Alberta Public Works Association harmless from the claims of any and all persons for death, bodily injury, or damage to property which arises from or is a result of Operator's participation, use and operation of equipment in the Rodeo, whether such claims are based in whole or in part upon the negligence of Operator or the Alberta Public Works Association any defect in equipment, any site condition, or any negligence by any other person, including other Operators.
3. Operator agrees that, as an essential term and condition to his participation in the Rodeo he hereby acquits, discharges, exonerates and forever releases the Alberta Public Works Association, their officers, directors, employees, agents, successors and assigns, of and from any and all actions, causes of action, damages, liability, obligations, rights, torts, wrongs and claims ("Claims") which may arise from Operator's use of equipment in the Rodeo, including any and all claims of any nature whatsoever, whether for death, bodily injury and/or damage to property, whether the Claims are due in whole or in part to any fault or negligence by or attributable to the Alberta Public Works Association any failure or defect in any equipment or otherwise. As an inducement to the Alberta Public Works Association to allow Operator to participate in the Rodeo, Operator agrees, for himself, his heirs, successors and assigns, that he shall not sue or make any Claim of any kind against the Alberta Public Works Association, their officers, directors, employees, agents, successors and assigns, for or in account of anything which may relate to or arise from the Rodeo.
4. Operator consents to and authorizes the Alberta Public Works Association to use any photograph, video, film, or depiction of Operator for advertising and other commercial purposes; Operator waives and releases the Alberta Public Works Association from any right to compensation for the use of Operator's likeness as may otherwise be provided by law.
5. Operator affirms he/she possesses a valid Class _____ no. _____ (provincial) drivers license.

OPERATOR (signature)

OPERATOR (print name)

PHONE

WITNESS

MUNICIPALITY/EMPLOYER

DATE

September 17, 18, 2009



Projects Control - Council Report

Mark Schonken
14 October 2008

Cost reviews

We are currently reviewing our operational projects in terms of cost effectiveness and year end balancing. The main projects are gravel, dust control and ice bridge. These three projects were within our budgets and we do not expect any significant changes. We are still planning on crushing at the West La Crete pit and Fidler pit this year.

Road inventory

We are also in the process of compiling an inventory of the County roads. This inventory is aimed at supplying information to the TCA project and to management for planning purposes. The items that we are looking at are road width, condition, grader frequency and possible problem areas.

Other activities

Infrastructure plan

The infrastructure plan for the following three years is being updated. The updated version will be issued subsequent to the budget approvals.

Project reviews

We are continuing with our project reviews. I believe that we have a good streamlined approach in managing these projects, however, we are still improving our process.



Planning & Emergency Services

Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 841-7740

E-mail: rbecker@mackenziecounty.com

Director of Planning & Emergency Services Report - September 2008

During the month of September I had numerous meetings with representatives of Alberta Health Services (AHS) and Northern Lights Health region to discuss the Counties position on ambulance. They have been apprised of our position that we no longer wish to be a direct provider of the service and we are moving forward with our contract negotiations. Representatives from AHS attended our region late last month and toured all 4 of our EMS bases and reviewed our overall operations. They were very impressed by the system and had no concerns moving forward.

Work continues on the Zama subdivision design with ISL engineering. The site plan for residential development is in its final draft and should be presented at the 1st meeting in November. The geotechnical and environmental reports are being done at this time and the findings are expected in due course. Further discussion will need to be had later this year to determine what our next steps will be for this development.

The Municipal Development Plan is moving along well. The community survey is being completed and will be added to the County Website, the County Image and possibly a mailbox drop will be done to ensure as many residents as possible will receive it. The release for this will be at the end of October. The end date for submissions will be mid January. The resident survey covers 6 areas; (1) Agriculture (2) Country residential development (3) Hamlet residential development (4) Development of new commercial or industrial areas (5) Existing services i.e. infrastructure, - roads, sewer, water etc. (6) Recreation.

I continue to be busy with these projects as well as numerous other projects on a daily basis.

R.N.BECKER
Director, Planning & Emergency Services



Logo Concept 2a



Logo Concept 2b

Logo Concept 2a and 2b

- Logo Concept 2 also features a more elaborate arrow reaching from the edge of the "M" in "Mackenzie County and pointing off into the distance
- Two colour options are presented for the arrow (this is the only difference between Logo Concept 2a and Logo Concept 2b)

CAO REPORT TO COUNCIL
October 14, 2008

This report is a brief overview of the County's business affairs and projects. The unusually large volume of projects we have undertaken has put a strain on our human resources and our external consultants and contractors. The key factor in completing the road construction projects will be weather and the other projects will be completed in reasonable time.

The following is a brief summary of our major projects underway in all aspects of our operations. Some of our projects will also be reported on by the Directors.

1. Zama & Area

- a. The envisioned municipal regional office complex did not receive grant funding as hoped for so the committee is reviewing other options. To help with this we have retained an architectural firm to assist in redrafting a more economic, yet functional building. We still contemplate starting construction in 2009 subject to final approvals by Council.
- b. We have rented a private building for Public Works until spring and intend to budget for a new Public Works/Fire Hall building in 2009.
- c. The water treatment plant and other utility projects are proceeding fairly well.
- d. Zama Access Road paving projects are substantially complete and final cleanup will be next spring. The truck R.A.P. area may have to also wait until spring.
- e. Zama Access Road Bridge (Pipe) project was approved for funding by Alberta Transportation and Oceans & Fisheries also approved the project for construction. The project will be tendered and awarded subject to Council approval and final design.
- f. Maintenance – grader contracts for Zama and Chateh expire in December so we will be retendering in November 2008. We may also review the option of County owned graders, Council's input would be welcome.

2. La Crete & Area

- a. The municipal regional office complex design and tender is being completed and should be ready for tender this month. The committee is working hard to get the geo thermal portion complete before freeze up this fall.

- b. Public Works Shop project is still under review and Council should review options at their 2009 budget deliberations as there is an urgent need for space.
- c. 102nd Street project has the underground and cement complete. We are impatiently waiting for pavement. The contractor is a bit tardy on getting the related works done (driveway restoration), but I am strongly urging them to get the job complete.
- d. 98th Avenue project was tendered and awarded to Knelsen Sand & Gravel. We anticipate some work this year with the balance in 2009.
- e. River Road north of La Crete project is underway but struggling with both engineering and contractor matters.
- f. AJA Friesen road project is underway and the contractor anticipates completion by the end of October 2008.
- g. Buffalo Head water control project is being held up by Alberta Transportation and Alberta Environment. I am meeting Terry & Wayne on October 15th to try to resolve the matter (see forestry report).
- h. Library projects for discussion.

3. Blue Hills & Area

- a. The fire hall project seems to be stalled and we need to develop a better plan of attack.
- b. Blue Hills water management projects are being engineered and we anticipate some construction this fall (see ASB).
- c. Blue Hills/DMI road construction request has been applied for under the resource road program (April 2009).

4. Blumenort Area

- a. Correction line intersection culvert upgrade at SH697 has been applied for with Alberta Transportation in Peace River. Alberta Transportation and Alberta Environment are reviewing the proposal. We expect to install the new pipe this fall subject to provincial approvals.
- b. The road and water management project on the Wolf Lake road will be tendered for 2009 pending Council approval.
- c. Wolf Lake water point is being studied by the committee.

5. High Level & Area

- a. High Level east water management is under construction and should be complete this month.
- b. Heliport Road is under construction and should be complete by October 17, 2008.
- c. 4 Mile Road proposals have been received and the low bidder can start October 15, 2008 (agenda) and intends to complete it this month.
- d. Town of High Level agreement (see Council reports).
- e. Hutch Lake (see Directors).

6. Rocky Lane

- a. Boyer River Bridge west of Walter's is falling down and we are urgently trying to get everything in place to fix it ASAP (see agenda).
- b. Charlies Hill washouts are being repaired and should be complete this month.
- c. Shoulder pulls were undertaken on about four miles of road with limited success (needs policy review).
- d. Local roads and culverts are in poor shape in the general area due to age, soil condition, maintenance and traffic but we intend to improve maintenance over time.

7. Fort Vermilion & Area

- a. Mackenzie Housing and 45th street projects have underground complete, concrete substantially complete and are waiting for asphalt.
- b. 47th street has been tendered for the storm water system and the balance of the project will be tendered for construction in 2009. This is a test case to allow the project to be tendered in phases hoping to get better prices by allowing small contractors to bid with limited security.
- c. Fort Vermilion south water management project east of highway 88 has been tendered and closes today (see agenda).
- d. The utility projects in Fort Vermilion are substantially complete and should be all complete by months end.

- e. County corporate office renovations/addition are being reviewed by an architect and will be studied by the building committee with a recommendation to be presented to Council.
- f. Rural water (see agenda & Mark).
- g. West hill water line project is under design and planning for the area is underway.
- h. Fort Vermilion River Road project engineering is underway and project will be tendered in early 2009.

8. Airports

- a. An airport proposal from administration will be presented at the November meeting for Council's perusal.

9. Personnel & Protocol (in-camera)

In summary, we have many "projects" in the works including, but not limited to, forestry, power, health, education, libraries and infrastructure. We also have operational and procedural matters to clarify over the next few months. To start a formal review of these I am requesting Council agree to a special meeting on October 28th to review our procedural bylaw, our business plan, and infrastructure plan. I also request Council give consideration to a minimum three day workshop prior to setting the final 2009 budget and mill rate.

Thank you and I look forward to Council feedback on this report or any other matter. As usual it's a privilege and pleasure to work for such a dynamic Council and wonderful communities and people.

William Kostiw
CAO

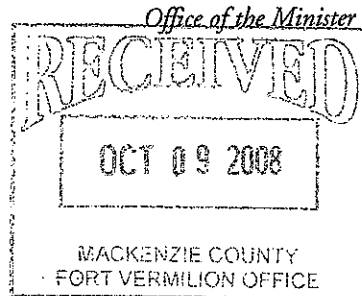
Attachments:

	Page
a. Letter from AB Health & Wellness (EMS)	7
b. Letter from AB Transportation (Resource Road Program)	8
c. Discovery Channel Documentary (Ice-Bridge)	9
d. Q & A with Hon. Ted Morton & Hon. Rob Renner (AFPA Conference)	10
e. Alberta Health Services (Dinner Invitation)	13
f. Alberta Utilities Commission (Rule 007)	14
g. AB Solicitor General (RCMP)	17
h. Communities Without Boundaries	18
i. Dunvegan-Central Peace PC Association	22
j. La Crete Administration Building Cost Estimate	23
k. Draft Procedural Bylaw	31



AR64323

ALBERTA
HEALTH AND WELLNESS



OCT 02 2008

Mr. Greg Newman
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve Newman:

Thank you for your September 18, 2008 letter regarding the provision of emergency medical Services (EMS) to Mackenzie County. Your support and commitment to the transition of ground ambulance service is appreciated and highlights your organization as a leader in this initiative.

I understand you have been in discussions with my department staff and Alberta Health Services. We look forward to working closely with you and your staff to determine the best model to adopt for the assurance of high quality EMS to the residents of Mackenzie County.

If you require further assistance, please contact Mr. Tyler James, Acting Executive Director, Emergency Health Services. You can reach Mr. James toll-free by calling 310-0000, then 780-422-9698, or by e-mail at tyler.james@gov.ab.ca.

Sincerely,

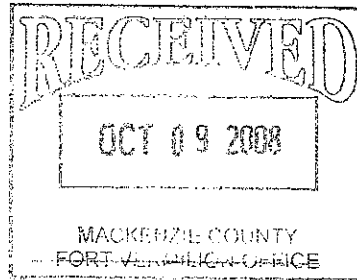
Ron Liepert
Minister of Health and Wellness

cc: Frank Oberle, MLA
Peace River

October 7, 2008

Our File: 1560-RRP-MACK

Mr. William Kostiw, CAO
Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Kostiw:

RE: 2009 Resource Road Projects
Zama Access Road Base/Pave Phases 3 and 4
Highway 88 Connector Base/Pave
Blue Hills Connector (Range Road 18-1) Base/Pave

Thank you for your letter dated August 27, 2008 requesting Resource Road Program (RRP) grant funding for the projects listed above.

Please keep in mind Alberta Transportation considers your request for RRP funding as 'preliminary applications' only. After our office has received and reviewed the formal project proposals from your consultant engineer, EXH Engineering, the project status will be updated to 'application' in our database.

As of April 25, 2008, the Municipal Grants Management Application program (MGMA) has been active. This new software provides on-line management of applications and reports not just to 'Allocation' grant programs (AMIP, NDCC, SIP and RTG) but to project specific grant programs (RRP, WWP) as well. Please take the time to create these projects on our database MGMA.

Should you have any questions, you can contact Craig Bindner, Grants Technologist, in our Peace Regional office at (780) 624-6280.

Yours truly,

Wayne Franklin, P.Eng
Regional Director

CB:mlb

cc: David Kelly, Infrastructure Manager, Alberta Transportation

S:\PUBLIC\Infrastructure\Programs\RRP\2008\Mackenzie 09 RRP Projects.doc

Carol Gabriel

From: Kathryn Haydn-Hays [khaydn@mac.com]
Sent: Thursday, October 09, 2008 3:30 PM
To: Bill Kostiw
Subject: DISCOVERY CHANNEL DOCUMENTARY

Hi Bill,

I am coming in to your neck of the woods for preliminary scouting next week Tuesday, Wednesday and Thursday. I'm meeting with some mills, loggers etc and I would love to meet with you and any of the construction guys that will be building the ice bridge this winter. Which one of the days would work for you and what's the best time? Maybe someone can meet me at where the bridge will be constructed and walk me through the process?

Let me know before end of Friday please as I will be flying out over the weekend.

Thank you!

Kathryn

Kathryn Haydn
Segment Producer
Pilgrim Film and Television
818-388-2344 cell
318-752-5520 ext: 2486 (office)

The information in this email is confidential, and may be privileged. It is intended for the addressee only. Any distribution, or other use of this email by persons or entities other than the addressee is prohibited without the sender's consent.

Question & Answer with Hon. Ted Morton & Hon. Rob Renner
September 26, 2008

- | | | |
|----|--|------------------|
| Q. | How to reinvest provincial government surplus. | Morton |
| A. | Resource roads development to support lumber and other industry. | |
| Q. | Crown land sale. | Renner |
| A. | Very restricted and tied to Wetlands Policy. | |
| Q. | Water license conservation and re-use of grey water. | Renner |
| A. | | |
| Q. | Land use framework plan. | Both |
| A. | We need to be active participants in the regional planning process (Council & administration). | |
| Q. | Forest tenure system and FMA control. | Discussion only. |
| A. | No clear answer. Blame trade agreements. | |
| Q. | Wetland policy. | Both |
| A. | No net loss allowed. Scientific perspective. Balance across province and wildlife as per <u>regional plans</u> . | |
| Q. | Municipal taxes for forestry and other industry. | Morton |
| A. | M & E deleted from schools. Provincial pro development tax policy is undermined by municipalities. | |
| Q. | Interdepartmental collaboration. | Both |
| A. | Getting better and cross ministerial communication committee established. | |
| Q. | 104 million dollars in Community Development Fund. | Both |
| A. | No answer. Blame softwood agreements. | |
| Q. | Pine beetle plan. | Both |
| A. | No clear answer. Should County survey our west region? | |
| Q. | Bio energy policy and incentives. | Both |
| A. | 239 million in Mel Knight's department. Maybe for water and municipal services. Waste forest products vs. food products for Co Gen plants. Green vs. sustainable forest industry (reforest) CO ₂ credits. | |
| Q. | CO ₂ climate change is big, but the bigger problem is land and water use and policy for land use. | Both |
| A. | | |



Alberta Forest Products Association 66th Annual General Meeting & Conference

Schedule of Events (Subject to Revision)

Wednesday September 24, 2008

Dress: Business Casual

- 5:30 pm **Conference Registration**
Guests can pick up their registration package and take the opportunity to mingle with other delegates from across the forest industry.
- 6:00 pm **Welcome Dinner**
Start the 66th AFPA AGM and Conference off right at the **Welcome Dinner and Reception**. Mr. Robin Campbell, MLA for West Yellowhead and His Worship, Mr. Richard Ireland, Mayor of the Municipality of Jasper are attending this dinner.

Thursday September 25, 2008

Dress: Business Casual

- 7:00-9:00 am **Breakfast**
- 8:00-9:30 am **AFPA Annual General Meeting – AFPA Members Only**
The Annual General Meeting is open to AFPA member company delegates only.
- 9:30-10:45 am **AFPA Strategic Plan Presentation**
AFPA representatives will outline the goals and objectives of the three-year strategic plan. Key strategic areas of focus are: Government Relations, Grade Services, Health & Safety Services and Transportation Regulations/Policy.
- 10:45-11:30 am **NLGA Softwood Lumber Panel Session**
The system that enables lumber acceptance in North America is inter-dependent and complex. This panel will expand your understanding of the system. On this panel will be: Bill Love, Canadian Wood Council; Alan Rozek, National Lumber Grades Authority and Chris Lee, Canadian Lumber Standards Accreditation Board.
- 12:00-2:00 pm **Lunch**
Dr. Ted Morton – Minister of Sustainable Resource Development.
Minister Morton will speak on current issues relating to the sustainability and competitiveness of the forest industry in Alberta.

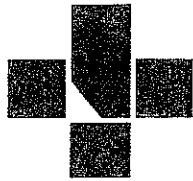
June 24/2008

- 2:00-4:00 pm **Panel Presentation on Energy Diversification**
Join pioneers in the bio-energy industry as they focus on potential partnerships and opportunities between bio-energy facilities and the forest industry.
- 2:00-4:30 pm **Guest Program - Digital Photography**
Spend an afternoon capturing beautiful mountain and wildlife photos with renowned Hinton photographer Brian Carnell. Explore classic mountain locations within the JPL grounds with Brian while learning effective techniques for taking breathtaking photographs.
- 4:00-6:00 pm **Business Contact Session**
The Business Contact Session will be open from 4:00 to 6:00pm and again following the Recognition Dinner providing guests the opportunity to discuss and interact with other conference delegates.
- 6:00-9:30 pm **Recognition Dinner**
The Alberta Forest Products Association celebrates excellence and our member's achievements over the past year in three categories: Health & Safety, FORESTCARE and Lumber Grading.
- 9:30-Midnight Business Contact Session continued.

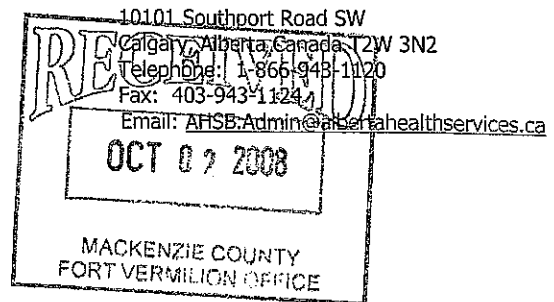
Friday September 26, 2008

Dress: Golf Attire

- 7:30-9:00 am **Breakfast**
- 9:00-11:00 am **Ministers Panel**
Ministers from Energy (invited), Environment (confirmed), Municipal Affairs (confirmed) and Sustainable Resource Development (confirmed) discuss their mandates as they relate to the forest industry. Topic of interest include: municipal taxation; green energy; water; land use; utility rates and others.
- 11:30-1:00 pm **Lunch with Premier Stelmach (Confirmed)**
Join Premier Stelmach as he shares his thoughts on Alberta's current economic situation, the government's plans for "greening growth" and how they relate to Alberta's forest products industry.
- 1:30-6:00 pm **20th Annual Arden Rytz Golf Tournament**
Shotgun start at the award winning Fairmont Jasper Park lodge Golf Course. The 20th Annual Arden Rytz Golf tournament honours Arden's years of dedication to Alberta's forest industry. Register early as spots will fill quickly.
- 6:30-9:30 pm **Farewell Dinner and Golf Prizes**
The 66th AFPA AGM wraps up with a Farewell Dinner and allocation of golf prizes.



Alberta Health Services



September 25, 2008

Reeve Greg Newman
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Newman:

**RE: Invitation to the Alberta Health Services Board
Dinner in Fort McMurray, October 15, 2008**

On behalf of the Alberta Health Services Board, I would like to invite you to a dinner with our Board and members of the Alberta Health Services Executive team, to be held in Fort McMurray on October 15, 2008 at the Sawridge Inn (530 MacKenzie Boulevard), in the Tamarack Room.

Cocktails 6:00 p.m.
Dinner 6:30 p.m.

We are pleased to be holding our next Public Board meeting in Fort McMurray on October 16th and felt this dinner on the 15th would be a great opportunity to meet with key community leaders such as yourself to discuss the recent changes to our health system. We look forward to working with you as I believe we have an incredible and exciting opportunity standing before us to enhance health services in our province and to continue building a health system that is a model for other jurisdictions in our country and beyond.

Please RSVP to the Board office at (403) 943-1120 or by e-mail at ahsb.admin@albertahealthservices.ca by no later than Friday, October 10, 2008.

For further information on the Public Board meeting, please visit our website at: <http://www.albertahealthservices.ca>

I hope you will be able to join us for this dinner.

Sincerely,

Ken Hughes
Chair, Alberta Health Services Board

Carol Gabriel

From: Rita Y Chan [RitaY.Chan@auc.ab.ca]
Sent: Friday, October 03, 2008 11:19 AM
To: Bill Kostiw
Subject: Rule 007 and Letter from Krahns
Attachments: 2008-09-11 Fax from Abe & Eva Krahn.PDF; Rule 007.pdf

Hi Bill,

Attached is AUC Rule 007 - "Rules Respecting Applications for Power Plants, Substations, Transmission Lines, and Industrial System Designations" and the September 10th letter from the Krahns to the Commission.

Regards,

Rita Chan, E.I.T.
Facilities Group
Alberta Utilities Commission
Tel: (403) 592-4422

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager.

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

- iii) need for the proposed transmission facilities and explanation of how it fits with existing and future plans,
- iv) discussion of the potential restrictions regarding developing lands adjacent to the proposed development, such as setbacks,
- v) description of proposed on-site equipment,
- vi) proposed project schedule for Commission application, construction and start-up, and
- vii) Commission brochure of application process.

The applicant is expected to include any other information that would assist the participant in understanding the proposed development.

Personal Consultation – Facility Applications

Personal consultation is intended to inform parties where rights may be directly and adversely affected by the nature and extent of the proposed application. Questions raised during the discussion of the proposed development should alert the applicant to potential concerns/objections.

The applicant must conduct face-to-face visits or telephone conversations with occupants, residents, and landowners of land that a) would be on or directly adjacent to the right of way for the proposed transmission line and/or proposed substation site location or b) would be within 800 m measured from the edge of the proposed power plant site boundary. Where there is more than one landowner or occupant at an address, a face-to-face visit or telephone conversation with a responsible adult at that address will normally be sufficient, unless a request is made to meet with more than one landowner or occupant.

A company representative with full knowledge of the overall plans and direction of future development options must be available to answer questions either in person or by telephone. The applicant must use appropriate language and terminology both in conversations and written materials so that the persons consulted can clearly understand the details of the proposed development and the impact it may have upon them. The applicant must provide a copy of its project-specific information packages to those persons described in the “Who to Include” section above. The required information packages may be distributed during the personal consultation meeting or forwarded later as follow-up to the personal consultation phone call/meeting. Packages may be forwarded by courier, mail, fax, e-mail, or other means as agreed upon by the applicant and persons consulted.

If the person does not want a copy of the required information package(s), the applicant must document the refusal for audit purposes. The applicant must keep a log of the dates that personal consultation occurred, when materials were distributed/received, and to whom.

The applicant is accountable for the outcomes of personal consultation completed on its behalf by contracted personnel. Therefore, the applicant must ensure that individuals conducting personal consultation on its behalf:

- i) possess a sound understanding of regulatory requirements and expectations for participant involvement, and

- ii) use appropriate language and terminology in the written materials so that the participants can clearly understand the details of the proposed development and the impact it may have upon them.

Public Notification – Facility Applications

Notification differs from personal consultation in that the initial communication may take place through written correspondence rather than face to face or in telephone conversations.

The applicant must notify all occupants, residents, and landowners within 800 m measured from the edge of the right of way for a proposed transmission line development or 800 m measured from the boundary of the proposed substation. Distribution of project-specific information packages to postal code addresses is sufficient to satisfy this initial communication requirement.

The applicant must notify all occupants, residents and landowners within a 2000 m radius of a proposed power plant development. If there are populated areas just outside the 2000 m limit, the applicant should consider including those areas in the public notification. Distribution of project-specific information packages to postal code addresses is sufficient to satisfy this initial communication requirement.

The applicant must allow a minimum of 14 calendar days for the persons consulted to receive, consider, and respond to the notification and be prepared to discuss the project as necessary.

The applicant must use appropriate language and terminology in conversations and written materials so that the participants can clearly understand the details of the proposed development and the impact it may have upon them.

The applicant is accountable for the outcome of notification completed on its behalf by contracted personnel. Therefore, the applicant must ensure that individuals conducting notification on its behalf:

- i) possess a sound understanding of regulatory requirements and expectations for participant involvement, and
- ii) use appropriate language and terminology in the written materials so that the participants can clearly understand the details of the proposed development and the impact it may have upon them.

Public Notification – NID Applications

The applicant must notify all occupants, residents, and landowners in areas where facilities could be installed to implement the ISO's preferred option and applied-for alternative solutions. The applicant must also notify industry stakeholders including all groups that participate in electric industry proceedings. Distribution of project-specific information packages to postal code addresses is sufficient to satisfy this initial communication requirement.

The applicant must advertise the proposed NID application in local newspapers in the area where facilities could be installed to implement the preferred alternative or any other alternative solution in the need application. The advertisement should include a map of the area, a telephone number to contact for additional information, and a website location where the need application may be downloaded.



ALBERTA

SOLICITOR GENERAL AND MINISTER OF PUBLIC SECURITY

Honourable Fred Lindsay
MLA, Stony Plain

AR 12038

June 12, 2008

Deputy Commissioner Rod Knecht
Deputy Commissioner, North West Region and
Commanding Officer, RCMP "K" Division
11140 - 109 Street
Edmonton AB T5G 2T4

R.F. Knecht, D/Commr.
JUN 17 2008
D/C NWR & CO "K" Division

Dear Deputy Commissioner Knecht: *Rod*

Congratulations on the 135th anniversary of the Royal Canadian Mounted Police. The contribution of the RCMP to this province and this country cannot be overstated. The history of the RCMP is Canada's history and the red serge uniforms are known and respected worldwide.

Please extend my thanks to the members of "K" Division for their dedication, perseverance, and commitment to their work. All Albertans can be proud of these professional men and women who carry out their jobs with integrity, courage, and compassion.

I look forward to our continued partnership as we work together to make this province a safer place for Albertans to live, work and raise their families.

Sincerely,

Fred Lindsay
Solicitor General and Minister of Public Security



communities without boundaries

c/o Hanna Learning Centre
Box 1255,
Hanna, AB,
T0J 1P0

info@communitieswithoutboundaries.ca

Dear Friend,

We are writing to invite you to join me at the Communities without Boundaries October 31st virtual conference **Using Rural Connections to support Alberta's Rural Development Strategy**. This is a sequel to the conference we held last November at Olds College that attracted a diverse group of 135 stakeholders. This year rather than holding a conference at a single location, we are organizing a videoconference at 20 locations across Alberta.

This is not a conference about technology, but the speakers will explain **how they are using broadband internet and the Alberta SuperNet** to tackle everyday issues including **Education, Health Care, Rural Economic Activity, and Rural Quality of Life**. The closing session will explore the challenges and opportunities of developing **First/Last Mile Connectivity**.

There are two ways that you can find out more about the event.

- The first is to view the TV advertisement produced by Access, The Learning Station at <http://www.communitieswithoutboundaries.ca/AccessPSA>.
- The second is to visit <http://www.communitieswithoutboundaries.ca/Halloween>. From that page, you can view
 - Details of speakers for each of the five sessions
 - Contact details for each of the venues; one sure to be in your area
 - A sample of a videoconference with a clip from one of our planning meetings
 - Please note, our web site is ready for you to post comments, as you may think of them

The program will run from 8:30 am to 3:30 pm. Attendance is free, and lunch and refreshments will be provided, but we do ask that you pre-register.

- Please go to www.communitieswithoutboundaries.ca/user/register.
- You will be asked for an email address and we will send you an email.
- Please reply to that email with your name and preferred venue to register for the conference.

If you would like more information, please email <mailto:info@communitieswithoutboundaries.ca> or browse around our web site.

Yours truly,

W.H. (Bill) Fricker
On behalf of Communities without Boundaries
bill@communitieswithoutboundaries.ca
780-473-1034

USING RURAL CONNECTIONS TO SUPPORT ALBERTA'S RURAL DEVELOPMENT STRATEGY

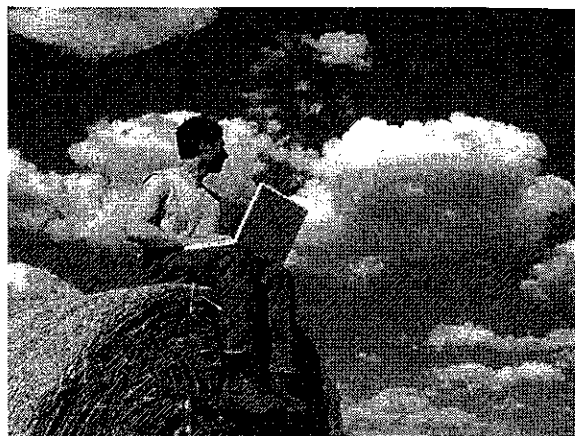
How is broadband Internet and Alberta's SuperNet serving—

- Economic development
- Health care
- Education
- Quality of rural life

... for rural Alberta

... for agriculture

... for you!



Rural community development is about economic activity, education, health care and quality of life, and internet technology has an important role to play in all of these. On October 31st we will use this technology to connect 18 communities across Alberta to showcase current practical rural development projects. Come and see – and discuss - more than a dozen practical initiatives, including how

- Students in Hinton take University Transfer Classes from Grande Prairie College
- Doctors can give immediate aid to stroke patients before they spend hours traveling
- Alberta's Meat and Livestock Agency will be using the internet
- Local libraries, "Clicksites" and community projects are addressing quality of life issues
- Different technology companies are approaching the 'first-mile' issue

For details of a site within one or two hour's drive please phone 1-888-854-2099 or visit www.communitieswithoutboundaries.ca for more details. Registration to attend one of our cross-the-province video conference sites is free (and so is lunch!), but we want to know in advance that you are planning to attend. We will record several of our sessions and plan to make them freely available on our website as soon as possible after the conclusion of our day-long event.

To learn what the youth of Alberta feels about broadband applications significant to them, we offer a contest—**Now, Just a Broadband Minute!** For anyone up to 29 years of age, or a team of youth, we want your vision! This is an opportunity for a fresh perspective on economic development, health care, education, and/or quality of rural life. For those who care to enter a competition, we offer a closing date of Oct 16, with judging planned for our October 31 videoconference. There are additional details at our web site.

Enquiries—please email Bill@communitieswithoutboundaries.ca



USING RURAL CONNECTIONS TO SUPPORT ALBERTA'S RURAL DEVELOPMENT STRATEGY

*Friday, October 31, 2008 - participate in
one of 15 videoconference sites or by webcast*

How is broadband
Internet and Alberta's
SuperNet serving—

- Economic development
- Health care
- Education
- Quality of life

... for rural Alberta
... for agriculture
... for you!



Learn about our **youth video** contest—
Now, Just a Broadband Minute! and more at
www.communitieswithoutboundaries.ca

Enquiries—Phone 1-888-854-2099



communities without boundaries



Carol Gabriel

From: Andy Blundell [Andy@communitieswithoutboundaries.ca]
Sent: Wednesday, October 08, 2008 10:33 AM
Cc: Bill Fricker
Subject: [Fwd: CwoB - Communities without Boundaries Virtual conference - Oct 31, 2008]
Attachments: Invitation Letter.doc; Agrinews - CwoB article.doc; Propel advert.pdf; Andy.vcf

Dear Colleague,

I am writing to let you know that we have arranged a local site for this videoconference at the High Level Public School. I am forwarding an email from Bill Fricker, our Event Manager, with links to promotional videos and articles and details of the program and venues for the October 31st event. Bill has put together a program which highlights over a dozen current projects that are using internet technology to foster rural development. Registration is free and lunch and refreshments will be provided. Registration is a two-part process. After you request an account at the www.communitieswithoutboundaries.ca website you will receive a 'welcome' email. Please reply to this to tell us which venue you would like to attend.

I look forward to seeing you again on October 31st

Yours truly

Andy Blundell

Bill Fricker wrote:

May I introduce you to CwoB?

I am delighted to extend my welcome letter which explains sets the stage. Four weeks from now, we will host the province in a 20-site video conference to address Rural broadband connectivity.

Your attached story presents more information and it is published online at [Agriculture and Rural Development](#) { ←live hyperlink }

Scroll to **Recent Articles from 'Agri-News'**

Select **From the Oct 6, 2008 Issue of Agri-News**

Select **Using Rural Connections to Support Alberta's Rural Development Strategy**

OR

Direct link, cut-and-past option [http://www1.agric.gov.ab.ca/\\$Department/newslett.nsf/all/agnw14090](http://www1.agric.gov.ab.ca/$Department/newslett.nsf/all/agnw14090)

have also attached an advertisement we provided to Propel, in their inaugural issue, August 2008.

Our current list of planned sessions and locations is available at our web site www.communitieswithoutboundaries.ca. Our Socially network savvy site invites you to post comments at several opportunities. We offer 5 themed sessions, over 25 people using broadband in their day-to-day activities. Also, with 20 locations planned, we will bring this event to a videoconference center near you. As a further option, on October 24, 2008 we will post a web link that will provide webcast – connectivity from your home or office.

inally, if you prefer to receive such news via TV commercials, please click [here](#) to ACCESS our 30 second promotion.

What do we want from you?

- <!--[if !supportLists]-->1. <!--[endif]-->Register for our free event
- <!--[if !supportLists]-->2. <!--[endif]-->Share this email with people you work with
- <!--[if !supportLists]-->3. <!--[endif]-->Share this email with people in your circle of acquaintances

Yours truly,

Andy Blundell

On behalf of the Communities without Boundaries initiative.

For more information, including news regarding our 31st October virtual conference please visit www.communitieswithoutboundaries.ca

You can reply to this message from andy@communitieswithoutboundaries.ca

Or (to avoid typos!) email me at andy@cwb.adeta.org

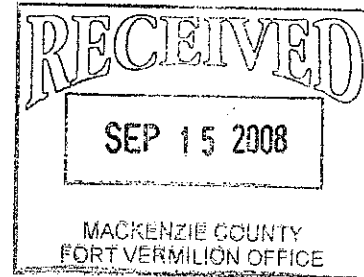
I would like to thank Alberta Distributed Education and Technology Association for hosting the Communities without Boundaries website and email service



Dunvegan-Central Peace PC Association
Box 41
Falher, Alberta
T0H 1M0

September 8, 2008

William (Bill) Kostiw
MacKenzie Country
Box 640
Fort Vermillion, AB
T0H 1N0



Dear William (Bill) Kostiw, *Bill*

On behalf of the Dunvegan - Central Peace PC Association and ourselves, we wish to thank you for your donations and participation at this years annual Golf Tournament and Dinner held at the Fairview Golf Course on August 20th, 2008. In spite of the clouds and wind, the event was sold out and we believe a good time was had by all!

We would like to extend a special "THANK YOU" to our major sponsors, hole-in-one sponsors, MLAs and to all who donated prizes, monetary donations or goods. Thank you as well to those who bid on items during the live auction and purchased Bingo cards. Your on-going support is much appreciated and your feedback is important to ensure our continued success.

A sincere and profound thank you goes out to all of the volunteers who did such an outstanding job. A volunteer's time and commitment is the backbone of any organization. A special mention needs to be extended to our tournament committee: Carl Leary, Larry Chorney, Stan Burkholder, Jim Henderson and Ken Landry.

Again thank you for your continued support and we hope you will be able to join us next year.

Sincerely,

Honourable Hector G. Goudreau
Minister of Employment and Immigration
MLA, Dunvegan - Central Peace

Roch Bremont
President
Dunvegan-Central Peace PC Association

HGG/dg



June 12, 2008

File No.: 124082-20

Mackenzie County
P.O. Box 1690
10107 – 94 Ave.
La Crete, AB
T0H 2H0

ATTENTION: Ryan Becker,
email: rbecker@mackenziecounty.com

**RE: PROPOSED ADMINISTRATION BUILDING (SUB-OFFICE)
LA CRETE, ALBERTA
REVISED COST ESTIMATE**

The following is the revised cost estimate for the above noted project.

Proposed Project / Building attributes:

- One storey, Building Area: 10,775 sq. ft.
- Concrete foundations
- Concrete slab-on-grade
- Wood framed structural, high R-value insulated exterior walls
- Energy efficient, high R-value windows
- Wood framed, high R-value insulated sloped roof, metal roofing
- Interior gypsum board partition walls (painted).
- Suspended Acoustic ceiling tile
- Interior floor finishes: carpet , resilient flooring, porcelain tile
- Masonry & stucco exterior finishes.
- Energy efficient forced air mechanical HVAC system
- Geothermal heating system.
- Energy efficient electrical fixtures & controls
- Gravelled parking areas & access road

Mackenzie County
Proposed LaCrete Sub-Office Administration Building
Revised Cost Estimate – June 12, 2008
Page 2 of 2

Item	Description	Cost Estimate
1	Civil Work: Site & Building Services: Water / Sanitary / Storm / Building & Site Gravel Access roads / Parking areas / Sidewalks	\$ 100,000.00
2	Structural: Concrete foundations, slab-on-grade, exterior wood framed load bearing walls, interior steel columns, roof structural wood trusses & beams	\$ 323,000.00
3	Architectural: Exterior Building envelope - wall & roof high R-value insulation & finishes. All interior wall partition, floor & ceiling finishes & painting, all doors & high energy efficient windows & millwork.	\$ 646,150.00
4	Mechanical: All plumbing, domestic hot & cold water piping, sanitary piping & energy efficient fixtures.	\$ 110,700.00
5	Mechanical: All Geothermal Heating & Cooling pumps & controls, Ventilation work, energy efficient equipment. Drilling for Geothermal.	\$ 455,000.00
6	Electrical: All Wiring, energy efficient fixtures, equipment connections, Fire alarm, sound & security systems.	\$ 242,770.00
7	Contingency - 10%	\$ 187,762.00
8	Engineering Services: Design, Tendering, Construction - 7%	\$ 144,576.74
9	Construction Cost Estimate Total:	\$ 2,209,958.74

Please contact me if you should have any questions regarding this correspondence.

Sincerely,
FOCUS CORPORATION

George Durocher
Senior Project Manager

Cc: Doug Schuler – Focus – Peace River

②



13 Gilmore Crescent
 St. Albert, Alberta T8N 1B2
 Bus: (780) 459-9433
 Fax: (780) 665-7040

Estimate

Estimate #: Mackenzie_Estimate_R2
 Date: October 3, 2008

Prepared for:
 Customer Name: Mackenzie County Administration Building
 Focus Engineering - George Durocher
 Location: La Crete, AB

Prepared By:
 Leigh Bond
 982-1101

Project General Description:
New Construction - Office / Admin: Consisting of a 9,700 sq ft office building as per Vital Engineering's Preliminary Geothermal Design.
Configuration: Estimate includes ground loop; vertical boreholes loop and grout, header trenching, piping, manifold and loop fluid. Indoor connections to heat pumps, circulation pumps and ancillary equipment. Estimate does not include controls or domestic hot water tanks or piping.

Description - Parts and Labour	Notes	Qty	Unit Price	Ext Total
Engineering & Design				
Heat Loss Calculation and Geothermal System Design Fee	1.	1	20,000.00	20,000.00
Ground Loop Installation				
Vertical Ground Loops - supply of vertical borehole, loop pipe assembly, and thermally enhanced grout to meet site requirements. Mud and cuttings pumping and hauling will not be included unless specified by customer.	2.	21	4564.47	95,853.93
Job-site management - quality control testing of loop installations, grout checking, pressure testing, and capping.	3.	21	204.00	4,284.00
Header Trenching, Tie In and Home Run Installation				
Supply of labor and machine to dig header trench at end of ground loop field in preparation for installation of manifold header assembly(s).	4.	1	8,108.11	8,108.11
Parts and Labor to assemble the manifold header assembly. Install the header assembly along with a tracer wire.	5.	1	10,474.15	10,474.15
Prefabricated sleeve assemblies to install under footings.	6.	1	1,938.59	1,938.59
Inside Construction				
Supply materials and labor to mount circulation pumps, place heat pumps, install and insulate connective piping from ground loop to the heat pumps heat pumps.	7.	1	56,688.12	56,688.12
Components				
ClimateMaster - Water-to-Air Heat Pump - TS009		4	4,550.00	18,200.00
ClimateMaster - Water-to-Air Heat Pump - TS012		5	5,055.56	25,277.78
ClimateMaster - Water-to-Air Heat Pump - TS018		3	6,040.38	18,121.13
ClimateMaster - Water-to-Air Heat Pump - TT038		1	8,441.77	8,441.77
ClimateMaster - Water-to-Air Heat Pump - TS042		1	7,063.21	7,063.21
Honeywell HP Thermostat		14	110.29	1,544.12
Flow Regulators		14	183.82	2,573.53
24 Volt Zone Valves		14	220.59	3,088.24
Air Pad for under heat pump		14	58.82	823.53
Forced Air Allergy -Washable Filter		14	110.29	1,544.12
Rubber Hose Kits -including P/T ports for testing		14	147.06	2,058.82
Loop side connection kit - Rubber hoses, transition fittings, PT ports, and shop supplies		1	2,720.59	2,720.59
Sediment / Air Separator		1	2,573.53	2,573.53
VFD Circulator Bronze 230V		2	4,411.76	8,823.53
Waive and Flange Connections		16	110.29	1,764.71
Expansion Tank		1	1,764.71	1,764.71
Circuit Setters and flow control		4	367.65	1,470.59
Commissioning				
Supply Equipment, Labor, & Materials to purge the system; charge with methanol and pressure test ground loops; test and adjust all components for proper operation.	8.	1	10,349.63	10,349.63
Post Installation Services				
Prepare as built drawings of the loop field, assemble operational manuals and prepare warranty registration forms. Provide training in the use and maintenance of the system. One site visit during the first year to read pressures and recharge if necessary.		1	5,000.00	5,000.00
Travel & Per Diem				
Travel and Per Diem		1	30,000.00	30,000.00

This estimate is valid for 30 days. E&OE

Sub-Total	350,550.41
Options Total	
Gst @5%	17,527.52
Grand Total	368,077.93

Customer Signature

Date

3

NOTES:	
1.	Our trained and conscientious technicians at Threshold have performed a preliminary estimate based on the preliminary engineered design. The drawings are the basis for the preparation of this estimate. Before a final contract can be drafted a Engineer Stamped construction design will need to be completed.
2.	Estimate assumes drilling mud can be disposed of on site and the availability of water for drilling activity. Any tree removal for bore field preparation that will be required has not been included in this estimate.
3.	Any incidental equipment rentals are billed at cost plus 12%. At this time, we believe we have allowed for all contingencies of this nature.
4.	Backfill will be brought back to rough grade, no compaction (expect a minimum 2 year settling period). Compaction can be included for an additional fee.
5.	The tracer wire, along with the as-built plans, will facilitate locating the underground assemblies if any future work is done on the property.
6.	The sleeves will be trenched in and placed to come in under the footings and into the mechanical room.
7.	Equipment and labour required for the hydronic heating system beyond the buffer tank is not included in this quote.
8.	The ground loop portion of the system will be filled (charged) with a mixture of 20% methanol and 80% water.
9.	This estimate is based on the information that has been provided. Changes in house size or construction may affect pricing.
NOT Included with this estimate:	
	The effort and costs of obtaining required permits and inspections including those for electrical and plumbing.
	Electrical connections to the heat pumps and other components.
	Any in-floor hydronics design and installation. Hydronics must be designed to utilize an assumed maximum 105 degree Fahrenheit water.
	Glycol for the in-floor subsystem.
	Ductwork design and installation. Ductwork must be designed to suit airflow requirements of the heat pump.
	Landscape reconstruction and site reclamation..
	Bedding sand if required based on initial analysis of the material dug from the first trench.
	Utility locating costs if applicable.
CONSTRUCTION DETAIL REQUIREMENTS	
	Electrical service must be installed into the building to ensure adequate power for the heat pumps.
	A water bib and floor drain must be provided in the mechanical room for use in flushing and purging the system.
	A 20 amp 125 volt outlet must be provided in the geothermal utility room for use in powering the purge cart.
	The supply and return ductwork must be constructed with flexible connectors and at least 3 feet of internal insulation closest to the heat pump.
	The return air duct must also have turning vanes inside the ductwork to ensure even flow across the heat exchanger inside the forced air heat pump.
TRAVEL AND PER DIEM	
	Travel outside of the Edmonton metropolitan area would be billed as follows:
	Vehicle 55 cents per km plus; 67 cents per person per km.
	If overnight stays are required a per diem rate of \$150 / person would be assessed.
OTHER TERMS AND CONDITIONS	
	If payments are not made when due all work on the project will cease. Late payments will accrue interest at 2% per month. If payment is not made within 10 days of the due date Threshold will proceed with placing a Builders Lien on the property. Before work resumes the property owner will have to pay all amounts in arrears plus interest, including the cost of placing the Builders Lien.

Customer Signature _____

Date _____

Outside	\$140,658.78
inside	\$179,891.63
Travel and Per diem	\$30,000.00
Total	\$350,550.41

4

Foraytek Inc. · Suite 480, 301 14 St NW · Calgary, Canada · T2N 2A1

INVOICE TO: Focus Corporation
5018-52 Street
Camrose, AB Canada T4V 1V7

att: George Durocher
Senior Project Manager

DATE: Oct. 6, 2008 Invoice No. 0834

RE: MacKenzie County – La Crete Administration Building
Energy Analysis Services

JLove hours	Assistants hours	
5	0	Meetings & communication
16	31	simulation-analysis
2	0	MNECB review
3	0	reports
26	31	Total Hours
\$140.00	\$100.00	hourly rate
\$3,640.00	\$3,100.00	fee subtotal per person
	\$6,740.00	fee subtotal
	\$337.00	GST (5%)
	\$7,077.00	Total invoice amount

GST No. 86068 1824 RT0001

phone 403-606-6186 · fax 1-866-606-7757 (toll free) · email james.love@shaw.ca

La Crete Administration Building – Energy Report 1 – 2008 09 17

prepared for

Focus Corporation and Mackenzie County

J. Love, P. Eng., Foraytek Inc. (APEGGA P08512), Calgary, Alberta, 403-606-6186

1.0 Introduction

This energy analysis was undertaken to assess energy performance of Mackenzie County's La Crete Administration Building being designed by Focus Corporation. In particular, the County is interested in reducing the energy costs for the building and is considering a ground source heat pump (GSHP) as one of the means of accomplishing this.

The assessment was based on Canada's Model National Energy Code for Buildings performance compliance path, as evaluated using Natural Resources Canada's EE4 software. For purposes of comparison, a four pipe fan coil (FPFC) system with mid-efficiency (85%) fully modulating boiler was simulated for the same building envelope and lighting system.

1.1 Limitations of the Analysis

The simulation was carried with Fort McMurray weather data (the closest standard weather file for La Crete).

The simulation results presented in this report are based on determining performance relative to compliance with the Model National Energy Code for Buildings following NRCan's *EE4 Software Version 1.7 Modelling Guide*, February 2008. Actual energy use and operating costs may differ widely from simulation estimates due to differences in actual operations from assumed patterns of use and weather conditions.

The following factors will affect actual costs and results:

- weather and utility rates will vary over time; the simulation is based on recent rates and a standard weather year
- the energy costs shown below are based on determining compliance and are not the same as projected energy costs to operate the building (e.g., exterior lighting is excluded from the energy model as per NRCan modelling rules).
- changes in NRCan software and or rules can affect results
- actual operating conditions may vary from assumptions
- simulation is based on an hourly time step
- exterior loads are excluded (e.g., exterior lighting, receptacles)

1.2 Model Status

Basis of Inputs (see Appendix A for more detail):

- * architectural - Focus drawing set (July 2008); foundation insulation revised to R10 vertical exterior based on communication from G. Durocher of Focus Sept. 16, 2008; SHGC assumed at 0.40 pending receipt of window shop drawings
- * mechanical – ground source heat pump system based on general description of intended systems by Vital engineering (distributed zone heat pumps connected to vertical bore holes, 1200 cfm outdoor air via makeup air system to distributed heat pumps with exhaust air heat recovery)
- * lighting – assumed 1 W/ft²; occupancy sensors in cellular spaces other than main meeting room as per discussion with G. Durocher of Focus



1.3 Summary of Results

Table 1 shows that the estimated annual energy cost is quite similar for the two designs. The purchased heating energy use for the GSHP is about 40% of that of the FPFC system, but the energy unit cost for electricity is about \$30/GJ versus about \$10/GJ for natural gas. It should also be noted that about \$4500 of energy costs are for uses other than space conditioning (lights, plug loads, and domestic hot water), so that the overall operating cost reduction is only partially affected by improved efficiency in space conditioning.

Table 1 – La Crete energy use and cost summary for ground source heat pump and four pipe fan coil system with gas-fired boiler.

End Use	Energy Use (GJ)		Energy Cost	
	GSHP	FPFC	GSHP	FPFC
lights	75	75	\$2,707	\$2,707
plug loads	43	43	\$1,563	\$1,563
heating-gas	0	329	\$0	\$3,585
heating-elec	130	0	\$4,690	\$0
chiller	8	2	\$305	\$76
tower	0	0	\$0	\$0
pumps	6	20	\$229	\$724
fans	42	44	\$1,525	\$1,601
DHW	22	22	\$234	\$234
Total	326	535	\$11,253	\$10,491

Carol Gabriel

From: John Szumlas [john.szumlas@aagi.ca]
Sent: Friday, October 10, 2008 6:44 PM
To: Bill Kostiw
Cc: Carol Gabriel; Archie Grover
Subject: Proposed Procedural ByLaw for Mackenzie County

Attachments: Draft Mackenzie County Procedures ByLaw Oct 10, 2008.pdf



Draft Mackenzie
County Procedu..

Hi Bill

Attached is our proposed Final Draft.

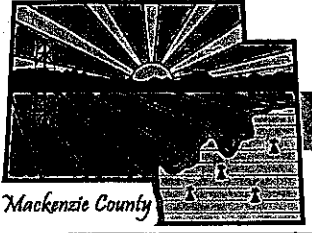
Archie will be in a position to speak to the draft at the Oct 28, 2008 Council meeting and once the comments/concerns are provided by yourself and Council a final for Council consideration will be prepared.

Do have a great Thanksgiving and we will talk to you upon my return from Poland in a few weeks John

--

John Szumlas
Activation Analysis Group Inc. (AAGI)
Suite 107, 4990 - 92 Ave
Edmonton, Alberta T6B 2V4
Telephone: (780) 415-5163
Fax: (780) 463-5280
www.aagi.ca

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete Recreation Board – request for financial assistance

BACKGROUND / PROPOSAL:

The County provides annual operating grants for all recreation boards that operate the County owned facilities.

The County has been annually providing, through its operating budget process, \$2,500 to each board towards preparation of the annual financial statements and a Review Engagement Report by a qualified professional.

OPTIONS & BENEFITS:

La Crete Recreation Board experienced some instability with respect to receiving timely bookkeeping services in 2007. This resulted in a much higher accounting bill then anticipated. The actual accounting bill for the 2007 year-end preparation was \$4,998.

The Board is seeking \$2,498 from the County to compensate for the overage.

The Finance Committee reviewed this request and passed the following motion:

That a recommendation be taken to Council to review the request and grant the La Crete Recreation Board \$2,498 for the 2007 accounting bill overage.

Please note that each board is required to prepare a Review Engagement Report as a minimum. The La Crete Recreation Board has not prepared a Review Engagement Report prior to 2007, but prepared a Notice to Reader report, which would have cost substantially less then \$2,500.

COSTS & SOURCE OF FUNDING:

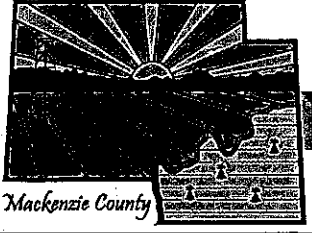
General Operating Budget

Author: Review Date: CAO

RECOMMENDED ACTION:

That \$2,498 be granted for the La Crete Recreation Board to cover the 2007 accounting bill overage with funding coming from the General Operating Fund.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Write Off – Zama Vacant Non-Residential Lots – Tax Rolls 81637, 81638, 81639, 81646, 81649, 81659, 81660, 81661, 81662, 81663, 81664, 81665, 81666, 81667, 81668, 81669, 81670, 81671, 81672

BACKGROUND / PROPOSAL:

Council has established a minimum levy for vacant residential properties at \$200 per lot and vacant non-residential properties at \$400 per lot in 2007.

The 2007 tax levy for one of our Zama ratepayers included a minimum municipal levy of \$400 for each of his 19, newly developed, vacant non-residential lots located in the Hamlet of Zama. The condition of the approved developing permit was that these lots be consolidated into one lot.


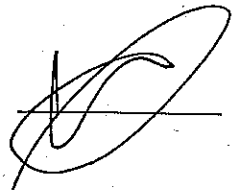
Since Council has authority under the MGA to cancel or reduce tax arrears, Council passed the following motion at the June 10, 2008 meeting:

That the \$6,696.74 difference in municipal taxes calculated at the 2007 mill rate and calculated at the established minimum of \$400 per vacant non-residential lot for the 81637, 81638, 81639, 81646, 81649, 81659, 81660, 81661, 81662, 81663, 81664, 81665, 81666, 81667, 81668, 81669, 81670, 81671, 81672 tax rolls be written off.

The 2008 taxes were charged at \$400 per lot as per the established minimum.

OPTIONS & BENEFITS:

On September 12, 2008, we received title changes showing the properties in question were consolidated into one parcel under 0827605; 18; 14 as 32.87 acres.

Author:  Review Date: _____ CAO 

As the consolidation is finally received, it is recommended that the Municipal Levy be amended to a total of \$1,361.24 in place of \$10,400. The net reduction in the Municipal levy would be \$9,038.76.

COSTS & SOURCE OF FUNDING:

The amount would be written off to Tax Cancellations and Write Offs – 2008 operating budget.

RECOMMENDED ACTION:

That the \$9,038.76 difference in municipal taxes calculated at the 2008 mill rate and calculated at the established minimum of \$400 per vacant non-residential lot for the 81637, 81638, 81639, 81646, 81649, 81659, 81660, 81661, 81662, 81663, 81664, 81665, 81666, 81667, 81668, 81669, 81670, 81671, 81672 tax rolls be written off.

Author: _____ Review Date: _____ CAO _____

COSTS & SOURCE OF FUNDING:

The County would experience an annual reduction in its tax revenue if a group is exempted.

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____ CAO _____

- (c) property held by and used in connection with a branch or local unit of the Royal Canadian Legion, the Army, Navy and Air Force Veterans in Canada or other organization of former members of any allied forces;
- (d) student dormitories.
- (2) A council may by bylaw make any property listed in subsection (1)(a), (b) or (c) subject to taxation under this Division to any extent the council considers appropriate.
- (3) A council may by bylaw make any property referred to in subsection (1)(d) subject to taxation to any extent the council considers appropriate other than for the purpose of raising revenue needed to pay the requisitions referred to in section 326(a).
- (4) A council proposing to pass a bylaw under subsection (2) must notify, in writing, the person or group that will be affected of the proposed bylaw.
- (5) A bylaw under subsection (2) has no effect until the expiration of one year after it is passed.

1994 cM-26.1 s363;1995 c24 s52;1996 c30 s29;1999 c11 s18

* **Exemptions granted by bylaw**

364(1) A council may by bylaw exempt from taxation under this Division property held by a non-profit organization.

(1.1) A council may by bylaw exempt from taxation under this Division machinery and equipment used for manufacturing or processing.

(2) Property is exempt under this section to any extent the council considers appropriate.

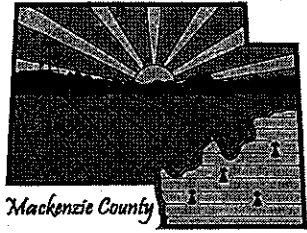
1994 cM-26.1 s364;1995 c24 s53

Licensed premises

365(1) Property that is licensed under the *Gaming and Liquor Act* is not exempt from taxation under this Division, despite sections 351(1)(b) and 361 to 364 and any other Act.

(2) Despite subsection (1), property listed in section 362(1)(n) in respect of which a licence that is specified in the regulations has been issued is exempt from taxation under this Division.

1994 cM-26.1 s365;1995 c24 s54;1996 cG-0.5 s135;1996 c30 s30;
1998 c24 s30



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Draft 2009-2011 Business Plan

BACKGROUND / PROPOSAL:

Attached is a copy of the draft 2009-2011 Business Plan for review and discussion.

The draft plan was updated following the discussions held at Council's workshop in August 2008 as well as the Management Team's workshop in September 2008.

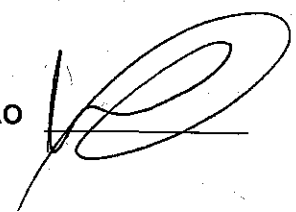
Further review of this plan will be held at a Committee of the Whole meeting on October 28th with the formal adoption of the plan at the October 29th Council meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the draft 2009-2011 Business Plan for Mackenzie County be accepted for information and that further review be held on October 28, 2008.

Author: C. Gabriel **Review By:** _____ **CAO** 

DRAFT

Mackenzie County

Business Plan 2009 - 2011

Draft September 15, 2008

Business Plan

Table of Contents

<i>Introduction</i>	3
<i>Message from the Reeve and Council</i>	3
<i>Our Action Plan</i>	4
<i>Setting the Stage</i>	9
<i>Our Core Activities</i>	12
<i>Governance and Leadership</i>	12
<i>Infrastructure and Municipal Services</i>	14
<i>Community Services</i>	15
<i>Planned Development</i>	16
<i>Economic Development</i>	16
<i>2009 Budget Documents</i>	18

Introduction:

The Mackenzie County is uniquely positioned in the Province of Alberta to expand opportunities and advance the quality of life for its residents. Without question our County is a great place to live and work. Our municipality is the largest County in the Province, covering an area of 80,485 sq. kms, or approximately 12% of the total landmass of the Alberta. Situated in the far north of the Province we face significant challenges of both distances from markets and access to needed services. Building on the key fundamentals of sound fiscal and infrastructure planning, the Council and staff of the County together with a committed volunteer community are dedicated to ensuring that Mackenzie will continue to grow and prosper.

We are determined to strengthen the economic opportunities of our residents through sound planning and efficient use of our resources. Responding to the world's need for sustainable resources, our County is positioned to access the full opportunities that are available. But we can not rest on our laurels. To maintain and enhance our statement of core values of ***"Efficient, fiscally responsible organization that is sincere, approachable, treats people with respect and maintains a high degree of integrity"*** we as Reeve and Council, together with all of the dedicated staff who provide our County with the best service at a responsible tax rate have set out our plan for the next three years.

Message from the Reeve and Council

To Our Residents of Today and Tomorrow:

We, the Council of Mackenzie County take great pride in outlining our 2009 – 2011 Business Plan. Our Plan is the culmination of a Strategic Planning Session that we, together with our Senior Administrator charted our County's course for the next three years.

As we implement our Business Plan we are confident that our County will continue to be a great place to live and work with experience and responsible leaders who work well together.

Council of the Mackenzie County

Reeve Greg Newman

Deputy Reeve Walter Sarapuk

Councillor Peter Braun;

Councillor John Driedger;

Councillor Dicky Driedger;

Councillor Ed Froese;

Councillor Bill Neufeld ;

Councillor Raymond Toews;

Councillor Stuart Watson

Councillor Lisa Wardley;

William (Bill) Kostiw, Chief Administrative Officer of the Mackenzie County
Adopted by Council: _____

Our Action Plan:

Core Activity 1: Governance & Leadership	Activity:	Assigned to:	Report Date:	Completion Target:
	Adopt a Three-year Business Plan	Council/Administration	October 2008	November 2008
	Update Business Plan	Council/Administration	Annually	June/July each year
	Review Council Procedural ByLaw Meetings/agenda schedule	Council	Immediate	October 2008
	Complete 205.1 CAO evaluation	Council	May/June annually	July each year
	Complete an annual Council evaluation	Council	May/June annually	July each year
Fiscal Program	Confirm Mill Rate Principles	Council	Annually	June each year
	Confirm Fiscal Strategies that ensure County's Reserves will equal 20% of annual operational budget	Council/Administration	September each year	November each year
	Conduct Public Hearings on Budget	Council	Annually	November each year
	Examine redundant programs and services and recommend their removal	Administration	April 2008	October 2008
	Aggressively seek available grants and transfer payments	Administration	On going	On going
	Complete alternative revenue analysis	Administration – RFP re Investment Manager pending	November 2008	February 2009

Core Activity 1: Governance & Leadership	Activity:	Assigned to:	Report Date:	Completion Target:
Relationships	Confirm and adopt an Intermunicipal Cooperation Agreement with the Town of High Level	Council/Administration	Immediate	Immediate
	Review Intermunicipal Cooperation Agreement with the Town of Rainbow Lake	Council/Administration	Spring 2009	At least six months prior to expiration of existing agreements
	Report on Meetings with municipal partners	Council/Administration	Quarterly	Ongoing
	Adopt a First Nation's Protocol	Council/Administration	Spring 2009	Ongoing
	Report on Meetings with Municipal/Provincial and Federal representatives	Reeve and Council	Quarterly	Ongoing
	Report on Meetings with Health and Education authorities	Council/Administration	Quarterly	Ongoing
Communications	Adopt an updated Communications Plan	Council	Spring 2009	April 15, 2009

Core Activity 2: Infrastructure and Municipal Services	Activity:	Assigned to:	Report Date:	Completion Target:
	Completion of Zama hamlet water/wastewater management plan as expeditiously as possible	Council/Administration	Immediate	To be commissioned January 2009
	Confirm 2009 Capital Budget	Council/Administration	October 2008	Budget adoption – December 2008
	Confirm elements of Three-year Capital Program	Council/Administration	October 2008	December Budget approvals
	Confirm elements of Seven-year Capital Template	Council/Administration	October 2008	December Budget approvals
	Confirm infrastructure Grant Requests	Administration	Ongoing	December Budget approvals

Core Activity 2: Infrastructure and Municipal Services	Activity:	Assigned to:	Report Date:	Completion Target:
	Confirm County's hamlet road renewal Programme	Council/Administration	Immediate	To be adopted prior to Budget deliberations
	Confirm County's Surface Water Management Strategy	Council/Administration	November 2008	January 2009
	Proceed to the next step with respect to upgrading the County's Airports at La Crete, Ft. Vermilion and Zama	Administration	Immediate	Budget Deliberations
	Review options and alternatives for County regional facilities necessary to enhance public services	Council/Administration	Budget Discussion Fall of 2008	Fall of 2008
	Prepare County Rail Service Analysis	Administration	Immediate	January 2009
	Continue to vigorously advocate for the paving of Highway 88, 58 and Zama Access	Council/CAO and Community	Ongoing	Ongoing
	List Tompkins Landing Bridge to 20 year Master Plan	Council/Administration	Immediate	Ongoing
Core Activity 3: Community Services	Activity:	Assigned to:	Report Date:	Completion Target:
	Undertake a Full Review of the County's Fire Service Bylaw to ensure it reflects County's aspirations	Administration	October 2008	January 2009
	Undertake a full Review of the County's Enforcement Services Bylaw to ensure that it reflects the County's aspirations, and sets out clear direction and examines options for possible service enhancement at renewal of existing arrangement	Administration	Immediate	January 2009

Core Activity 4: Planned Development	Activity:	Assigned to:	Report Date:	Completion Target:
	Prepare an Briefing memorandum on a structured approach to ensure County's Medical Services are strengthen –in particular the provision of Doctors for La Crete and Zama while maintaining Doctors in Fort Vermilion	Council/Community/ Administration	January 2009	Spring 2009
	Prepare a Briefing memorandum for the possible expansion of post educational and trades training facilities in the County	Council/Community/ Administration	Spring 2009	July 2009
	Working with regional partners, maintained determined advocacy for an Alberta Open Skies policy for commuter air service	Council/CAO and community	Ongoing	Ongoing
	Proceed with the completion of a County Recreation and Parks Master Plan, ensuring a Community Crime Prevention Strategy is incorporated	Council/Administration	RFD framework October 2008	Plan adoption June 2009
	Adopt an updated Mackenzie County Municipal Development Plan (MDP) that confirms direction to achieve an annual population growth of 10-15%	Council and Administration	Commenced process in 2008	Adoption of ByLaw in 2009

Core Activity 5: Economic Development	Activity:	Assigned to:	Report Date:	Completion Target:
Business Friendly Climate	Proceed with aggressive economic development strategy that compliments the strengths of the County	Council/Administration	Quarterly	Ongoing
	Adopt a Mackenzie County Economic Strategy	Council/Administration	March 2009	Summer 2009
	Reporting on potential investors	Administration	Quarterly	Ongoing
	Annual review of promotional materials used by both our partners as well as ourselves in profiling the County	Council/Administration	Immediate	March 2009

Setting the Stage:

Our County has:

➤ A population of 10,002 (Fed census 2006 – a 13.3% increase over census 2001 of 8,830)	➤ A total area of 80,484 square kilometres
➤ 3,169 dwelling units and a population density of 0.1/square Km	➤ 1,726 kilometres of maintained roads and 44 kilometres of waste water mains and 73 kilometres of water mains
➤ Our services are provided from facilities located in Zama, La Crete, Fort Vermilion and the communities of Blue Hills, Buffalo Head, Rocky Lane and the Town of High Level and Rainbow Lake.	➤ We continue to expand our parks and community facilities to reflect the enhanced quality of life which makes Mackenzie County a leader in sustainable approaches to ensuring that our vast resources are environmentally and fiscally responsibly accessed.
➤ A vast and diverse landscape that includes Alberta's largest river and Alberta's largest free roaming buffalo herd. Our strength is our residents who understand the challenges of nature and who take pride in building a wonderful place to live, work and raise a family.	➤ Our plan is to strengthen our approaches to sustainable development. Working in collaboration with our residents, industry and government partners we will ensure that Mackenzie County achieves its objectives.

Our Community characteristics (Census Canada data 2006 or 2001 data subject to availability):

Age (2006)	Mackenzie Total	Male	Female	AB Total	Male	Female
Total	10,005	5,140	4,860	3,290,350	1,646,800	1,643,550
0-4	1,190	615	575	202,595	103,835	98,760
5-14	2,370	1,265	1,105	428,915	219,760	209,165
15-19	985	495	495	237,900	121,825	116,080
0-19 (47%)	4,545	2,375	2,175	869,410	445,420	424,005
20-24	765	395	375	251,380	128,375	123,005
25-44	2,620	1,305	1,305	980,970	493,365	487,605
45-54	950	495	455	512,200	258,835	253,360
20-54 (43%)	4,335	2,195	2,135	1,744,550	880,575	863,970
55-64	575	295	280	322,970	162,265	160,705
65-74	330	170	160	189,325	91,845	97,475
75-84	160	85	80	121,795	52,925	68,860
85 & over	50	15	30	42,290	13,755	28,535
55 + (10%)	1,115	565	550	675,380	320,790	355,575
Median	22.8	22.3	23.2	36.0	35.4	36.7
% 15 & over	64.3	63.5	65.4	80.8	80.4	81.3

Mobility Status (2006)	Mackenzie Total	Male	Female	AB Total	Male	Female
Where people were 5 years ago						
Total 5 yr +	8,725	4,570	4,160	3,053,135	1,526,125	1,527,010
Same address	5,525	2,880	2,640	1,594,135	795,120	799,510
Same province	1,780	945	835	792,665	397,305	395,360
Same province – Diff address	470	240	230	321,085	159,130	161,955
Diff. Province	345	175	165	226,865	116,935	109,930
Diff. Country	605	320	280	117,885	57,635	60,250

Immigration Characteristics (2006)	Mackenzie Total	Male	Female	AB Total	Male	Female
Total	9,925	5,160	4,765	3,256,355	1,630,865	1,625,485
Non-immigrants	9,095	4,710	4,390	2,702,225	1,362,250	1,339,970
Immigrants	780	420	360	527,030	255,355	271,675
Immigrated before 1991	335	180	155	295,390	144,550	150,835
Immigrated between 1991 – 2000	140	90	55	127,960	60,790	67,170
Immigrated between 2001 – 2006	305	150	155	103,680	50,015	53,670
Non-permanent residents	45	30	15	27,095	13,255	13,840

Language First learned and Still Understood (2006)	Mackenzie Total	Male	Female	AB Total	Male	Female
Total	9,925	5,160	4,765	3,256,355	1,630,865	1,625,485
English Only	2,950	1,555	1,395	2,576,670	1,300,045	1,276,620
Other than French or English	6,950	3,595	3,350	613,060	297,250	315,805

Aboriginal Population (2006)	Mackenzie Total	Male	Female	AB Total	Male	Female
Total	9925	5155	4770	2,941,1505	1,472,640	1,468,510
Aboriginal identity	785	380	415	156,220	75,945	80,270
Non Aboriginal population	9135	4780	4355	2,784,925	1,396,690	1,388,235

Religion (2001) [To be released in 2009]	Mackenzie Total	Male	Female	AB Total	Male	Female
Total	8,760	4,485	4,275	2,941,1505	1,472,640	1,468,510
Protestant	6,025	3,065	2,960	1,145,455	544,860	600,600
Catholics	935	480	450	786,365	386,170	400,195
No religion	840	425	415	694,840	385,165	309,675

Industry (2006) [Released Mar 4, 2008]	Mackenzie Total	Male	Female	AB Total	Male	Female
Experienced labour force	4435	2775	1660	1928635	1043790	884850
Agriculture/other resource	1025	780	240	228520	168230	60285
Manufacturing/construction	950	805	140	307785	246335	61450
Wholesale and retail trade	525	280	245	292170	149875	142295
Finance and real estate	130	60	70	97465	40510	56960
Health and education	640	120	515	295660	64210	231455
Business services	690	495	195	354265	212695	141575
Other services	475	225	250	352760	161925	190835

We Believe that our Core Activities are:

1. Governance and Leadership
 - Fiscal
 - Relationships
 - Communications
2. Infrastructure and Municipal Services
 - County Roads
 - Hamlet Roads
 - Municipal Services
3. Community Services
 - Recreation and Parks
 - Protective Services
4. Planned Development
5. Economic Development

Core Activity One: Governance and Leadership

“We will provide responsible leadership and good government for our communities.”

Our Strategic Objectives for Governance and Leadership are:

A fiscal program that:

- Reflects Council’s direction and ensures completion prior to commence of budgetary year.
- Continues to follow sound fiscal management practices by:
 - Continuing with our Balanced Budget policy.
 - Examining best practises for Budget deliberations.
 - Ensuring that our mill rate policy reflects our community’s aspirations.
 - Conducting an annual business planning session and provides quarterly reports.
 - Setting in motion a process to identify alternative revenue streams.
- Ensures that effective policies are maintained.
- Provides for visionary direction to the County.

Encourages stronger relationships that:

- Strengthen the region's opportunities, fosters innovation and encourage sustainable programs and services through effective and responsible intermunicipal agreements and protocols with neighbouring municipalities and First Nations.

A communications Program that:

- Provides timely information on the County's programs and services to our residents.

Our Key Results for Governance and Leadership will be measured by:

A fiscal program that:

- Annually publishes and updates our Three-year Business Plan that has both an annual Operating and Capital Budget as well as a three year Capital Program and seven year Capital Plan to confirm that it is balanced.
- Annually reports on Council's determination that the County's revenue plan will by 2010 consist of:
 - 73% Property Tax derived revenue
 - 9% User Fees and charges derived revenue
 - 18% Transfer payments from other levels of government
- Annually reports on our fiscal strategy so that we can confirm that our fiscal position remains equitable and balanced.
- Issue an Annual Report on the results of the fiscal policy whereby any new additions to the expenditure plan require an equal dollar reduction to maintain the balanced strategy.
- Prepare an Annual update of the one capital budget, three-year Capital Program and seven-year Capital plan that enhances municipal services within a structured policy that reflects that capital expenditures will consist of:
 - 11% Funds previously reserved for the project
 - 8.5% Funds provided from this years tax/user charges revenue
 - 33% Funds borrowed
 - 47.5% Funds provided by other levels of government
- Confirms our fiscal strategy that seeks to ensure that the County has maintained in reserves an amount that matches one year of municipal operations excluding capital projects.
- Annually issues an updated Three-year Business plan together with previous quarterly reports on results.

Relationships where we will:

- Aggressively seek options and alternatives to strengthen our relationships with our urban partners.
- Examine closely the nature of existing relationships with our neighbours and focus on improving them.

- Examine options to strengthen our relationship with the First Nations communities situated within the County.
- Undertake regular meetings with key assessment accounts to strengthen relationships and reporting to Council on the nature of the meetings.
- Regularly reporting to Council, the nature of our meetings with our municipal partners.
- Regularly reporting to Council, the nature of our meetings with our Provincial and Federal representatives.
- Regularly reporting to Council, the nature of our meetings with our Health and Education authorities.

Communications where we will be:

- Adopting by April 15, 2009 an updated Communication Plan for the municipality.

Core Activity Two: Infrastructure and Municipal Services

“We will ensure that our infrastructure continues to be renewed in a fiscally responsible manner and our municipal services encourage innovation and cost effectiveness.”

Our Strategic Objectives for Infrastructure and Municipal Services are:

- An efficient and well-maintained County consisting of a number of communities that:
 - Continues to ensure that our residents are provided with effective infrastructure and municipal services that fosters positive growth by:
 - Adopting a Hamlet Road Strategy.
 - Confirming through the adoption of a Transportation Master Plan established standards and impacts of ensuring that county roads are maintained at a standard set by Council.
 - Confirming the County’s hamlet Sidewalk Renewal initiative and ensuring that sidewalk renewals are completed in a determined fashion.
 - Undertake a comprehensive upgrading of the three County Airports located in Fort Vermilion, La Crete and Zama.
 - Prepare a Surface Water Management Strategy.
 - Prepare a Rail Service Strategy to ensure that County enterprises are properly serviced by efficient rail services.
 - Continuing to vigorously advocate for the paving of Highway 88, Highway 58 and Zama Access.
 - Commencing a structured analysis of options and alternatives for County hamlet beautification and enhanced public facilities during the 2008 budget deliberations this fall.

Our Key Results for Infrastructure and Municipal Services will be measured by:

- An efficient and maintained community that:
 - Is based on a structured road, street, sidewalk and water/wastewater renewal program that ensures priorities for capital and maintenance are clearly defined and executed.
 - Ensures that our residents are provided with efficient and effective air and rail service.
 - Has an Infrastructure Program that contains a fiscal plan necessary to fund the required facilities.

Core Activity Three: Community Services

"We will strive to ensure that Mackenzie County is a great place to live, work and raise a family."

Our Strategic Objectives for Community Services are:

- To work in conjunction with our diverse volunteer base where we will:
 - Undertake an examination of the current Fire Service Bylaw to ensure that it reflects the County's aspirations and needs.
 - Undertake an examination of the County's Enforcement Services Bylaw to ensure that the Bylaw reflects the County's aspirations.
 - Initiate a structured approach to ensuring that our Medical and Educational facilities continue to reflect our communities aspirations. In particular we will explore options and alternatives to ensure our communities have access to physicians and other medical personnel.
 - Explore options for the provision of locally based secondary and trades education opportunities for our residents.
 - Adopt by the fall of 2009, a Mackenzie County Recreation and Parks Master Plan that incorporates a Community Crime Prevention Strategy for the County and confirms operational elements such as staffing, programming, etc.
 - Confirm Our Key Results for Infrastructure and Municipal Services will be measured by:

Core Activity Four: Planned Development

“Our County will reflect our residents by ensuring that developments proceed within sustainable framework that is innovative and fiscally responsible.”

Our Strategic Objectives for Planned Development are:

- To maintain and strengthen sound land use planning for our County that:
 - Ensures that our planning documents embrace innovation that foster a realistic reliance upon both residential and non-residential assessment.
 - Ensures that our planning documents promote the establishment of sound developments as a result of increased pressure to respond to national and global economic activities.

Our Key Results for Planned Development will be measured by:

- Annually reviewing our Land Use Bylaw to ensure that innovation is embraced.
- Adopting by the Spring 2010 an updated Mackenzie County Municipal Development Plan.

Core Activity Five: Economic Development

“Our County will adopt policies that encourage investment and opportunity while balancing the requirement to preserve and maintain playgrounds and community open spaces for our residents in our hamlets and the County as a whole.”

Our Strategic Objectives for Economic Development are:

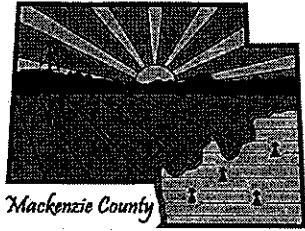
- To maintain and strengthen our business-friendly climate that:
 - Ensures that potential investors are apprised of our County’s opportunities.
 - Works both in collaboration with our regional partners and separately in profiling the County.
- To ensure that a complimentary marketing program to attract economic investment is undertaken.

Our Key Results for Economic Development will be measured by:

- Adopting a Mackenzie County Economic Strategy that strengthens partnerships with existing Economic Development alliances, the Northern Alberta Development Council and local businesses.
- Reporting to Council each November the number and nature of potential investors that have approached the County looking to locate.

- Annually reviewing and updating the County's material that is used to profile our advantages so that a complimentary marketing program to attract economic investment is undertaken.

2009 BUDGET DOCUMENTS



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Sustainability Initiative (MSI) Information Session

BACKGROUND / PROPOSAL:

An information session has been scheduled to be held in Peace River on Friday, October 17th.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Finance Committee members be authorized to attend the Municipal Sustainability Initiative (MSI) information session in Peace River on October 17, 2008.

Author: C. Gabriel Review By: _____ CAO

SEPTEMBER 30, 2008

17th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta, Canada T5J 4L4
Telephone 780-427-2225

In Reply Please Quote:

TO ALL MUNICIPAL CHIEF ADMINISTRATIVE OFFICERS:

Further to my email on September 26, 2008, advising you of the Municipal Sustainability Initiative (MSI) information sessions we are hosting this fall, we have added one additional session in Peace River on October 17, 2008. This session will be held at the Sawridge Inn and Conference Centre from 10:00 a.m. to 3:00 p.m.

The organizers of the Local Government Administration Association of Alberta (LGAA) Zone 7 and the Alberta Rural Municipal Administrators Association (ARMAA) Zone 4 meeting that was originally scheduled for this date in Fairview have kindly offered to exchange their meeting in favour of this information session in Peace River.

Like the other information sessions, this session will provide an opportunity to discuss:

- the types of projects that qualify for funding under the program guidelines,
- special considerations that apply to certain types of projects (e.g., projects involving non-profit organizations),
- options for scheduling and funding large capital projects,
- project planning, and
- application and reporting requirements.

Updated details of the dates and locations for all information sessions are enclosed.

Please forward the names of your representatives to Ms. Meghan Horn, Grants Researcher via e-mail (Meghan.horn@gov.ab.ca) or by telephone toll-free at 310-0000, then 780-422-8321, at least three business days prior to the session.

My staff and I look forward to meeting with you.

Sincerely,


Janice Romanyshyn
Director, Municipal Grants and Information Services

Attachment

DATES AND LOCATIONS

MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) INFORMATION SESSIONS

LEDUC	
October 15, 2008 10:00 a.m. to 3:00 p.m.	Executive Royal Inn Hotel Lancaster A Room 8450 Sparrow Drive Leduc, AB For hotel reservations: 1-888-388-3932
PEACE RIVER	
October 17, 2008 10:00 a.m. to 3:00 p.m.	Sawridge Inn and Conference Centre Peace River Room 9510 - 100 Street Peace River, AB For hotel reservations: 1-888-729-7343
AIRDRIE	
October 23, 2008 10:00 a.m. to 3:00 p.m.	Holiday Inn Express Hotel Airdrie Room 64 East Lake Avenue, NE Airdrie, AB For hotel reservations: 1-866-912-1952
LETHBRIDGE	
November 5, 2008 10:00 a.m. to 3:00 p.m.	City Hall Culver City Room 910 - 4 th Avenue South Lethbridge, AB

CONFERENCE Question and Answer MEETINGS

Edmonton (AUMA Conference)	
October 1, 2008 9:00 a.m. to 4:00 p.m.	Shaw Conference Centre (SCC) SCC Boardroom 9797 Jasper Avenue Edmonton, AB
Edmonton (AAMDC Conference)	
November 12, 2008 9:00 a.m. to 4:00 p.m.	Shaw Conference Centre Salon 17 9797 Jasper Avenue Edmonton, AB

SEPTEMBER 26, 2008

17th floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta, Canada T5J 4L4
Telephone 780-427-2225

In Reply, Please Quote:

TO ALL MUNICIPAL CHIEF ADMINISTRATIVE OFFICERS:

The Municipal Sustainability Initiative (MSI) was announced in April 2007 as the Province's commitment to provide significant long term funding to enhance municipal sustainability and to enable municipalities to meet the demands of growth. Since that time, program changes were announced in September 2007, long term agreements have been signed, and a significant number of 2007 and 2008 project applications have been received and accepted.

Based on the department's experience with the MSI program to date and the questions we receive from municipal staff who are involved in the project selection, application, and reporting process, *we are hosting three regional information sessions*. We believe that these sessions will assist you as you plan projects, determine your funding options, and prepare your 2009 MSI project applications.

The information sessions will provide an opportunity to discuss:

- the types of projects that qualify for funding under the program guidelines,
- special considerations that apply to certain types of projects (e.g., projects involving non-profit organizations),
- options for scheduling and funding large capital projects,
- project planning, and
- application and reporting requirements.

I invite you and your key staff members who prepare MSI project applications to attend the information session of your choice. Details of the dates and locations are enclosed. The sessions will take place from 10:00 a.m. to 3:00 p.m. and will be held in the following locations:

- October 15 – Leduc
- October 23 – Airdrie
- November 5 – Lethbridge

Please forward the names of your representatives and the session they will be attending to Ms. Meghan Horn, Grants Researcher via e-mail (Meghan.horn@gov.ab.ca) or by telephone toll-free at 310-0000, then 780-422-8321, at least three business days prior to the session.

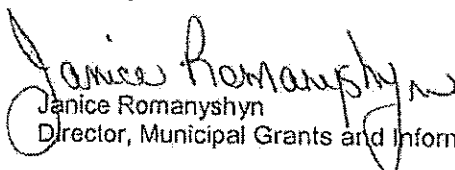
In addition to the information sessions, department staff will be available at the Alberta Urban Municipalities Association (AUMA) and the Alberta Association of Municipal Districts and Counties (AAMDC) fall conventions to answer grant related questions. Separate boardrooms have been booked for these thirty minute, one-on-one meetings.

- October 1 - AUMA
- November 12 - AAMDC

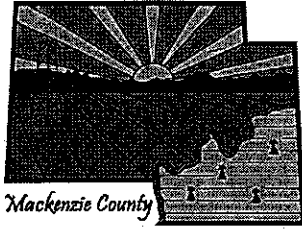
To register for a one-on-one conference meeting, please contact Meghan Horn at the e-mail address or telephone number above.

My staff and I look forward to meeting with you.

Sincerely,


Janice Romanyshyn
Director, Municipal Grants and Information Services

Attachment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Organizational Meeting Agenda

BACKGROUND / PROPOSAL:

A draft agenda for the Organizational Meeting for October 29th is attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the draft Organizational Meeting agenda be received for information.

Author: C. Gabriel

Review By: _____

CAO 

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

**Wednesday, October 29, 2008
1:00 p.m.**

Council Chambers, Fort Vermilion, Alberta

AGENDA

Page

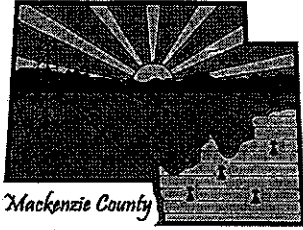
- CALL TO ORDER:** 1. a) Call to Order (William Kostiw)
b) CAO Overview
- AGENDA:** 2. a) Adoption of Agenda
- ELECTION BY
SECRET BALLOT:** 3. a) Election by Secret Ballot
- ELECTION OF
REEVE & DEPUTY
REEVE:** 4. a) Election of Reeve
b) Election of Deputy Reeve
c) Oath of Office – Reeve & Deputy Reeve
(performed by Brownlee LLP)
- TURNOVER OF
CHAIR** 5. a) Turnover of Chair to the Reeve
- DELEGATION:** 6. a) Brownlee LLP
- BYLAWS/POLICIES:** 7. a) Bylaw 650/07 Honorariums & Expenses
b) Bylaw 529/05 Organizational/Procedural Bylaw
- COUNCIL
COMMITTEES &
TASK FORCES:** 8. a) Appointment of Council Members to Council
Committees, Boards and Task Forces
b) Appointment of Members at Large to County
Boards/Committees
c)

APPOINT REPRESENTATIVES: 9. a) Appointment of Council Representatives to Other Committees

OTHER BUSINESS: 10. a) Establish Council Meeting Dates
b) Organizational Chart

ADJOURNMENT: 11. a) Adjournment

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Remembrance Day/AAMD&C Convention

BACKGROUND / PROPOSAL:

For discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

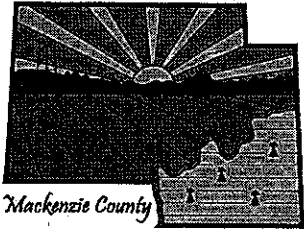
RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Review By: _____

CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Historic Street Signs (Fort Vermilion)

BACKGROUND / PROPOSAL:

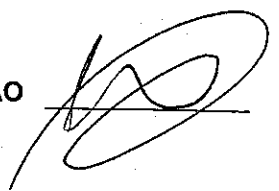
For discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review By: _____ CAO 

Fort Vermilion Street Sign Project

Street	Proposed Name	Ave	Proposed Name	Other Addresses	Proposed Name
41	Scow Street				
42	York Street				
43N	Bay Street				
43S	Canoe Crescent	43	Watson Lake Avenue	MacRoberts Crescent	MacRoberts Close
44	Pritchard Place	44	Tardiff Avenue		
45	(Ferry) Tower Road	45	Russian Navy Avenue		
46	Beaver Street	46	Bannock Avenue		
47 N	St. Charles Street	47	Boyer's Post Avenue		
47 S	Providence Street	48 E 48 W	Mission Avenue Bourassa Avenue		
48 N	Weenusk Crescent	49W	Hamman Crescent		
48 S	Aspin House Street	49 C	La Fleur Crescent		
49	La Fleur Crescent	49 E	Weenusk Crescent		
50 (Main)	Unjaga Road	49 S	Devils' Hill Drive		
51	Hamman Crescent	50	Canoe Crescent		
52 N	Aurora Street	51	Peace Place		
52 S	Lovers' Lane				
53	MacLeod Street	52	Canoe Crescent	River Road	Peace Drive S.S. Peace River Road/Drive/Way
54	Diamond P. Drive				

Abbreviation Key:

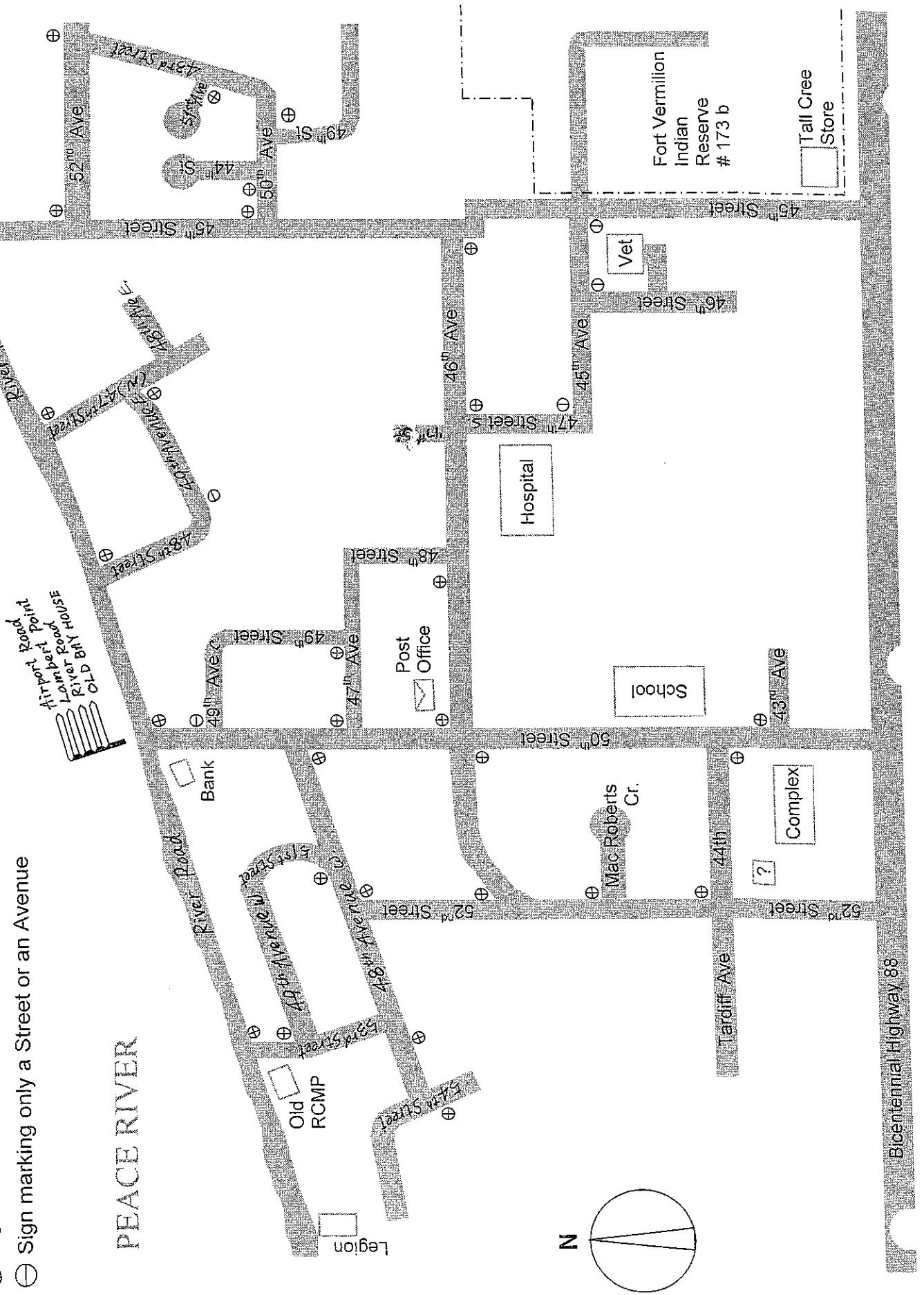
- Ave. Avenue
- Cl. Close
- Cr. Crescent
- Dr. Drive
- Pl. Place
- Rd. Road
- St. Street
- Way Way

Notes:

Close - chiefly British. a. a narrow passage leading from a street to a court and to the houses within. b. a road closed at one end.
 Unjaga/Onchaga/Unchaga/Unjagah - Beaver word for Peace.
 Weenusk - From n dialect of the Cree language (Swampy Cree) meaning ground hog

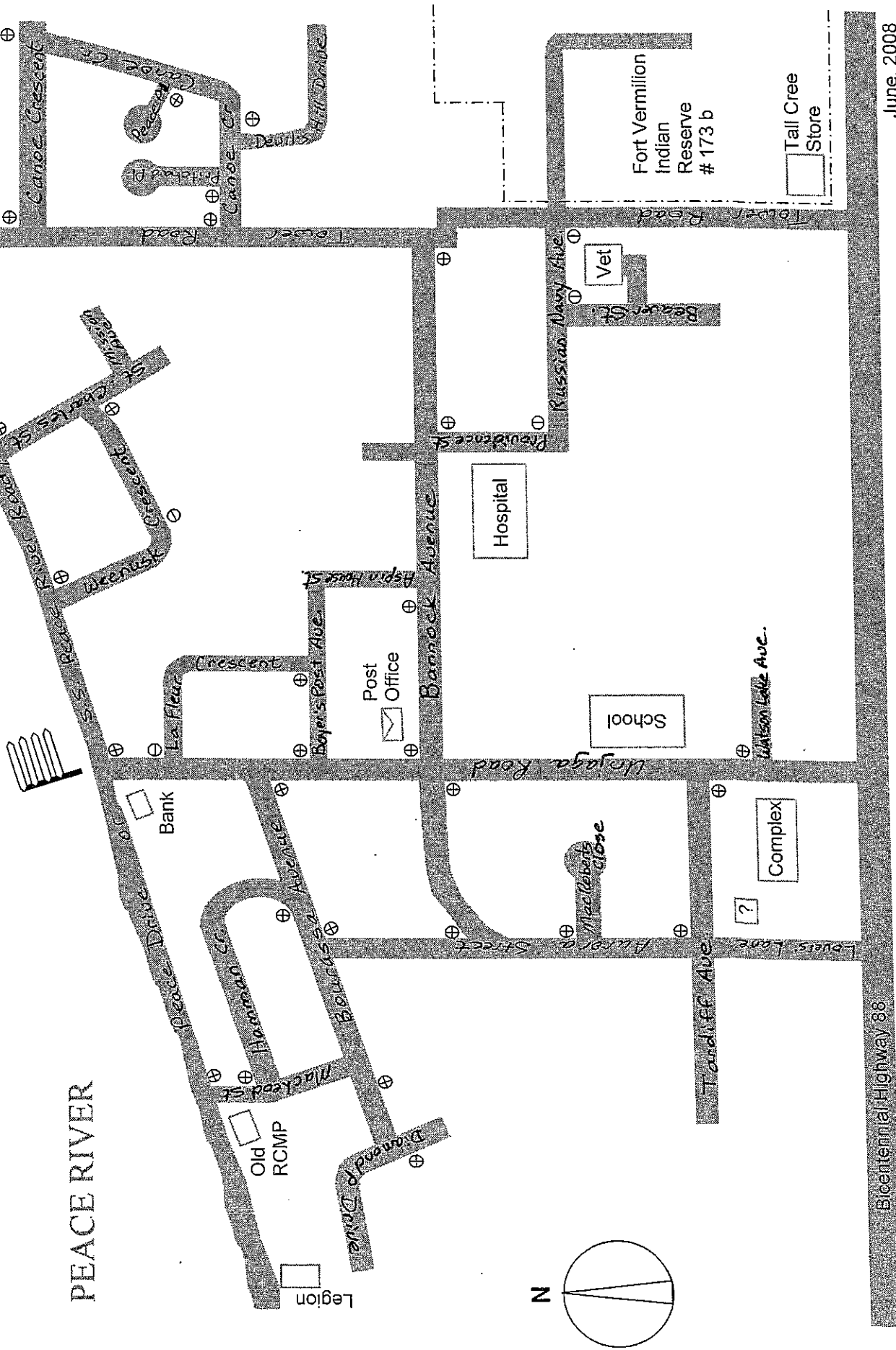
Map: Fort Vermilion – June 24, 2008

- ⊕ Sign marking Street & Avenue
- ⊖ Sign marking only a Street or an Avenue



Proposed Route Names - Fort Vermilion

- ⊕ Sign marking Street & Avenue
- ⊖ Sign marking only a Street or an Avenue



Bicentennial Highway 88

June, 2008

Fort Vermilion Route Sign Background Information

The Boats

Tall tales remain of the over one hundred and sixty years of navigation on the Peace (1788-1952). We can keep these memories alive by naming streets, avenues and other routes after the boats.

1. Canoe - Birchbark canoes, dugouts and rafts were the first vessels used on the Peace.
2. Scow - A flat bottomed boat used to carry freight and either pushed with a pole, like a raft or towed by a tug boat.
3. *S.S. St. Charles* - Built by the Oblates at the St. Augustine Mission in Shaftesbury, this was the first steamer with passenger accommodation to serve the Upper Peace. It was launched in 1903, sold in 1911 and ended its service in 1914.
4. *S.S. Peace River* - This sternwheeler steamboat was built and launched by the Hudson's Bay Company at Fort Vermilion in 1905 and plied the Peace until 1912 or later.
5. *S.S. D.A. Thomas* - "This latest and greatest of the steam-powered sternwheelers was built and launched from the West Peace Shipyards, May 31, 1916". It operated until 1921. A return trip Peace River to Fort Vermilion was \$35. In June 1930, the boat was taken over the Chutes and following minor repairs at Little Red River Post, it continued to Fort Fitzgerald where it was dismantled.
6. *Weenusk* - In 1921 the Hudson's Bay Company (HBC) commissioned the building of this motor tug with two barges to handle freight along the Peace. It was replaced around 1940 by the *Weenusk II* which was the first steel tug to be built in Edmonton. The HBC operated it until 1951. "Weenusk" means ground hog in the n-dialect of the Cree language (Swampy Cree).
7. 'Russian Navy' - Michael Rachyba's scow with side paddlewheels was launched in 1930 and provided inexpensive service for 8 years.
8. *M.B. Watson Lake* - The last of a line of vessels to provide commercial service on the Peace was the *Watson Lake*. Its final Peace River run was September 21, 1952, after which it was shipped to Fort McMurray for use on the Athabasca River's Waterways North run.
9. *Buffalo Lake* - Launched in June 1930 by the HBC, the *Buffalo Lake* was a gas motored double deck passenger and freight boat. It proved too costly and luxurious for the times so in 1938 it was grounded, the top deck removed and converted into a scow.
10. *M.B. Beaver* - A paddlewheel boat called *The Wolverine* was converted to a propeller drive and renamed the *Beaver*. O'Sullivan and Stigsen's tug, the *M.B. Beaver* was built around 1942. It was captained by Jack O'Sullivan with Art Bourassa the first engineer. A return ticket first class to Fort Vermilion with meals and berth included was about \$30.00 plus tax.

The Posts

Fort Vermilion's history is connected with that of a continuous series of fur trade posts that were built down and upstream from the current Fort's location. The fire of early adventurers, explorers and traders can be rekindled through the names of these posts otherwise long forgotten.

Boyer's Post - Charles Boyer of the North West Company (NWC) established this post in 1788 near the mouth of the Boyer River. Mackenzie's party visited the site in 1792. It was also called 'Old Establishment'.

Aspin House - Also known as Fort de Tremble, this was the next NWC post to command the trade, operating between 1792 and 1798. Built by John Finlay, it was also referred to as Finlay's Post and 'New Establishment'.

LaFleur's Post - Established 1798/99, this NWC post dominated the trade until the amalgamation of the NWC with the Hudson's Bay Company (HBC) in 1821. The HBC continued to operate the post, known also as Fort Vermilion until it was relocated sometime between 1828 and 1830. Fort Vermilion II, at our current location, remained a Bay stronghold until independent traders began operating in the late 1800's. The Bay was entrenched in the community until 1988 when it sold its northern stores to a North West Company formed by a coalition of former Bay employees.

The People

Fort Vermilion does not have enough routes to consider a fair representation of historical family names. The names Tardiff, Pritchard and MacRoberts were decided at an earlier time likely noted in the records somewhere. Compared to La Fleur, Bourassa, Lizotte and many others these place names are decidedly more contemporary. After careful consideration and recognizing that there are many ways to look at this, we are posing the following names for consideration. A brief profile is provided for each.

MacLeod- Sergeant MacLeod established the first Royal North West Mounted Police headquarters at Fort Vermilion when he arrived February 3, 1908. MacLeod married Isabella Simpson in 1911 and they had two children before her death in 1916. MacLeod left the Fort in 1917. The proposed street name honours the NWMP and the first member to be posted at the Fort.

Hamman - Dr. Hamman practiced medicine in the Fort from 1924-1948. When needed, he served the surrounding outposts and encampments by walking, dog team, horse and sleigh or buggy. He kept neither office hours nor account books and gave of himself unsparingly. He was forced to leave the north due to illness, having contracted tuberculosis, quite prevalent in northern communities. "Dr. Hamman received commendations from Premier Lougheed for his service in northern Alberta and Premier Getty for service to the Province."

The People (Continued)

Bourassa - In 1846, the first Roman Catholic Missionary visited Fort Vermilion. His name was Father Bourassa. The Bourassa name sees prominence through other legendary persons in the Fort's history..Johnny Bourassa was an interpreter and a farmer who owned much of the land in today's hamlet. It stretched west from the current Northern Store to the Anglican Church and up to the Forestry Office and the surrounding subdivision. His son, Louis, was awarded the "Order of the British Empire" in 1935, for his service in delivering "His Majesty's Mail". Louis was also a pilot on the steamboat *D. A. Thomas*. Another son, Thomas was a farmer and trader and later served as an interpreter and Special Constable with the RCMP. He supplied the dogs and horses the RCMP needed for transportation. Three classic dove-tailed log houses built on land owned by Bourassa family members remain in Fort Vermilion, two along the river, and another, the Visitor Log House is now located at the Community & Cultural Complex.

Pritchard - Pritchard Place is the current name for a cul de sac off current 50th Avenue or the proposed Canoe Crescent. Walter Pritchard was an Administrator at St. Theresa Hospital. The Pritchard family owned the Old Bay House from 1970-1982.

MacRoberts - MacRoberts Crescent is the current name for 45th Avenue East. It is really a cul de sac, hence the suggested name MacRoberts Close or Place. The MacRoberts moved to Fort Vermilion from Little Red River Post in 1950. Lewis served in World War I and he was a trapper. Estella MacRoberts was recognized for her work as an enumerator and polling station official. She was a long-standing Secretary for the Board of Trade and performed many paralegal duties as a Justice of the Peace, Notary Public and Marriage Commissioner.

Tardiff - 'Skinner' Tardiff was born at Fort Vermilion in 1910. Following some years as a trapper, he went to Wood Buffalo National Park to help establish a herd of bison from Wainwright. He worked for Revillon Freres and later joined others in establishing a store at Fifth Meridian. He later took up farming and repair work. For a time he was a storekeeper at Warrensville and a mechanic for the Canadian National Railway. He and his wife Dorothy retired to Fort Vermilion.

Other Names:

Aurora - The rippling, dancing colourful *aurora borealis* perform spectacular shows especially on clear winter nights. Sightings in the region number about 300 per year compared with 160 between Peace River and Edmonton and 30 further South.

Lovers' Lane - A local name for the beautiful aspen lined lane leading from Tardiff Avenue to Bicentennial Highway 88.

Devils' Hill - On the north facing valleyside at the hamlet's east end was a popular toboggan run known locally as Devils' Hill.

Diamond P - The Peace River Trading and Land Company operated the Diamond P Stores one of which was located at Fort Vermilion. It later became the Diamond P Hall, site of many social functions and concerts. The hill behind the hall was known as the Diamond P Hill.

Providence- The Sisters of Providence arrived in 1900 to provide teaching and nursing services to the people of the area. They served until 1968 when the Residential School closed and hospital administration was transferred to the lay people. The last Sister left in 1973.

Mission - St. Henri's Roman Catholic (RC) Mission, founded in 1866, began its formal ministry in 1868 and saw permanent establishment in 1876. The first RC church was built in 1899, the year Treaty 8 was signed at Fort Vermilion. With the arrival of the Sisters of Providence in 1900 and with the construction of facilities by the clergy and parishioners, the educational and medical needs of the community were addressed.

Bannock - A staple food of the trapper and a traditional favourite to this day, the name has Scottish roots.

Tower - Fort Vermilion's first ferry served the residents of North Vermilion and Fort Vermilion before roads led to the settlements. A cable was strung across the Peace by way of the island and the ferry was guided from one side to another by the cable. The road up the hill, north of the ferry tower was known as 'Tower Road'. This road also led to the site of the first Fort Public School.

16th

4/19/51 EACH

Bannock Ave.

D.A. THOMAS ST.

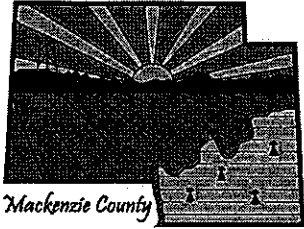
RAY TOEWS DRV.

ns Weenusk Ave.

6"

26"
-102-

3/6 44 W



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mighty Peace Tourist Association Municipal Membership Increase

BACKGROUND / PROPOSAL:

For discussion. See attached letter from the Mighty Peace Tourist Association.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

invite to come to Council.

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Review By: _____

CAO



MIGHTY PEACE TOURIST ASSOCIATION

October 7, 2008

Mackenzie County
Box 640
Fort Vermilion AB
T0H 1N0

Attention: Reeve and council:

Re: Mighty Peace Tourist Association Municipal membership increase

The Mighty Peace Tourist Association (MPTA) serves an area that encompasses approximately 20% of Alberta's land mass. The region is large enough to contain all of the areas serviced by Big Lake Country Tourism, Athabasca Country Tourism and Grande Prairie Regional Tourist Association combined. These three regions have a total of 4 employees. As MPTA has only one employee we find it a continuous struggle to keep up with our counterparts in northern Alberta.

Prior to 2004 MPTA employed one part time Executive Director. In 2004 the association took the necessary steps to increase that position to full time. This was done without raising municipal rates. As a result of the increase in operating capacity MPTA has been able to offer additional services to all of our members such as securing funding for both municipal and business members for marketing purposes. In 2007 requests for funding from Mighty Peace Tourist Association resulted in approximately \$40,000 of leveraged funding from Travel Alberta North. To date in 2008 the region has received approximately \$74,000 from Travel Alberta North. The increase in leveraged funding is the most substantial and measurable impact of our efforts.

MPTA now offers more services to its members than we have in the 46 year history of our organization. We have reached the limit of what a sole employee is able to offer and the lack of support staff limits potential future growth. Several growth projects have been identified, however without additional staff these projects can not be implemented unless there is an equivalent decrease in services for members. Mighty Peace Tourist Association is requesting an increase to municipal funding of \$0.25 per capita to

Box 419, Berwyn, AB T0H 0E0
Phone: (780) 338-2364 Fax: (780) 338-3811
Web Site: mightypeace.com e-mail: info@mightypeace.com



MIGHTY PEACE TOURIST ASSOCIATION

the existing \$1.25 per capita rate. This increase will provide an additional \$10,000 for MPTA to meet our new standard of member services as well as implement new projects.

An increase in our funding will allow Mighty Peace Tourist Association to contract additional support on a project by project basis as needed in the following areas:

- Brochure and postcard program
- Market research projects
- Development of target markets
- Development of regional, municipal and themed itineraries
- Visitor Information Centre information distribution program
- Travel Alberta North funding applications
- Administrative assistance as needed
- Database creation and maintenance

Administrative support for the Executive Director will allow the Executive Director to spend more time in undermarketed areas within the region, developing marketing campaigns and recruiting tourism related businesses to the associations' membership.

An increase of \$0.25 per capita translates to \$2500.50 for Mackenzie County, bringing the County's annual membership fee to a total of \$15,003.00. This will result in the following direct benefits to Mackenzie County:

- Increased partnership marketing projects for La Crete and Fort Vermilion in 2009
- Increased exposure for the County on the MPTA website
- Increased exposure for the County through Travel Alberta programs that require packaging

This is your opportunity to respond to the proposed increase. In December the MPTA Board of Directors will review all responses from municipal members and vote for or against the increase. We ask that you would direct any questions or concerns to Nicole Halvorson, Executive Director, and respond in writing with your approval of or objections to the proposed increase.

Sincerely,

Mighty Peace Tourist Association

Box 419, Berwyn, AB T0H 0E0
Phone: (780) 338-2364 Fax: (780) 338-3811
Web Site: mightypeace.com e-mail: info@mightypeace.com

Additional information

As stated at our board meeting, MPTA region is large enough to incorporate 3 other DMO's. The 3 other DMO's together have 4 people on staff, we have only one.

Some of the increases to our member services since 2005: more one on one time with member businesses helping them plan marketing campaigns. Nicole has spent a lot of time working with events and attractions to apply for funding from Travel Alberta North. Working with members to develop partnerships between businesses for more promotion. Active role in municipal tourism marketing planning.

Working with Fairview and area, Peace River and area and Lac Cardinal Region to complete SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis and create marketing plans. Working with EDO's on marketing plans.

Web site

Prior to 2006 the MPTA web site was managed by an outside source. This website did not have any photos, poor information and was rarely updated. After waiting 2 months to have changes and updates made to the web site by the webmaster, MPTA purchased a web building kit, \$ 300.00, and created a new site. This web site is maintained by MPTA and can be updated on a daily basis. Updating the web site and creating new pages is very time consuming. Creating one page, for example a page for a community, with text, photos and all necessary links takes about 45 minutes. We create and average of 30 new pages each year, about 23 hours. Monthly updates take about 1 hour. Having an in house web mistress is essential yet takes up a lot of time. Having support staff to handle more "mundane" activities, such as prepping packages of vacation planners to be sent out to VIC's, stuffing envelopes, doing mass mail outs etc, would provide relief to the time pressures that the Executive Director faces.

The new MPTA web site is much more engaging than the old site. We now have a tourism page for each community, hundreds of photos, a complete accommodation guide, shopping information (in honor of our business members that are not tourism related) as well as updated event pages. Our web hits went from an average of 6000 hits per month to an average of 50, 000 hits per month.

In house advertising

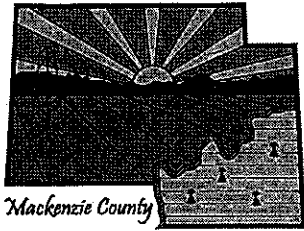
By creating our own ads in house we generally save 1-200 dollars per ad. We saved \$ 2000 on our Milepost advertising by creating the ads in house. While it saves the association a large sum of money each year, in house design is time consuming.

In summary: we need the funding for staff support to free up the Executive Director from tasks such as stuffing envelopes, preparing guide distribution packages, creating and maintaining databases, etc. These duties are more of an administrative role, not something a marketing director should be doing. We have grown by leaps and bounds

over the last 3 years and need support just to maintain our new levels of service let alone accomplish future growth.

It is estimated that the Executive Director spends a minimum of one solid month doing administrative duties. This is time that could be used to work with municipalities to create stronger marketing plans and create better packages to promote the region.

If you have any questions or need more information, please call Nicole at 338-2364. Cell #, if you are calling in the evening which is perfectly acceptable, 835-0434. You can also call Chairperson Rhonda Davidson: 338-2277. Rhonda has been a member of the MPTA board of directors for 15 years and would be able to answer historical question.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Tompkins Ferry Traffic Survey

BACKGROUND / PROPOSAL:

For discussion.

OPTIONS & BENEFITS:

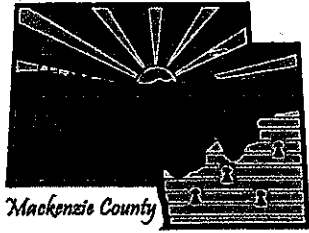
*CN Rail
Level of service
Grain - where is it
being hauled.*

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel **Reviewed By:** _____ **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	John Klassen, Director of Operations – South
Title:	Recreational Area Policy ADM040 .

BACKGROUND / PROPOSAL:

The current policy ADM040 Service Levels of Mackenzie County Campgrounds and Playgrounds provides more than one classification for most of the recognized recreation areas; causing confusion with the level of service that the County is to provide. The Parks and Recreation Committee therefore requested for the current policy to be brought forth and reviewed at the September 24, 2008 meeting.

OPTIONS & BENEFITS:

The revised policy simplifies the classification of each recreation area, therefore, giving a better understanding to the levels of service the County is to provide. It designates whether a recreation area is operated solely by the County or if it is a joint partnership with another group which the old policy did not indicate. It also includes more recreational areas that previously were not included in the policy.

See the attached revised policy.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the revised Recreational Area Policy ADM040 be adopted as presented.

Author: C. Friesen

Review Date: _____

CAO

Mackenzie County

e	Mackenzie County Recreational Area Policy	Policy No:	ADM040
---	--	-------------------	---------------

~~Deleted: Service Levels of~~
~~Deleted: Campgrounds and Playgrounds~~

Purpose

To identify County Recreational Areas. To properly classify all County and/or Partnership Recreational Areas, based on area usage, community need, natural features present and currently maintained areas.

~~Deleted: ications~~
~~Deleted: and service levels~~
~~Deleted: of~~
~~Deleted: c~~
~~Deleted: campgrounds and playgrounds~~

Policy Statement

Mackenzie County strives to offer Recreational Areas for our citizens and visitors to the County. Mackenzie County strives to engage our citizens and visitors of all ages in recreational opportunities. Recreational Areas are characterized into different Classifications in order to provide the best possible opportunities for all. Classifications for playgrounds and campgrounds may be combined. When available or applicable combined efforts in regards to Park Spaces will be recognized. Examples of such partnerships may be School Division, Provincial Government agencies, local Community Groups.

~~Deleted: Service will be provided to Mackenzie County campgrounds and playgrounds according to their designated classificat~~

1. Classifications of Campgrounds and Playgrounds

1. Green Space
2. Playground
3. Urban Park
4. Regional Park

~~Deleted: <#>Day Use Campground~~
~~Deleted: Overnight~~
~~Deleted: Campground~~
~~Deleted: determined the classification of existing county parks are as follows:~~

Council has identified and classified the following as County Recreational Areas:

Recreational Area	Location	Classification	Operational Authority / Partnership
Mackenzie Housing Park	Fort Vermillion Hamlet	Urban Park	County/Fort Vermillion Recreational Society
Fort Vermillion Pioneer Park	Fort Vermillion Hamlet	Playground	County
Fort Vermillion Arena Park	Fort Vermillion Hamlet	Urban Park	County / Fort Vermillion Recreational Society
D.A. Thomas Park	Fort Vermillion Hamlet	Urban Park	County
Bridge Campsite	Fort Vermillion Rural	Regional Park	County / Fort Vermillion Recreational Society/ASRD

La Crete Hill Park	La Crete Hamlet	Urban Park	County
Reinland Park	La Crete Hamlet	Urban Park	County
108St Park	La Crete Hamlet	Playground	County
La Crete Walking Trails	La Crete Hamlet	Green Space	County / La Crete Walking Trail Committee / ASRD
La Crete Arena Park	La Crete Hamlet	Urban Park	County / La Crete Recreational Society
Tourangeau Lake	La Crete Rural	Urban Park	County / ASRD
Atlas Landing	La Crete Rural	Green Space	County
Zama Community Park	Zama Hamlet	Regional Park	County / Zama Recreational Society
Buffalo Head Tower	Buffalo Head Rural	Regional Park	County
La Crete Ferry Campground	Tompkins Landing Rural	Regional Park	County / La Crete Ferry Campground Club/ASRD
Hutch Lake Campground	High Level Rural	Regional Park	County / Town of High Level / Provincial Parks
Machesis Lake	Rocky Lane Rural	Regional Park	County / Provincial Parks
Wadlin Lake	Fort Vermilion Rural	Regional Park	County / ASRD

Deleted: Recreation Area Classification . . . Operational . . . Authority
 Mackenzie Housing Park . . . Playground and Urban Park . . . County
 Fort Vermilion Pioneer Park . . . Playground and Day Use Campground . . . County
 La Crete Hill Park . . . Playground and Day Use Campground . . . County
 Reinland Park . . . Playground and Day Use Campground . . . County
 108th St Park . . . Playground . . . County
 FV Arena Park . . . Playground . . . FV Rec Board
 Buffalo Head Tower . . . Day use Campground . . . County
 Tompkins Landing . . . Day use campground . . . County
 Tourangeau Lake . . . Day use campground . . . County
 D.A. Thomas Park . . . Day use campground . . . County
 Hutch Lake Park . . . Day use ar overnight campground . . . Town of
 Bridge Campground . . . Day use and overnight campground . . . FV Rec Board
 Machesis Lake . . . Day use and overnight campground . . . County
 Wadlin Lake . . . Day use and overnight campground . . . County
 Zama Park . . . Urban Park, day use and overnight . . . Zama Rec Board
 campground and playground . . . County

Deleted: Service Levels
 Deleted: minimum level of services as
 Deleted: dictated by
 Deleted: M
 Deleted: (grass cutting as required)
 Deleted: (as required)

2. Recreational Area Classification Definitions

Recreational Areas are classified taking into account, current features, natural features, usage and grant and partnership opportunities. Parks will be upgraded and maintained to provide the best possible uses and may or may not include all amenities that are listed under their classification. All Park areas amenities inclusions will be under the jurisdiction of the County Parks & Recreation Committee in conjunction of the County's Park & Recreation Master Plan (when implemented).

1. Green Space

Must Include:

- Good Repair and maintenance of property
- Passive features like Picnic tables, benches
- Garbage receptacles & collection

May Include:

- Walking Trails (either soft or hard surface)
- Dock or boat launch where applicable
- Parking Area
- Green spaces & natural landscaping items such as flowers & trees

2. Playground

Must Include:

- Good Repair and maintenance of property
- Basic Equipment is supplied and installed (ex. Swings, sandbox, slides etc.)
- Garbage receptacles & collection

May Include:

- Passive features like Picnic Tables, benches
- Playground Structure
- Green spaces & landscaping items such as flowers & trees

Deleted: Bins

Deleted: <#>Washrooms where required

3. Urban Park

Must Include:

- Good repair and maintenance of property
- Garbage receptacles & collection
- Green spaces & landscaping items such as flowers & trees
- Passive features like benches, picnic tables

May Include:

- Picnic area(s)
- Toilets
- Shelters
- Playground Structure
- Fencing
- More intensive recreation areas: such as ball diamonds, sports fields and/or courts, spray pools, recreation centres, outdoor rinks.

Deleted: bins

Deleted: where required

5. Regional Park

Must Include:

- Good Repair and maintenance of Property
- Picnic Areas
- Fire pits and firewood
- Toilet facilities
- Parking area
- Garbage receptacle & collection
- Green spaces & natural landscaping items such as flowers & trees
- Passive features like benches

May Include:

- Playground Structure
- Dock and/or boat launch
- Shelters
- Non-potable water facilities
- Individual and/or Group Camping sites

Deleted: Day Use Campground

Picnic tables

Fire pits

Washroom facilities

Garbage bins

Shelters (as required)

Dock or boat launch (as required)

Parking area

Deleted: Overnight

Deleted:

Deleted: Campground

Deleted: tables

Deleted: as required)

Deleted: (as required according to use)

Deleted: bins

Signage

- All County Parks will have appropriate signage that clearly shows Ownership and/or Operational parties; Classification.
- Other signage including emergency contacts, rules, regulations and special issues will be reviewed as a yearly sign upgrade package.
- All signage will be in good repair and clearly visible.

Deleted: <#>All rural parks should have proper signage with "County" placed before all classification names. (i.e. County Day Use)¶
<#>Green space classifications should read as "Rest Area". (i.e. County Rest Area)¶

Inspections

- All playground equipment shall be inspected pursuant to the Playground Inspection Policy ADM020.
- All County park facilities shall be inspected regularly by departmental staff to ensure a safe and friendly environment for all users.

Operating Authority

- Recreational areas may be placed under the control of a Partnership Group (such as a Local Recreational Society, School, Provincial Agency or other registered Non-Profit group) when it is mutually agreed upon by both parties.
- Operating authorities are responsible for maintenance and inspections of facilities pursuant to this and other applicable county policies. A detailed Operating Agreement must be agreed upon by all Partnered bodies to ensure the safe and proper operation of County Recreational Areas.

Deleted: Campgrounds and Playgrounds

Deleted: l

Deleted: r

Deleted: board

Partnerships

- Partnerships for Recreational areas will be explored and combined in all instances where circumstances warrant

Promotion of Recreational Areas

The County will strive to provide adequate Promotional materials and venues for all County Recreational Areas.

Deleted: ¶

Deleted: ¶

	Date	Resolution Number
Approved	January 7, 2003	03-947
Amended	September 30, 2003	03-538
Amended	February 24, 2004	04-101
Amended	June 25, 2007	07-06-588

Mackenzie County

Title	Mackenzie County Recreational Area Policy	Policy No:	ADM040
--------------	--	-------------------	---------------

<p>Purpose</p> <p>To identify County Recreational Areas. To properly classify all County and/or Partnership Recreational Areas, based on area usage, community need, natural features present and currently maintained areas.</p>
--

Policy Statement

Mackenzie County strives to offer Recreational Areas for our citizens and visitors to the County. Mackenzie County strives to engage our citizens and visitors of all ages in recreational opportunities. Recreational Areas are characterized into different Classifications in order to provide the best possible opportunities for all. Classifications for playgrounds and campgrounds may be combined. When available or applicable combined efforts in regards to Park Spaces will be recognized. Examples of such partnerships may be School Division, Provincial Government agencies, local Community Groups.

1. Classifications of Campgrounds and Playgrounds

1. Green Space
2. Playground
3. Urban Park
4. Regional Park

Council has identified and classified the following as County Recreational Areas:

Recreational Area	Location	Classification	Operational Authority / Partnership
Mackenzie Housing Park	Fort Vermilion Hamlet	Urban Park	County/Fort Vermilion Recreational Society
Fort Vermilion Pioneer Park	Fort Vermilion Hamlet	Playground	County
Fort Vermilion Arena Park	Fort Vermilion Hamlet	Urban Park	County / Fort Vermilion Recreational Society
D.A. Thomas Park	Fort Vermilion Hamlet	Urban Park	County
Bridge Campsite	Fort Vermilion Rural	Regional Park	County / Fort Vermilion Recreational Society/ASRD

La Crete Hill Park	La Crete Hamlet	Urban Park	County
Reinland Park	La Crete Hamlet	Urban Park	County
108St Park	La Crete Hamlet	Playground	County
La Crete Walking Trails	La Crete Hamlet	Green Space	County / La Crete Walking Trail Committee / ASRD
La Crete Arena Park	La Crete Hamlet	Urban Park	County / La Crete Recreational Society
Tourangeau Lake	La Crete Rural	Urban Park	County / ASRD
Atlas Landing	La Crete Rural	Green Space	County
Zama Community Park	Zama Hamlet	Regional Park	County / Zama Recreational Society
Buffalo Head Tower	Buffalo Head Rural	Regional Park	County
La Crete Ferry Campground	Tompkins Landing Rural	Regional Park	County / La Crete Ferry Campground Club/ASRD
Hutch Lake Campground	High Level Rural	Regional Park	County / Town of High Level / Provincial Parks
Machesis Lake	Rocky Lane Rural	Regional Park	County / Provincial Parks
Wadlin Lake	Fort Vermilion Rural	Regional Park	County / ASRD

2. Recreational Area Classification Definitions

Recreational Areas are classified taking into account, current features, natural features, usage and grant and partnership opportunities. Parks will be upgraded and maintained to provide the best possible uses and may or may not include all amenities that are listed under their classification. All Park areas amenities inclusions will be under the jurisdiction of the County Parks & Recreation Committee in conjunction of the County's Park & Recreation Master Plan (when implemented).

1. Green Space

Must Include:

- Good Repair and maintenance of property
- Passive features like Picnic tables, benches
- Garbage receptacles & collection

May Include:

- Walking Trails (either soft or hard surface)
- Dock or boat launch where applicable
- Parking Area
- Green spaces & natural landscaping items such as flowers & trees

2. Playground

Must Include:

- Good Repair and maintenance of property
- Basic Equipment is supplied and installed (ex. Swings, sandbox, slides etc.)
- Garbage receptacles & collection

May Include:

- Passive features like Picnic Tables, benches
- Playground Structure
- Green spaces & landscaping items such as flowers & trees

3. Urban Park

Must Include:

- Good repair and maintenance of property
- Garbage receptacles & collection
- Green spaces & landscaping items such as flowers & trees
- Passive features like benches, picnic tables

May Include:

- Picnic area(s)
- Toilets
- Shelters
- Playground Structure
- Fencing
- More intensive recreation areas: such as ball diamonds, sports fields and/or courts, spray pools, recreation centres, outdoor rinks.

5. Regional Park

Must Include:

- Good Repair and maintenance of Property
- Picnic Areas
- Fire pits and firewood
- Toilet facilities
- Parking area
- Garbage receptacle & collection
- Green spaces & natural landscaping items such as flowers & trees
- Passive features like benches

May Include:

- Playground Structure
- Dock and/or boat launch
- Shelters
- Non-potable water facilities
- Individual and/or Group Camping sites

Signage

- All County Parks will have appropriate signage that clearly shows Ownership and/or Operational parties; Classification.
- Other signage including emergency contacts, rules, regulations and special issues will be reviewed as a yearly sign upgrade package.
- All signage will be in good repair and clearly visible.

Inspections

- All playground equipment shall be inspected pursuant to the Playground Inspection Policy ADM020.
- All County park facilities shall be inspected regularly by departmental staff to ensure a safe and friendly environment for all users.

Operating Authority

- Recreational areas may be placed under the control of a Partnership Group (such as a Local Recreational Society, School, Provincial Agency or other registered Non-Profit group when it is mutually agreed upon by both parties.
- Operating authorities are responsible for maintenance and inspections of facilities pursuant to this and other applicable county policies. A detailed Operating Agreement must be agreed upon by all Partnered bodies to ensure the safe and proper operation of County Recreational Areas.

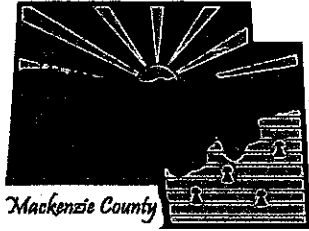
Partnerships

- Partnerships for Recreational areas will be explored and combined in all instances where circumstances warrant

Promotion of Recreational Areas

The County will strive to provide adequate Promotional materials and venues for all County Recreational Areas.

	Date	Resolution Number
Approved	January 7, 2003	03-947
Amended	September 30, 2003	03-538
Amended	February 24, 2004	04-101
Amended	June 25, 2007	07-06-588



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	John Klassen, Director of Operations – South
Title:	Road Construction Policy PW019

BACKGROUND / PROPOSAL:

It was requested that administration bring the County's Road Construction Policy to Council for review as well as investigate other municipalities' Road Construction Policies. The intent is to debate the option of developing a policy for road construction requests on a cost shared basis with the landowner. Clearwater County clearly builds roads by request on a cost shared basis, other municipalities (see attached) operate similar to Mackenzie County's policy.

OPTIONS & BENEFITS:

1. To revise Mackenzie County's' policy to reflect cost shared for road construction request, or
2. To leave Mackenzie County's current policy as is.

A benefit of cost sharing would eliminate any unwarranted road applications.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That administration revise Policy PW019 to incorporate cost sharing for road construction requests and bring back to Council.

Author: P. Short Review Date: _____ CAO 

Municipal District of Mackenzie No. 23

Title	Road Construction Eligibility and Prioritization	Policy No.	PW019
--------------	---	-------------------	--------------

Legislation Reference	Municipal Government Act, Section 18
------------------------------	---

Purpose:

To define road construction eligibility and priorities.

This policy rescinds and replaces Policy PW002 – 95.

Policy Statement and Guidelines

The Municipal District of Mackenzie No. 23 shall be solely responsible for new road construction. Landowners may build roads on municipal road allowances under the direct supervision of the M.D.

Definitions

For the purpose of this policy the following definitions shall apply:

Residence – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

General

- 1.1 Construction of roads shall take place on statutory road allowances or road rights-of-way, wherein:
 - a) The construction extends and forms part of the existing network of roads;
 - b) The construction meets all design, specifications and standards as determined by the Municipal District of Mackenzie;
 - c) The application has been made on a "Road Construction Request" form by the landowner(s) for Council's consideration;
 - d) The project has been approved by Council; and
 - e) The road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant.

- 1.2 Construction outside of the road right-of-way shall be generally accepted when:
- a) The construction is necessary to meet the design, specifications and standards as determined by the Municipal District of Mackenzie;
 - b) The construction along the road allowance is not cost effective;
 - c) The Municipal District of Mackenzie No. 23 derives either an economic and/or social benefit from the resulting development.
- 1.3 Applications for road construction must be received by August 31 annually.

Eligibility

- 2.1 Consideration shall only be given for the construction of roads to access agricultural lands provided:
- a) A minimum area of eighty (80) acres of the land on any one quarter is in production or is in seedbed condition for the production of an agricultural crop or has been fenced for livestock operations; and
 - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.
 - c) If the road right-of-way requires clearing, the applicant may enter into an agreement with the municipality to clear and/or brush the road right-of-way. When an agreement has been entered into for the purpose of clearing a road right-of-way, the applicant shall be paid in accordance with the municipality's *Hiring of Private Equipment* policy.
- 2.2 Consideration shall be given for the construction of roads for residential access provided:
- a) The applicant shall give the Municipal District of Mackenzie No. 23 an irrevocable letter of credit, certified cheque or other suitable financial commitment in the amount of \$10,000 per half mile.*- This shall be submitted by September 30th. If the property owner builds a residence on the subject property within a two-year period, the irrevocable letter of credit or certified cheque shall be returned.
 - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.
- 2.3 Industry
Consideration shall be given for the construction of roads for industrial access on a case-by-case basis.

Prioritization

3.1 Prioritization shall be by road class in the following order:

- a) Collector
- b) Local Road
- c) Low Volume Farm Access
- d) Field Access

Within each classification consideration shall be given on a case-by-case basis.

3.2 Council may approve construction of a road in the current year where:

- a) Costs are expected to accelerate significantly in the following year, and
- b) The landowner is willing to finance the project in the current year and provides the estimated costs up front, and
- c) Council is willing to reimburse the landowner in the following year.
- d) *cost sharing is an option.*

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road is presented as a cost shared project. Subject to the discretion of M.D. Council, the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

	Date	Resolution Number
Approved	December 19, 2001	01-713
Amended	May 22, 2002	02-377
Amended	June 4, 2002	02-393
Amended	September 24, 2002	02-666
Amended	November 26, 2002	02-848
Amended	April 20, 2004	04-276

Clearwater County

ACCESS ROADS

EFFECTIVE DATE: February 2008

SECTION: Public Works

POLICY STATEMENT:

To allow for the construction of a road by the Municipality of any undeveloped road allowance and on a cost-share basis with the affected landowner(s) to parcels that do not have municipal standard physical access.

PROCEDURE:

1. When an individual requests the construction of a road that is not necessarily required in the interest of the public generally, the Council may approve its construction on a cost-sharing basis with the landowner requesting the road, providing the parcel is not currently serviced by a public roadway maintained by the County. This will include roads constructed on an adjacent municipality's right-of-way if the road will serve as the only access to a property within Clearwater County.
2. An individual may apply to have an access road cost shared that the applicant had previously constructed to municipal standard at their own cost. Clearwater County will only approve a cost share on these particular projects if an approval is currently on file showing that the applicant was approved to construct the access road at their own cost. The full cost of the project will be based on the lesser of a lineal cost per meter of Ninety dollars (\$90.00) or the applicant's receipts for the road construction.
3. An applicant that has constructed an Isolated Residential Access Road which provides the "Only" access to the quarter may apply to have this road upgraded to municipal standard under the Access Road Policy. In this situation the Public Works Manager or his designate will prepare an estimate for the cost of constructing a municipal standard roadway as if the existing road was not present. After the road has been upgraded to municipal standard the difference between the estimate and the actual cost will be credited to the applicant. The purpose of this clause is to credit individuals for the costs incurred in building an Isolated Residential Access Road. This option will only be made available to the individual who incurred the costs of building an Isolated Residential

Access Road and not to new land owners, family or other assigns. For further clarification the municipality will not credit costs when the road is upgrade by the County for general public purposes at its sole cost.

4. A developer may apply to construct an Access Road under this policy to a quarter section, for the purpose of first parcel out subdivision, if no other access exists to the quarter section. Access Road will only be cost shared to the nearest access point to the subject quarter section. If the access road does not serve the new parcel the cost to build the road

from the quarter section line (i.e. where the cost sharing road ends) to the new parcel driveway/turnaround is solely the developer's cost.

5. Unless otherwise stated in clause 3 (**\$90.00** per lineal meter), The Public Works manager or his designate will prepare an estimate on the costs of building the roadway on the shareable sections only. This estimate will form the basis for cost sharing and shall be approved by Council.
6. If conditions merit, the estimate done by the Public Works Manager or his designate, may be to a standard lower than that normally approved in accordance with Schedule "A". Factors that are to be considered include:
 - a) anticipated use by the applicant and the other users;
 - b) the terrain and the building conditions;
 - c) the maintenance conditions after construction; and
 - d) the future use of the roadway.Every effort will be made to find a standard that will serve the applicant and yet give the Municipality a road surface that can be reasonably maintained.
7. The Municipality may accept up to 75% of the cost to construct the first 800 meters (1/2 mile or portion thereof) of access road. For access roads that exceed 800 meters in length the municipality may accept up to 50% of the cost to construct the next 800 meters or portion thereof. No cost share will be considered on the portion of access road that exceeds 1600 meters (1 mile). Maximum contribution on the first 800 m (1/2 mile) shall not exceed \$100,000; maximum contribution on the next 800 m (1/2 mile) shall not exceed \$75,000; per project with the applicant to pay the remaining cost. This amount shall be based on the approved estimate of the Public Works Department.
8. The cost-share of the applicant shall be paid in the form of cash or an irrevocable letter of credit to the Municipality preceding the work, based upon the approved costs of the project. Any excess funds from the deposit will be refunded upon the completion of work.
9. The applicant shall have no claim for refund of the cost-share if at any future date the use of the road develops to the extent that it may be considered in the interest of the present public.
10. The Municipality shall be considered the general contractor for any projects approved under this policy.
11. The Municipality shall budget for this Program. If there are no road access applications by August 31, monies may be reallocated by Council from the Access Road Budget for other construction programs in that year.

Clearwater County

ISOLATED RESIDENTIAL ACCESS ROADS ON RIGHT-OF-WAY

EFFECTIVE DATE: June 1999

SECTION: Public Works

POLICY STATEMENT:

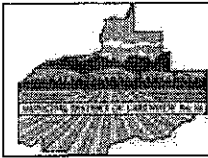
The purpose of this policy is to outline the specifications and considerations required by the Municipality on Isolated Residential Access roads that are to be constructed to a reduced Municipal standard and built on public right-of-way. The primary use of this type of road is to achieve economical physical access to a single residence in isolated locations with the potential of very limited traffic volumes.

PROCEDURE:

All reduced standard access roads must comply with the following specifications.

1. The maximum grade that would be allowed on a reduced standard road will be 14%.
2. In fill sections that exceed 2m's the Municipality requires that the applicants ensure that the road has sufficient sideslopes or guardrails as determined by the Public Works Superintendent or his designate.
3. In areas where Vertical and Horizontal sight lines are less than 200m's the applicants will be expected to increase the width of road to a minimum of 7.3m(24feet) driving surface to accommodate for two way traffic.
4. Right-of-way on most public road allowances is 20.12m's (66feet). All access roads are to be built in the center of the right-of-way unless otherwise approved by the Public Works Superintendent or his designate.
5. Water drainage shall not be impeded by the road development. Sufficient culverts or crossings shall be installed to maintain natural drainage. If required the applicants will be responsible to obtain all Alberta Environmental Protection permits required.
6. Design speed for Isolated Residential Access roads will be 50KM's per hour.
7. The applicants will be responsible for supplying "Max50KM/hr" and "Residential Access Road No Municipal Maintenance" signs at their own cost. The municipality will pass necessary by-laws to implement the 50KM/hr Maximum speed.
8. All Isolated Residential Access Roads that enter on to an existing developed "Municipal Road" must enter at a 90 degree angle and have a minimum of 300m's of site lines in both directions from the point where it enters the municipal road.

9. The Maintenance of Isolated Residential Access Roads will be the sole responsibility and cost of the applicants.(e.g.: grading, snow removal, graveling etc.)
10. The applicants of Isolated Residential Access Roads cannot restrict access to public traffic in any way.
11. The sole cost of construction of these roads will be the responsibility of the applicants.
12. All applicants that apply for an Isolated Residential Access Road will be required to sign an agreement with the Municipality acknowledging the aforementioned requirements.
13. It is the responsibility of the applicants to notify any prospective buyers of this property that the above-mentioned agreement exists.
14. The Isolated Residential Access Road policy is intended to compliment and work in conjunction with the municipal "Access Road Policy" and "Access Roads for Subdivisions" Policy.



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
PUBLIC WORKS

POLICY NUMBER: PW 01

POLICY TITLE: ACCESS DEFINITION FOR ROAD REQUESTS

Page 1 of 1

Date Adopted by Council / Motion Number:

03.04.162

PURPOSE:

To provide a definition of what constitutes the provision of a suitable access to a quarter of land.

POLICY:

When a road is to be constructed to provide access to a quarter section(s) or a parcel of land, the road shall be constructed under the following conditions.

PROCEDURE:

- 1.0 All new roads being constructed to a quarter section(s) or a parcel of land shall be constructed to the quarter section line with a suitable turn-around.
- 2.0 When the quarter section line lies within a low area, muskeg, creek or other physical barrier unsuitable to access the parcel, the road shall be constructed sufficiently past such barrier to surpass any hindrance.
- 3.0 When a low area, muskeg, creek or other physical barrier does not allow for acceptable access and would create substantial increase to the cost of the project, the access shall be built to the quarter section line with a suitable turn-around.

REEVE

C.A.O.



Clear Hills County

Effective Date: **March 25, 2003**

Policy Number: **3201**

Title: **ROAD CONSTRUCTION**

1. POLICY STATEMENT

- 1.1 Clear Hills County will develop and enhance the vital road network system within the County for the safe transportation of passengers, tourists, industry and goods.
- 1.2 The County will implement guidelines for evaluation and prioritization of road construction.

2. ROAD CONSTRUCTION AND ROAD RECONSTRUCTION EVALUATION

- 2.1. Road Construction and reconstruction evaluation will be based on the following:
 - 2.1.1. Ranking in the 3 to 5 year Road Construction Plan
 - 2.1.2. Ranking in the Road Scoring Grid
 - 2.1.3. Ongoing maintenance costs:
 - gravel frequency;
 - grading frequency; and
 - upgrading via shoulder pulls.
 - 2.1.4. Condition of substructure - culvert placement.
 - 2.1.5. Council and staff Road Tours/Inspections
 - 2.1.6. Road reconstruction requests
 - 2.1.7. Traffic counts - summer and winter.
 - 2.1.8. Projections for long term use of the roads.
 - 2.1.9. Road destination - access to another community, province, major development, etc.
 - 2.1.10. Road users - local traffic, commercial, industrial.

3. ROAD REQUEST APPLICATION EVALUATION

3.1 Road Scoring Grid: The following Road Scoring Grid will be used to evaluate road construction requests.

Priority	Scoring Criteria	Points
1a	No Access – To a Quarter Section with Residence	95
1b	No Access – To a Quarter Section with a Residence on a School Bus Route	90
1c	No Access – To a Quarter Section of Farm land	85
2	Miles school bus route is reduced	5/mile
	Anticipated school bus years	Years
3	Reduced distance by existing roads	5/mile
	Miles reduced	
4	Number of groups/households served	5/group
	Basic access	minus 20
	Limited Access	minus 10
	Wet Years -No Access	50
	Wet Years- Limited Access	25
	Water Crossing Required: Bridge File	minus 50
	Water Crossing Required: 36-48"	minus 25
	Muskeg/Coulee	minus 20
	Distance	minus 5 per ½ mile over 1 mile
	Total Points	
Minimum Points to qualify		75

*Applicants for roads that do not achieve minimum points will be notified in writing that the requested project is denied.

** Alternate routes will be investigated and scored when terrain conditions indicate high construction costs in excess of \$45,000 per ½ mile.

3.2 ROAD SCORING GRID DEFINITIONS

No Access: no existing roads access to a quarter section with a residential site and/or farmed or farmable land of which the applicant does not own any adjacent quarter sections.

To qualify for scoring as a Residential access a residence must be in place or under construction on the quarter section OR an approved Development permit application in place AND Power applied for or \$1,000 paid in lieu of power. If these conditions are not met the request will be treated as a farm access. If the road is built and the residence is constructed within one year of completion of the road the applicant will be refunded the \$1,000 in lieu of power fee.

Limited Access: applicant has adjacent land that has road access to one side, minimum

Basic Access: road access to corner of the quarter section

Wet Years - No Access: applicant has adjacent land that has road access to one side, minimum, but cannot access quarter section on wet years.

Wet Years - Limited Access: applicant has adjacent land that has road access to one side, minimum and has difficulty accessing quarter section on wet years.

Reduced distance by existing roads: based on location of nearest property owned, miles applicant has to transport equipment, etc.

Numbers of families serviced: number of families easily recognizable as being served by new road (i.e.: own land that would be serviced by new road).

Adjacent Land: a quarter section that is located along the side of the adjoining quarter section NOT corner to corner.

Water refers to major water crossings (creeks, drainage ditches, etc.)

Distance or Road Required: the intent of this policy is to construct roads of up to 1 mile in length. Every ½ mile over 1 mile will be deducted 5 points due to construction cost and ongoing maintenance needs.

3.3 ROAD RECONSTRUCTION REQUESTS

3.3.1 RECONSTRUCTION REQUESTS shall be evaluated based on Section 2 of this policy (Road Construction and Reconstruction Evaluation)

- Existing road that requires substantial repairs to be brought up to an acceptable standard;
- Existing road requiring upgrading to a higher standard of road.

3.4 ROAD REQUEST APPLICATION RANKING

3.4.1 The Road Scoring Grid ranks road based on the following Priority list:

1. NO ACCESS roads shall be constructed first.
2. All other roads shall be assessed for construction, incorporating the following criteria:
 - a. Miles a school bus route is reduced 1st priority
 - b. Reduced distance travelled by existing roads 2nd priority
 - c. Number of groups/households served 3rd priority
 - d. Number of parcels of land served (information only)

4. ROAD CONSTRUCTION PRIORITIZATION

- 4.1. The CAO shall present for Council's review the list of evaluated road construction requests prior to November of each year and they shall further prioritize roads to be constructed for budgetary purposes using the processes in this policy:
 - Road Construction Evaluation;
 - Road Request Application Evaluation
- 4.2. The list will include estimated costs to construct the requests that are presented for prioritization.
- 4.3. The list shall contain the legal description(s) of the land adjacent to the road requests, the name of the person(s) requesting, the total number of kilometres requested built, and the estimated cost of the road –construction.

5. END OF POLICY

Related Policies: 3202 Road Construction Specifications
3203 Approach Construction
3205 Land Need and Acquisition

ADOPTED

Resolution #C190-03

Date: March 25, 2003

AMENDED

Resolution #C876-03

Date: November 25, 2003

AMENDED

Resolution #C153(03/13/07)

Date: March 13, 2007

**COUNTY OF GRANDE PRAIRIE NO. 1
POLICY MANUAL**

Legal References: Municipal Committee Motion 150/8/87	Policy Department: Public Works Department
Cross References:	Policy Number: N11
Adoption Date: Revision Date: August 29, 2005 – 08/1056/2005	Policy Title: New Road Construction for Ratepayers

POLICY PURPOSE:

To provide policy for processing requests for new road construction.

POLICY STATEMENT & GUIDELINES:

The County of Grande Prairie will endeavor to construct access, where road construction is feasible, within two (2) years, to a ratepayer who has purchased a parcel of land, to which no road has been developed, subject to:

- a) The ratepayer providing evidence acceptable to the Council that he/she is purchasing the land.

If a road is partially developed to the extent that building materials can be transported, the ratepayer must provide evidence that actual construction of a home has commenced, or that a mobile home is being purchased and that a site is being developed, eg. power applied for, well drilled, before completion. If the road allowance does not allow for temporary access, the County may, after meeting with the ratepayer, authorize brushing to allow the construction of the building to start. If the road construction is considered too costly, the Council may not authorize construction.

Each request is required to be in writing and will be submitted to Council with a recommendation of action/non-action.

**COUNTY OF GRANDE PRAIRIE NO. 1
POLICY MANUAL**

Legal References:	Policy Department: Public Works Department
Cross References:	Policy Number: N15
Adoption Date: Revision Date: August 8, 2005 – 08/959/2005	Policy Title: Standard Road Top Widths for Construction

POLICY PURPOSE:

To provide a standard for road widths to be constructed within the County.

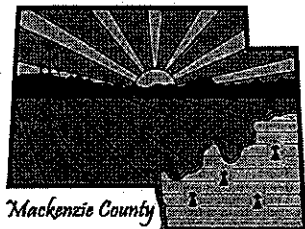
POLICY STATEMENT & GUIDELINES:

For construction purposes, the following will be the Final Graded road top widths.

Local Roadsup to 8.0m

Collector Roads.....up to 10.0m

Council may approve constructing a road to a width wider if circumstances dictate. Example: A road proposed for base paving may be constructed up to a suitable width to bear the proposed finished pavement width.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Blue Hills Drainage Survey

BACKGROUND / PROPOSAL:

See attached cost estimate prepared by EXH Engineering for the Blue Hills drainage survey.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

The current budget for the Blue Hills Drainage Project is approximately \$158,000.00 (which was a carried forward project from 2007 and is funded through the drainage reserve)

RECOMMENDED ACTION:

That administration be authorized to proceed with the Blue Hills Drainage Survey at a cost of \$79,730.00 with funding coming from the Blue Hills Drainage Project (6-63-30-58).

Author: C. Gabriel

Review By: _____

CAO 

EXH Engineering Services

A Member of GENIVAR

Box 349
La Crete, Alberta T0H 2H0
Telephone: (780) 928-4461
Fax: (780) 928-4465
Email: lacrete@exheng.com

September 12, 2008

EXH File: Proposal

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Attention: Mr. Grant Smith, Agricultural Fieldman

RE: Bluehills Drainage Survey

As per your request, EXH Engineering has prepared a preliminary cost estimate to complete 58 miles of survey, in the Bluehills area.

It is our understanding that the County has, and continues to experience drainage issues and therefore requires existing road and ditch profiles of the area.

The estimated cost for the above survey and drafting is \$79,730.00.

Our estimate is based on completing a 3 point survey on 30 meter intervals, full elevation cross-sections every 100 meters, and picking up culvert information for the entire length of the project. The survey data will be drafted and presented on preliminary conceptual profile drawings including site plans of existing culverts.

Should the County wish to proceed with obtaining "volume quantity" quotes/tenders for any required work, additional survey would be required to accurately estimate earthwork contract quantities.

Upon review of the attached cost estimate, please contact me at your convenience to arrange a meeting to further discuss the project and subsequent timelines.

Should you require further information or clarification, please contact me at (780) 928-4461.

Sincerely,



Mark Onaba, E.I.T
EXH/GENIVAR

Enclosures

cc: Bill Kostiw, Mackenzie County
Garth McCulloch, EXH/GENIVAR - Red Deer
Mark Schwab, EXH/GENIVAR - Grimshaw

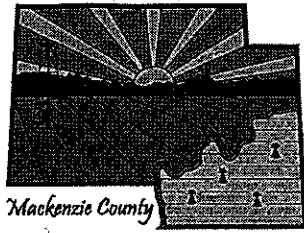
TABLE 2
Bluehills Drainage

REQUEST FOR PROPOSAL

ESTIMATE OF FEES OF PRIME and SUB CONSULTANTS

TASKS	PRIME CONSULTANT								TOTALS		
	Regional Manager Garth McCulloch	Area Manager Mark Schwab	Project Manager Mark Oraba	2-Man Survey Crew	2-Man Survey Crew with GPS	Sr. Instrumentman	Sr. Draftsperson	Cleical	Prime Consultant Manpower Total	Prime Consultant Disbursements	TOTAL
1) PRELIMINARY ENGINEERING (Hourly)											
Project Initialization Meeting	1	1	2					1	\$499.00	\$78.00	\$577.00
Preliminary Survey	2	8	16	225	50	35			\$41,021.00	\$20,065.00	\$61,087.00
	3	9	18	225	50	35	0	1			
Sub-total (units)											
Sub-total (fees)	\$394.00	\$972.00	\$1,908.00	\$27,000.00	\$8,650.00	\$2,555.00	\$0.00	\$51.00	\$41,520.00	\$20,144.00	\$61,664.00
2) DRAFTING (Hourly)											
Drafting	4	8	8				150	5	\$17,179.00	\$0.00	\$17,179.00
Review Meetings with the County	1	1	3					5	\$809.00	\$78.00	\$887.00
	5	9	11	0	0	0	150	10			
Sub-total (units)											
Sub-total (fees)	\$640.00	\$972.00	\$1,166.00	\$0.00	\$0.00	\$0.00	\$14,700.00	\$570.00	\$17,988.00	\$78.00	\$18,066.00
Total	\$1,024.00	\$1,944.00	\$3,074.00	\$27,000.00	\$8,650.00	\$2,655.00	\$14,700.00	\$561.00	\$59,508.00	\$20,222.00	\$79,730.00

EXH ENGINEERING SERVICES
A Member of GENIVAR



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Mark Schonken, Project Comptroller
Title:	Rural Water Study

BACKGROUND / PROPOSAL:

Recent developments within the County have reemphasized the need for water supply to the rural communities. These developments relate to the need of the farming community for household water and possibly for the proposed power generation plant.

As a result, we would like to formalize and initiate the process by engaging an engineering firm that will assess the options currently available to the County.

OPTIONS & BENEFITS

Proposed scope of work will be:

- **Identify the most suitable source of water.** This will look at the quality and quantity of water supply available;
- **Determine the need.** The need will be based on industrial, farming and residential needs and requirements;
- **Most appropriate route.** The most appropriate route should consider the highest cost to benefit options. The shortest route will not necessarily be the most appropriate;
- **Cost recovery options.** The possible options available in terms of cost recovery, i.e. co-ops or individual basis.

Author: M. Schonken **Review Date:** _____ **CAO** 


COSTS & SOURCE OF FUNDING:

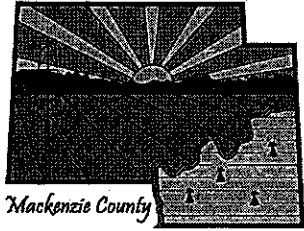
It is anticipated that the initial study will be approximately \$50,000. However, a formal request for services has not been submitted.

Funding will come from the capital budget for a rural water study.

RECOMMENDED ACTION:

That administration will be authorized to engage an engineering firm to do a rural water study, which will incorporate the scope of work as stipulated in this RFD.

Author: M. Schonken Review Date: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	BF 75877 – Boyer River Bridge

BACKGROUND / PROPOSAL:

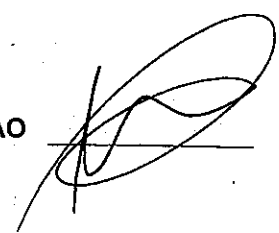
See attached information regarding the Boyer River Bridge.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That administration be authorized to tender BF 75877 – Boyer River Bridge upgrade as an emergent project.

Author: C. Gabriel **Review By:** _____ **CAO** 

Carol Gabriel

From: Colin Fisher [cfisher@exheng.com]
Sent: Tuesday, October 07, 2008 9:45 AM
To: Bill Kostiw
Cc: 'Donald Saunders'; 'James Morgan'; Garth McCulloch; 'Owen Salava'
Subject: BF 75877

Hi Bill,

James and I were speaking about this bridge yesterday and considering the nature of the problem at this bridge, in order to determine the best course of action, we think we should have a geotechnical engineer look at the leaning pier as part of the assessment. I am fairly certain that there is something going on below the surface that is causing the pier to move but I am not a geotechnical expert so I cannot say for sure. I have left a message with Thurber and hope to speak with them today about the problem at this bridge.

I have been speaking with Owen about coring the pier piles so that we can confirm the scope of work required (whether or not repair or replacement is the best option for the structure). We tried to schedule it in this week, but we are short-handed right now and Owen will not be available to complete the work until next week. I don't imagine that we will have anything from Thurber before then anyway.

Colin Fisher, P. Eng.

Bridge Engineer & Class 'A' Bridge Inspector

EXH Engineering Services

A Member of GENIVAR

(P) 1-403-314-6365

) 1-403-314-2201

[HTTP://www.exheng.com](http://www.exheng.com)

[HTTP://www.genivar.com](http://www.genivar.com)

This communication contains confidential, personal, and/or privileged information and is intended for the individual(s) named. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure, error-free or free of viruses; therefore EXH Engineering Services Ltd. does not accept liability which may arise as a result of this e-mail transmission.

Carol Gabriel

From: Colin Fisher [cfisher@exheng.com]
Sent: Monday, October 06, 2008 11:32 AM
To: Campbel Chow
Cc: 'Donald Saunders'; Bill Kostiw
Subject: FW: BF 75877 photos
Attachments: BF 75877 Sept 25 08.xls

Hi Campbell,

I will call you shortly to discuss this site.

Regards,
Colin Fisher

From: Owen Salava [mailto:osalava@exheng.com]
Sent: Friday, September 26, 2008 11:29 AM
To: 'Colin Fisher'
Cc: 'Samuel Tekle'
Subject: BF 75877 photos

Hi Colin,

As requested, I conducted an inspection of the south pier of the primary span at this bridge site yesterday morning. I brought equipment to core the piles, but was unable to access the area in question due to the depth of water. When I was unable to remove a plank to view the piles, per Donald's request, I viewed them as best I could from the top of the pier.

Before I first walked under the south approach spans, I saw a water truck approaching from the north side of bridge. It is questionable if the truck was actually within the 15 tonne posted loading that is presently in place at the bridge. You will see in the photos that, contrary to the recommendation of both EXH and AT, the bridge has no barriers or other means in place to close it to traffic. I quickly moved to a position to watch the SE corbel stack when the truck crossed. The truck appeared to drive straight across the bridge, not veering to the west side as I had seen a couple of other vehicles do earlier. The SE corbel stack appeared to move up and down a few inches with the passage of the truck. This may have a couple of causes: 1) the pier is flexing as the vehicle load is no longer being taken in a vertical direction but now applies lateral pressure on the piles; 2) the end of the piles are no longer constrained by the bank and are moving when loaded heavily.

As I mentioned on the phone, from looking at the pier externally, it appears that the three eastern piles on the front row, and the three or four east piles on the bank row have shifted towards the river (photos 5 – 9). Examining the pier internally from the ends of the pier appears to confirm this. With the exception of one pile in the back row (3rd from the east) that looks to have severe cracking at water level (photo 14) – the piles all appear in ok condition visually. Notwithstanding that, the two rows of piles are no longer parallel to one another on the east side of the pier. They appear to be converging as one moves from the pile top to the water level (photo 12 – lines added, photo 13). The closest that I saw was roughly 300 mm apart at water level, a significant decrease from the ~ 800 mm at the top of the pier.

This does not appear to be a bank failure causing the piles to move. As you can see in photo 10, there is a sharp relief at grade where the pier planks were recently snug against the bank. The bank appears to be competent while the pier has moved away from it. Photo 8 shows this on the stream side, where there is significant deformation in the face planks. There has also been enough downward bending pressure on the sheathing to crack the top plank on the bank side (photo 13).

As the pier is in a direct line with the thalweg upstream, it appears that this pier is positioned to be under regular attack from the main flow of the river. The water at the east end of the pier just off of the bank was roughly 3 ½ feet deep – deeper than the hip waders that I had with me. It bears investigation into the construction records to see how long the piles at the pier are and whether there were timber pile splices made which could have failed after the surrounding soil eroded. It appears that a major contributing factor to the pier still standing is the timber sheathing constraining movement of the piles, though it is not doing a stellar job at that.

In the interim, I must concur that the MD should put measures in place to close this bridge. The present state of the pier, combined with the obvious movement under large vehicular loads, is very worrisome and presents a safety hazard to the travelling public. In the event that the MD does not want to close it to residential traffic, then I suggest closing the east lane off to limit traffic to a narrow lane on the west side, and posting for 1 or 3 tonne (ie under the weight of a 5 tonne school bus). However, I would not be comfortable with allowing continued traffic across this bridge at all.

If you have any questions, please give me a call.

Regards,

Owen Salava, C.E.T.

Bridge Technologist

EXH Engineering Services

A Member of GENIVAR

(P) (780) 410-6740

(C) (780) 231-0103

(F) (780) 449-4050

www.exheng.com

www.genivar.com

This communication contains confidential, personal, and/or privileged information and is intended for the individual(s) named. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure, error-free or free of viruses; therefore GENIVAR Consultants LP does not accept liability which may arise as a result of this e-mail transmission.

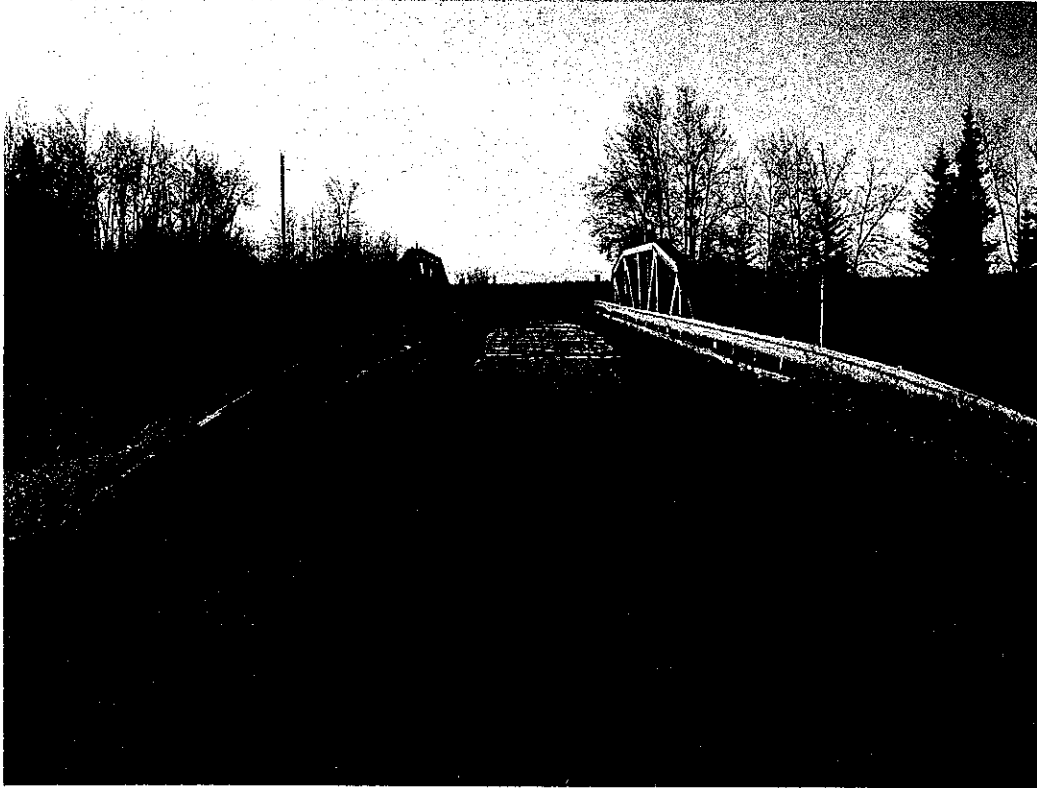
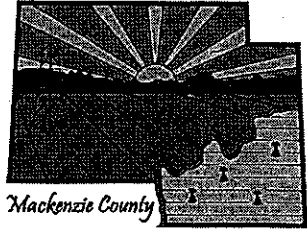


Photo 1 - Looking south across bridge



Photo 2 - Looking north across bridge



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	BF 9041 Gull Creek

BACKGROUND / PROPOSAL:

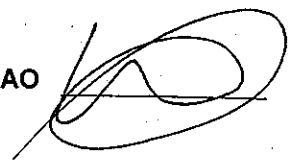
See attached proposal from EXH Engineering/Genivar for the engineering work for the design and construction supervision of Bridge File 9041.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the replacement of BF 9041 over Gull Creek near Fort Vermilion be completed in 2009.

Author: _____ Review By: _____ CAO 

Carol Gabriel

From: James Morgan [jmorgan@exheng.com]
Sent: Monday, October 06, 2008 7:00 PM
To: Bill Kostiw
Cc: 'Mark Schwab'; 'Mark Onaba'; 'Shahid Gill'
Subject: BF 9041 Proposal
Attachments: 9041 Proposal Oct 6, 2008.pdf

Bill

On Aug 29, 2008, AT asked that an engineering budget be prepared for the design and construction supervision of BF 9041. Please see the attached letter and budget contain the required information.

If you have any questions, feel free to contact me at (403) 314 6366.

James Morgan

Bridge Group Manager

EXH Engineering Services

A Member of GENIVAR

(P) 403-314-6366

(C) 403-348-3742

(F) 403-314-2201

[HTTP://www.exheng.com](http://www.exheng.com)

[HTTP://www.genivar.com](http://www.genivar.com)

This communication contains confidential, personal, and/or privileged information and is intended for the individual (s) named. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure, error-free or free of viruses; therefore EXH Engineering Services - *A Member of GENIVAR* does not accept liability which may arise as a result of this e-mail transmission.

October 6, 2008

EXH File: Proposal

Mackenzie County
Box 1690
Bag 3
La Crete, AB
T0W 2H0

Attention: Bill Kostiw, CAO

**RE: Submission of Engineering Cost Budget
BF 9041, Local Road Culvert Crossing Gull Ck near Ft. Vermillion**

Thank you for the opportunity to submit this letter proposal for the engineering work for the design and construction supervision of the above bridge file. In preparation of this proposal, we have reviewed the 2007 assessment and anticipate that the bridge will be replaced with a twin CSP culvert installation. This proposal is based on the following additional assumptions:

- According to the Code of Practice Maps, the stream in the vicinity of this crossing is a mapped class "D" waterway. Therefore, a fish study is not required.
- We anticipated that Alberta Transportation (AT) will indicate that the stream at this site is not navigable. As a result, Transport Canada will not be contacted for this project. Should this site be determined as navigable, costs are included in the Optional Items section of the proposal spreadsheet.
- AT has published design guidelines that require P-drawings for all bridge-sized culvert designs. For this proposal, it is expected that one P-drawing will be required. To help reduce design and drafting costs, we will use AT standard drawings (i.e. S-1418) whenever possible.
- Due to the proposed size and type of replacement structure, a geotechnical investigation is not anticipated as being required.
- In order to minimize engineering hours, we've assumed that the Structural Design report is not required. Costs for this report are included in the optional items section of the engineering budget.
- Construction supervision hours are based on the Contractor bidding twenty days for the Site Occupancy bid item. We have assumed that we will make twelve site visits (8 hours per day plus travel time) during this twenty day period.
- Final details will include: project summary report and photos, cost summary, BIM report, material and installation inspection reports, C-drawings, and any other pertinent information.

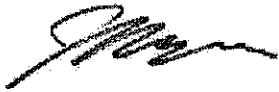
For budgeting purposes, attached is a spreadsheet that outlines the engineering costs for the proposed tasks. The budget amount should be used as an upset limit.

Engineering work will be in accordance with AT guidelines so that the work will be eligible for government (GAP) funding. Any road work costs (including engineering) associated with construction would not be cost shareable with AT and are not included with this proposal. With

the exception of the bridge site survey and the warranty inspection, all engineering costs listed in this proposal are normally eligible for GAP funding. To help expedite the approval process, a copy of this proposal has been forwarded to AT for their review.

Please contact me at (403) 314 6366 if you have any questions.

Sincerely,



James Morgan

JM/jm

Encl.

cc: Shahid Gill, AT - Peace River
Mark Onaba, EXH - La Crete
Mark Schwab, EXH - Grimshaw

**Bridge File 9041 (NW 2-109-13-W5), Gull Ck - Local Road near Ft. Vermillion
Mackenzie County - Engineering Cost Budget - Replacement with Bridge Sized Culvert**

Phase	Task	Sr. Br Eng.		Br Eng.		Br. Tech.		Clerk		2-Man Survey Crew		Inst. Man		Pr. Mgr.		Drafting		Kms		Meals		Accom		Misc		Total	Proposed GAP Funding
		\$157	\$135	\$124	\$65	\$184	\$94	\$130	\$112	\$	0.46	\$	47.00	\$	135.00	N/A											
Site Survey	Site Survey & Drafting (Not GAP Funded)																									\$6,200	
	Review BF(s), Fish Classification and Navig.	2	4																							\$854	
	Site Visit (Including Corrosion Investigation)			17																						\$2,750	
Bridge Planning	Hydrology	4	18																							\$3,108	
	Structure Alternatives & Costs	4	22																							\$3,598	
	Bridge Planning Report	5	24																							\$4,285	
	Lump Sum Disbursements																									\$700	
Structural Design	Finalize Culvert Sizing, Length & Cost	4	20																							\$3,328	
	Prepare Design Drawings (1)	2	5																							\$3,055	
	Environmental Applications	8																								\$1,210	
	Erosion & Sediment Control Plan (per AT)	4	8																							\$2,228	
	Independent Design Check	6																								\$942	
	Lump Sum Disbursements																									\$500	
Tendering	Tender Preparation & Cost Estimate	3	14																							\$3,011	
	Advise, Administer and Award																									\$2,406	
	Lump Sum Disbursements																									\$300	
Construction Supervision	Preconstruction Meeting			15	8																					\$4,400	
	Review TAS and ECO Plans			2																						\$1,028	
	Construction Supervision (20 days Site Occ.)	17		110																						\$21,485	
	Fabrication Inspection	1		6																						\$1,177	
	Final Inspection	17		17																						\$5,237	
	Lump Sum Disbursements																									\$1,700	
Post-Const.	Full Final Details Package (Including BIM)	2		12	2																					\$1,932	
Warranty	Warranty Inspection (including BIM)			17																						\$1,700	
	Totals	71	123	196	34	9		30	18	7600	15	15														\$2,750	
	Hrs	\$	\$ 11,147	\$ 16,605	\$ 24,304	\$ 2,210	\$ 1,476	\$ -	\$ 3,900	\$ 2,016	\$ 3,496	\$ 705	\$ 2,025	\$ 4,100													
Optional Items	Fish Study - Assume Not Required																									\$ -	
	Structural Design Report	5	26		4																					\$4,555	
	NWPA Application & Advertising	2	16		6																					\$5,008	

Summary	Budget	Proposed GAP Funding	Completion Date
Site Survey - Lump Sum	\$ 6,200	\$ -	Dec 15, 2008
Bridge Planning	\$ 15,295	\$ 15,295	Jun 30, 2009
Structural Design	\$ 11,263	\$ 11,263	Nov 30, 2009
Tendering	\$ 5,717	\$ 5,717	Feb 15, 2010
Construction Supervision	\$ 35,027	\$ 35,027	Sep 30, 2010
Post-Const.	\$ 1,932	\$ 1,932	Nov 14, 2010
Warranty	\$ 2,750	\$ -	Nov 13, 2012
Total	\$ 78,184	\$ 69,234	

Optional Items	\$ 9,563	\$ 9,563
-----------------------	-----------------	-----------------

Assumptions

1. Drainage basin is medium-sized
2. Fish Class 'D' - Assume Fish Study not required
3. Costs do not include land negotiations nor legal survey costs.
4. Schedule assumes that Engineering work will be assigned by Oct 20, 2008
5. Construction Supervision is based on the Contractor taking 20 Site Occ. days to install the culvert. It is assumed that the inspector will be travelling to the site 12 times during construction.
6. For additional assumptions, see budget cover letter.

Budget Print Date: Oct 6, 2008



BRIDGE PROJECT AND EXPENDITURE APPROVAL

(FOR FISCAL YEARS AUG 29/ 08 TO MARCH 31/ 10)

MacKenzie County

BA 6041/08

GENERAL

PROJECT:	<u>09041</u> <small>(BRIDGE FILE NO.)</small>	REGION:	<u>PEACE</u>	JOB NO.:	
BPMS RECORD NO.:	<u>09041-01</u>	ELEMENT/PROGRAM	CODE: <u>50111-6</u>		
HIGHWAY AND CONTROL SECTION:	<u>LOCAL ROAD</u>	STREAM NAME:	<u>GULL CREEK</u>		
LEGAL LAND LOCATION:	<u>NW 02-109-13-W5M</u>	NEAREST TOWN NAME:	<u>FORT VERMILLION</u>		
TYPE OF WORK:	<u>ENGINEERING</u>	PROJECT ADMINISTRATOR:	<u>SHAHID GILL</u>		
CONSTRUCTION BY: <small>(Mark One)</small>	<input type="checkbox"/> MUNICIPAL FORCES <input type="checkbox"/> PRIVATE CONTRACTOR <input checked="" type="checkbox"/> NOT APPLICABLE	CONTRACT TYPE: <small>(Mark One)</small>	<input type="checkbox"/> PUBLIC TENDER <input type="checkbox"/> INVITATIONAL TENDER <input checked="" type="checkbox"/> SOLE SOURCE <input type="checkbox"/> NOT APPLICABLE		

DESCRIPTION OF WORK AND/OR REASON FOR CHANGE:
 Funding is for the design and tender preparation for replacement of the existing bridge. All funding will be in accordance with the GAP-01 Funding Guidelines for Municipal Bridge Structures. Funding for construction will be approved at a later date.

PREVIOUSLY APPROVED AMOUNTS

TASK	PAST	2008/09F	2009/10F	FUTURE	TOTALS
Engineering					
Materials					
Contract					
Totals					

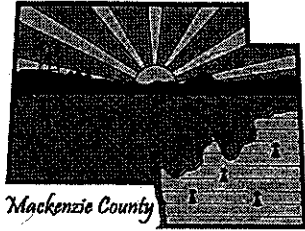
CURRENT APPROVAL AMOUNTS

TASK	PAST	2008/09F	2009/10F	FUTURE	TOTALS
Engineering		\$10,000.00	\$22,500.00		\$32,500.00
Materials					
Contract					
Totals		\$10,000.00	\$22,500.00		\$32,500.00

PREPARED BY (NAME AND TITLE): Shahid Gill, Bridge Engineer DATE: October 07, 2008

RECOMMENDED BY		APPROVED BY	
SIGNATURE & DATE	<i>Shahid Gill Oct. 07/08</i>	SIGNATURE & DATE	<i>Donald Saunders Oct 7/08</i>
NAME	Shahid Gill	NAME	Donald Saunders
TITLE	Bridge Engineer	TITLE	Bridge Manager

PROGRAMMING SECTION NOTES/SIGNOFF:



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	BF 86211 Adair Creek → ZAMA Road.

BACKGROUND / PROPOSAL:

See attached correspondence.

OPTIONS & BENEFITS:

Road is very unstable in this crossing and has washed out in spring 2008.

COSTS & SOURCE OF FUNDING:

Alberta Transportation will fund approximately two thirds under capital projects funding. Estimated total cost is \$900,000.00.

RECOMMENDED ACTION:

That administration be authorized to proceed with tendering BF 86211 Adair Creek (KM 17 on Zama Access Road).

Author: W. Kostiw

Review By: _____

CAO



Fisheries and Oceans Canada **Pêches et Océans Canada**

Alberta District
Peace River Office
9001-94 Street
Peace River, Alberta T8S 1G9
Tel: (780) 618-3220
Fax: (780) 618-3235

District de l'Alberta
Bureau de Peace River
9001 94^e Rue
Peace River (Alberta) T8S 1G9
Tél: (780) 618-3220
Télééc: (780) 618-3235

Your file *Voire référence*

Our file *Notre référence*

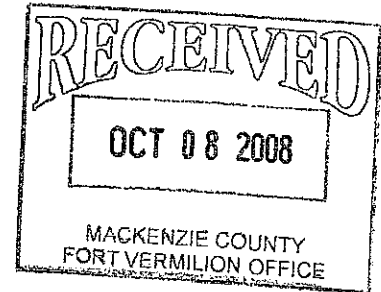
PC-08-2722

October 2, 2008

Bill Kostiw
Chief Administrative Officer
Box 640
Ft. Vermilion AB T0H 1N0

Fax 780-928-3636

Dear Mr. Kostiw:



Subject: Proposed works or undertakings will not likely result in negative effects to fish habitat if additional protection measures are implemented.

Fisheries and Oceans Canada (DFO) received a referral on your behalf EXH Engineering Services on September 24, 2008 concerning the culvert replacement of Bridge File 86211 located at SW 36-116-24-W5M. To expedite future correspondence or inquiries, please refer to your referral title and habitat file number when you contact us.

Habitat File No.: **PC-08-2722**

Referral Title: **Culvert Replacement, Tributary to Adair Creek, 116-24-W5M**

It is our understanding that your proposal consists of:

- Removal of the existing 1200mm and 800mm CSP culverts by 47.5m inverts length.
- The installations of two 2.4m diameter CSP culverts by 69m invert length.
- The culverts will be designed and installed to ensure fish passage, specifically for Northern Pike during peak spring flows.

As outlined in the following report:

- Correspondence from EXH Engineering Services entitled, "Bridge File 86211, Adair Creek, Local Road near Zama City, Alberta. Submission for Advice under Fisheries Act" and accompanied documents entitled "Culvert Design Report Bridge Planning, Bridge File 86211-Tributary to Adair Creek, Mackenzie County, Local Road, 7km East of Zama City (SW 36-116-24-W5)" and Pisces Environmental Report entitled "Assessment of the Fisheries Resources and Habitat of an Unnamed Tributary to Adair Creek, Located at NE 31-116-2-W6M". Received September 24, 2008.

We have reviewed your referral under the habitat protection provisions of the Fisheries Act. Please ensure that the following measures are incorporated into your plans.

1. No in-stream works should occur between April 16th and July 15th of any year.

2. Every reasonable effort should be made to minimize the duration of any in-stream works.
3. Effective sediment and erosion control measures should be installed before starting work, inspected, and maintained until any required re-vegetation is established to ensure they are functioning properly.
4. A fish salvage should be performed in the portion of the channel that is to be dewatered. Any fish recovered should be returned to a non-impacted area of the watercourse.
5. Any disturbance of the right of way approach to any watercourse and is kept to a minimum, stabilized and reclaimed to pre-construction conditions as soon as possible following construction.
6. Heavy machinery should be operated on land and in a manner that minimizes disturbance to the bed and banks of any watercourse.
7. Equipment shall be refuelled and serviced to ensure that deleterious substances do not enter any watercourse. Equipment operating near any watercourse should be free of external grease, oil, mud, or fluid leaks.
8. An emergency spill response kit should be kept on-site during construction.
9. Any waste materials removed from the work site should be stabilized, above the ordinary high water mark to prevent them from entering any watercourse.
10. If riprap is used, the riprap should be clean, free of fine materials, of sufficient size to resist displacement during design flood events. Riprap should be placed at the original streambank grade to ensure that there is no infilling or narrowing of the watercourse at the crossing site.
11. If flowing water is present, the worksite should be isolated and downstream flow maintained at all times. Where water is pumped from the watercourse the Department of Fisheries and Oceans' "Freshwater Intake End-of-Pipe Fish Screen Guideline" (1995) should be applied. Any dewatering should be done such that the water is released into a well vegetated area or settling basin and does not directly re-enter the watercourse. Water returning to the watercourse should equal or exceed the background water quality of the watercourse.
12. Vegetate any disturbed areas by planting and seeding preferably native trees, shrubs or grasses and cover such areas with mulch to prevent soil erosion and to help seeds germinate. If there is insufficient time in the growing season remaining for the seeds to germinate, stabilize the site and then vegetate the following spring.

By implementing these measures along with the measures outlined in the above mentioned reports, it is our opinion that the proposed works and undertakings will not likely result in the harmful alteration, disruption or destruction (HADD) of fish habitat, which is prohibited unless authorized by DFO. These are recommendations to ensure that the proposed works will likely not result in a HADD of fish habitat. Therefore a subsection 35(2) authorization is not necessary.

You could contravene subsection 35(1) of the *Fisheries Act* if a HADD of fish habitat results from any change in your proposed plan or from failure to properly implement these protection measures. Subsection 35(1) states, "*No person shall carry on any work or undertaking that results in the harmful alteration, disruption or destruction of fish habitat.*"

This letter of advice does not permit the deposit of a deleterious substance (section 36 of the *Fisheries Act*) into waters frequented by fish nor does it release you from the responsibility to obtain any other federal, provincial or municipal approvals.

If these plans have changed since the time of submission, the advice in this letter may no longer apply and you should consult with us to determine if further review is required.

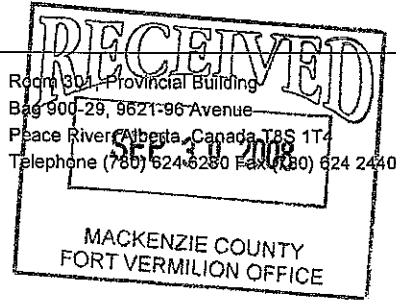
Thank you for providing DFO with an opportunity to review this proposal. If you have any questions concerning the above, or if my understanding of the proposal is either incorrect, incomplete, or if there are changes to the proposed works or undertakings, please contact me directly by telephone at (780) 618-3221, by fax at (780) 618-3235, or by e-mail at Mike.Rosendal@dfo-mpo.gc.ca

Sincerely,



Mike Rosendal
Fish Habitat Biologist

cc. Danielle Timoffee, EXH Engineering Services. Fax: 403-342-7691



Our File: BF 86211

September 25, 2008

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermillion, AB
T0H 1N0

Dear Mr. Kostiw:

RE: Replacement of Bridge File 86211 over Tributary to Adair Creek – Zama City

Thank you for your letter of September 23, 2008.

Please be advised that Alberta Transportation has reviewed the preliminary engineering report for the replacement of BF 86211 carrying local road over a tributary to Adair Creek near Zama City.

The Department agrees that replacement with Twin 2400 mm CSP is the most viable option considering the fish passage issues and costs for the two alternatives.

Should you require additional clarification please contact Shahid Gill, P. Eng., Bridge Engineer at (780) 624-6280.

Yours truly,

Donald Saunders, P. Eng.
Bridge Manager

Attachments

cc: Colin Fisher, EXH Engineering, Red Deer
Danielle Timoffee, EXH Engineering, Red Deer
Mark Onaba, EXH Engineering, La Crete
Mark Schwab, EXH Engineering, Grimshaw

CULVERT DESIGN REPORT BRIDGE PLANNING

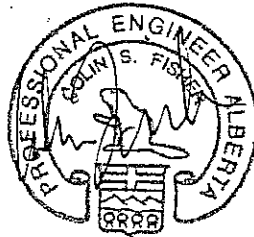
Bridge File 86211 – Tributary to Adair Creek

Mackenzie County, Local Road

dfs 7 km East of Zama City (SW 36-116-24-W5)

Prepared by: Danielle Timoffee, Bridge Technologist

Reviewed by: Colin Fisher, P. Eng.

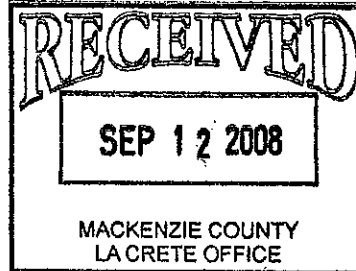


Engineer(s) of Record: Date: Sept 10/08 Date: _____

September 10, 2008

Bridge File: 86211

Mackenzie County
Box 1690
Bag 3
Lacrete, AB T0W 2H0



ATTENTION: Bill Kostiw, CAO

**RE: Bridge File 86211, Tributary to Adair Creek, Local Road, Near Zama City
Culvert Design Report – Bridge Planning**

The following is the culvert design report for the installation of a 3.0 m diameter CSP culvert by 74.0 m length at the above noted site. Cost estimates and design backup information sheets are included in this report.

A letter will be sent to Alberta Environment and Fisheries and Oceans Canada (DFO) requesting their advice and comments on this project during the detailed design process. Habitat compensation is not being considered at this time. Discussions will be required between DFO and our environmental consultant to determine compensation measures.

A copy of this report is being forwarded to Alberta Transportation for their comments.

Please advise if you have any questions or comments.

Sincerely,

A handwritten signature in cursive script, appearing to read "Danielle Timoffee".

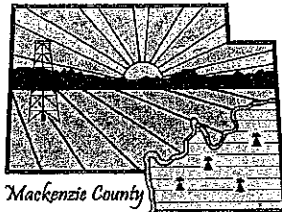
Danielle Timoffee

A handwritten signature in cursive script, appearing to read "Colin Fisher".

Colin Fisher, P. Eng.

Attachment

cc: Donald Saunders, Alberta Transportation, Peace River
Mark Schwab, EXH Engineering, Grimshaw



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

September 23, 2008

COPY

Mr. Donald Saunders
Bridge Manager
Alberta Transportation
3rd Floor Provincial Building
9621-96 Avenue
Peace River, AB
T8S 1T4

Dear Mr. Saunders:

RE: BRIDGE FILE 86211

This letter is to request permission for the County to proceed with final design and tendering of this critical bridge structure on Zama Road.

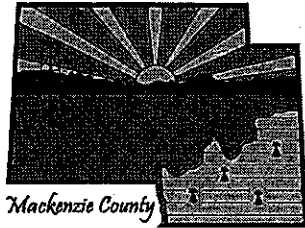
We have reviewed the report prepared by EXH Engineering dated September 10, 2008 and wish to proceed post haste with option two including two 2.4 m CSP structures.

Thank you for your consideration and we look forward to hearing from you.

Yours truly,

William Kostiw
Chief Administrative Officer

pc: Colin Fisher, EXH Engineering
Mark Onaba, EXH Engineering
Mark Schwab, EXH Engineering



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	BF 78318 & BF 75877 Engineering Assessments

BACKGROUND / PROPOSAL:

See attached Bridge Project and Expenditure Approval for BF 78318 (Twp 104 Range 14) and BF 75877 (Boyer River).

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That administration be authorized to proceed with the completion of the engineering assessments for BF 78318 and BF 75877.

Author: W. Kostiw Review By: _____ CAO 



BRIDGE PROJECT AND EXPENDITURE APPROVAL

(FOR FISCAL YEARS APRIL 1/ 08 TO AUGUST 31/ 09)

MACKENZIE COUNTY

BA 6019/08

GENERAL

PROJECT:	VARIES <small>(BRIDGE FILE NO.)</small>	REGION: PEACE	JOB NO.:
BPMS RECORD NO.:	99999-54	ELEMENT/PROGRAM CODE:	50111-6
HIGHWAY AND CONTROL SECTION:	LOCAL ROAD	STREAM NAME:	BEAR RIVER
LEGAL LAND LOCATION:	VARIES	NEAREST TOWN NAME:	FORT VERMILLION
TYPE OF WORK:	ENGINEERING ASSESSMENTS	PROJECT ADMINISTRATOR:	SHAHID GILL
CONSTRUCTION BY: <small>(Mark One)</small>	<input type="checkbox"/> MUNICIPAL FORCES	CONTRACT TYPE: <small>(Mark One)</small>	<input type="checkbox"/> PUBLIC TENDER
	<input type="checkbox"/> PRIVATE CONTRACTOR		<input type="checkbox"/> INVITATIONAL TENDER
	<input checked="" type="checkbox"/> NOT APPLICABLE		<input checked="" type="checkbox"/> SOLE SOURCE
			<input type="checkbox"/> NOT APPLICABLE

DESCRIPTION OF WORK AND/OR REASON FOR CHANGE:

Funding is required to complete the engineering assessments for BF's 78318 & 75877 in Mackenzie County. The assessments will be completed in compliance with the current Department standards.

PREVIOUSLY APPROVED AMOUNTS

TASK	PAST	2008/09F	2009/10F	FUTURE	TOTALS
Engineering					
Materials					
Contract					
Totals					

CURRENT APPROVAL AMOUNTS

TASK	PAST	2008/09F	2009/10F	FUTURE	TOTALS
Engineering		\$17,500.00			\$17,500.00
Materials					
Contract					\$17,500.00
Totals		\$17,500.00			\$17,500.00

PREPARED BY (NAME AND TITLE): Shahid Gill, Bridge Engineer		DATE: September 25, 2008	
RECOMMENDED BY		APPROVED BY	
SIGNATURE & DATE	Sep 25/08	SIGNATURE & DATE	Sept 30/08
NAME	Shahid Gill	NAME	Donald Saunders
TITLE	Bridge Engineer	TITLE	Bridge Manager

PROGRAMMING SECTION NOTES/SIGNOFF:

September 11, 2008

EXH File: Proposal

Mackenzie County
Box 640
Ft. Vermilion, AB
T0H 1N0

Attention: Mr. Bill Kostiw, CAO

**RE: Submission of Engineering Cost Budget
BF 78318, Local Rd over Bear River - Level 2 Inspection, Timber Coring & Assessment**

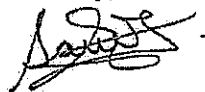
Thank you for the opportunity to submit this letter proposal for the engineering work on the above bridge file. In preparation of this proposal, we have reviewed the BIS information, the Alberta Environment Code of Practice Maps, and the BIM (2005) information. This proposal is based on the following assumptions:

- The budget assumes that field pick-up activities will be completed when our inspector is in the area on other work. The site visit and pick-up for this bridge will include a Level 2 Bridge Inspection and Timber Coring to be completed at the same time. The remoteness of the site has resulted in additional hours being required to complete the site pick-up;
- The Site Visit will be scheduled before the ice and snow build up as recommended in the 2005 BIM. County is responsible for beaver dam removal and/or dewatering of site, if necessary;
- Environmental and Permitting Agencies will NOT be contacted at this Assessment stage.

For budgeting purposes, attached is the spreadsheet that outlines the engineering cost for the Assessment, Level 2 Girder Inspection, and Timber Coring. The lump sum budget amount should be used as an upset limit.

Engineering work will be in accordance with AT guidelines so that the work will be eligible for government (GAP) funding. Should this submission meet with your approval, a copy of this proposal should be forwarded to AT for their review.

Sincerely,

Samuel Teklé, MScE, P. Eng.
EXH / GENIVAR

ST/st

Enclosure

c: Mark Onaba, EXH/GENIVAR - La Crete
James Morgan, EXH/GENIVAR - Red Deer

**Bridge File 78318, Bear River - Local Road near Buffalo Head Prairie
Mackenzie County - Engineering Cost Budget - Assessment**

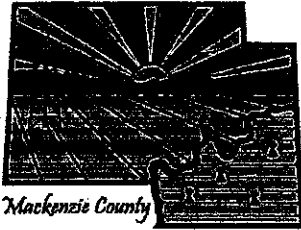
Phase	Task	Rate (per hour)										Expenses (per unit)		Total	Proposed GAP Funding		
		Sr Br Eng.	Br Eng.	Jr. Eng. (EIT)	Clerk	2-Man Survey Crew	Inst. Man	Pr. Mgr.	Drafting	Kms	Misc						
	Project Initiation Meeting	1	\$135	\$108	\$65	\$164	\$94	\$130	\$112	\$	0.78	N/A					
	Review Bridge File		2	4										\$400	\$400	\$400	
	Site Visit (Including Level 2 Insp and Timber Coring)		2	8							100			\$702	\$702	\$702	
	Contact Permitting Agencies (assumed not req'd)													\$1,212	\$1,212	\$1,212	
Assessment	Initial Hydraulics		2	8										\$1,134	\$1,134	\$1,134	
	Alternatives & Cost Estimates	1	2	12										\$1,723	\$1,723	\$1,723	
	Net Present Value Analysis		1	4										\$567	\$567	\$567	
	Assessment Report	1	2	8	2									\$1,421	\$1,421	\$1,421	
	Lump Sum Disbursements													\$	\$	\$	
	Totals	3	12	45	2						100			\$350	\$350	\$350	
		\$	471	\$	1,620	\$	4,860	\$	130	\$	-	\$	-	\$	78	\$	350

Assumptions

- Schedule assumes that Engineering work will be assigned by Oct 2, 2008
- For cost saving purposes, the Level II inspection is to be completed when our inspector is in the area in the near future.

Summary	Budget	Proposed GAP Funding	Completion Date
Assessment	\$ 7,509	\$ 7,509	Mar 15, 2009

Budget Print Date: Sep 11, 2008



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 682/08 - Land Use Bylaw Amendment to Rezone Plan 992 6294, Lot 1 (NE 7-109-19-W5M) from Agricultural District "A1" to Rural Industrial District (RI1)


BACKGROUND / PROPOSAL:

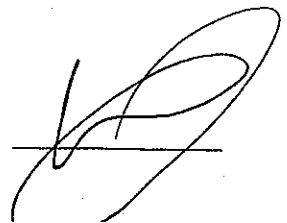
Mackenzie County received a request to rezone the above mentioned from Agricultural District 1 (A1) to Rural Industrial District 1 (RI1). The applicant requested the rezoning in order to accommodate an industrial business and increase the size of the current subdivision for the development of a home or security suite.

This proposal is to rezone a 9 acre subdivision located south of the Town of High Level, west of Footner Forest Products. The applicant purchased the lot with the intentions of developing it to contain both his business and home.

On April 24, 2008 the MPC approved permit 47-DP-08 for a Contractor's Business with Shop & Garage. The applicant built the business site on the north end of the 9 acre parcel with the intentions of placing the proposed 3500 square foot house on the south end of the lot. After extensive work on the acreage the applicant came to realize that the south end of the property is actually a low lying depression with thick vegetation. Because of this thick vegetation he was not entirely aware of the lay of the land when he purchased it.

Author: Liane Lambert,
Development Officer

Reviewed By: 
Ryan Becker,
Director

CAO 

The applicant does not feel that the remainder of the land is suitable to build his house and would like to purchase a portion of high land to the west of his lot.

Currently, the quarter section is at its maximum number of residential subdivisions without rezoning to Multi-lot Country Residential. This subdivision could be increased to 10 acres, however it would not serve any purpose as this would only take in a small portion of the high land that the applicant wishes to purchase.

The applicants request is to rezone the 9 acre parcel to Rural Industrial District which would allow for the current business and also allow a security suite (i.e home) as a discretionary use. In the land use bylaw there is no maximum size for a Rural Industrial lot only a minimum. Therefore the rezoned 9 acres could be increased to include the high portion of land and trees to the west.

The other option could be to rezone the 9 acres to Rural Industrial District and not allow a house only the business. The applicant could then submit a new subdivision application for a new residential acreage to the west of the 9 acre lot. As it is stated in the Land Use Bylaw in section 7.3 C that:

C. PARCEL DENSITY

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels; with the subdivided parcels being any two of the following:

- a. Existing farmstead or homestead,
- b. Vacant parcel
- c. Fragmented parcel

The key word here is 'Residential Uses'. If this re-zoning is approved the original 9 acres would now be a Rural Industrial lot not residential, which brings the number of residential lots on this quarter to one. The applicant could then apply for a vacant parcel as the second residential subdivision lot.

The Municipal Planning Commission reviewed this application on their September 25, 2008 meeting. The MPC moved to recommend this application to Council for re-zoning subject to public input.

Author: Liane Lambert,
Development Officer

Reviewed By: 
Ryan Becker,
Director

CAO _____

OPTIONS & BENEFITS:

OPTION 1:

That first reading be given to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate rural industrial development.

OPTION 2:

That first reading be given to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" be REFUSED.

COSTS & SOURCE OF FUNDING:


All costs will be borne by the applicant.

RECOMMENDED ACTION:

OPTION 1:

That first reading be given to Bylaw 682/08 being a Land Use Bylaw amendment to rezone Plan 992 6294, Lot 1 from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate rural industrial development.

Author: Liane Lambert,
Development Officer

Reviewed By: 
Ryan Becker,
Director

CAO

BYLAW NO. 682/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Rural Industrial District.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 992 6294, Block 01, Lot 01 (NE 7-109-19-W5M) be rezoned from Agricultural District "A1" to Rural Industrial District 1 "RI1" as outlined in attached Schedule A.

READ a first time this _____ day of _____, 2008.

READ a second time this _____ day of _____, 2008.

READ a third time and finally passed this _____ day of _____, 2008.

REEVE

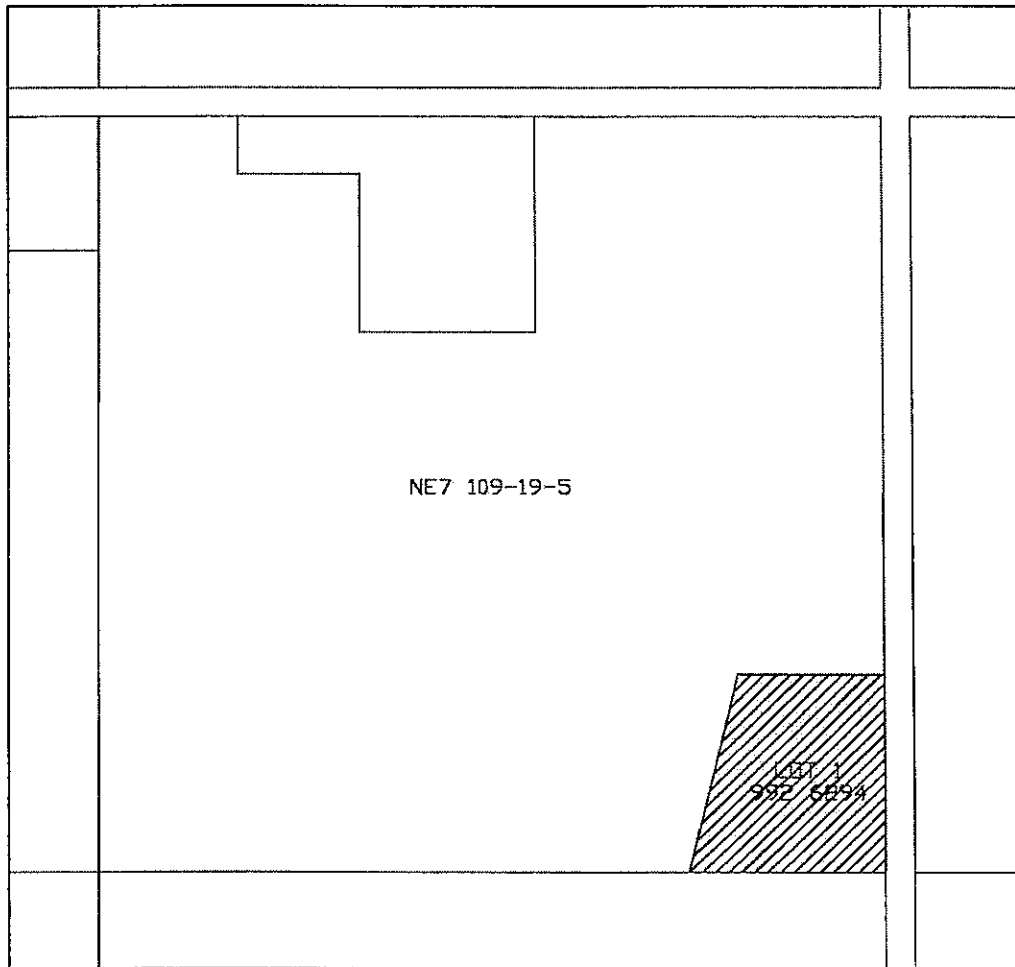
EXECUTIVE ASSISTANT

BYLAW No. 682/08

SCHEDULE "A"

1. That the land use designation of the following property known as:

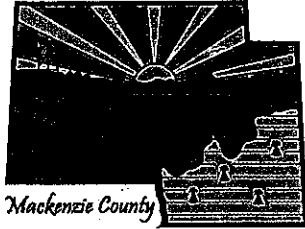
Plan 992 6294, Lot 01 be rezoned from Agricultural District "A1" to Rural Industrial District "RI1" in Rural High Level.



Greg Newman, Reeve

Carol Gabriel, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 683/08 - Land Use Bylaw Amendment to add High Density Country Residential District 1 (HDCR1)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to amend the Land Use Bylaw to allow for a High Density Country Residential District within Mackenzie County.

Blue Sky Development Ltd has recently purchased the Freewheel Holding Subdivision at NW 22-110-19-W5M which is located north of the Town of High Level along Heliport Road. Blue Sky Development is proposing to develop the entire quarter section into small (3/4 acres) residential acreages. With a maximum total of 90 single family lots, 36 attached living condo units and 2-6 unit stacked affordable apartment units. Prior to the applicant rezoning the said lands the county would have to approve a new district which would allow for the proposed development. After the county approves a new zoning only then may an applicant proceed with a rezoning request.

The County's Land Use Bylaw currently does not have a district that allows for this type of high density country development. The minimum lot size in the Land Use Bylaw for any multi-lot country district is 3 acres. And the approved subdivision design for Freewheel Holding Ltd. (63-SUD-05) was for a total of 39 residential 3-5 acre lots. This, at the time was apposed to by the neighboring residence. The overall felling as they wanted to se "larger" lots not smaller.

On September 25, 2008 this new zoning request was taken to the Municipal Planning Commission for their recommendation. The MPC moved to not support the creation of a new zone allowing high density country residential lots.

As well, the moratorium on all Multi-lot County Residential Subdivisions is still in place.

Author: Liane Lambert,
Development Officer

Reviewed By: 

CAO 

OPTIONS & BENEFITS:

Option 1

That first reading be given for Bylaw 683/08 being a Land Use Bylaw amendment to add a High Density County Residential District 1 (HDCR1) zoning to the Land Use Bylaw.

Option 2

That first reading be refused for Bylaw 683/08 being a Land Use Bylaw amendment to add a High Density County Residential District 1 (HDCR1) zoning to the Land Use Bylaw.

COSTS & SOURCE OF FUNDING:

Not Applicable

RECOMMENDED ACTION:

Option 1

Motion

That first reading be refused for Bylaw 683/08 being a Land Use Bylaw amendment to add a High Density County Residential District 1 (HDCR1) zoning to the Land Use Bylaw.

Author: Liane Lambert,
Development Officer

Reviewed By:



CAO

BYLAW NO. 683/08

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to add a High Density Country Residential District (HDCR1) in the Mackenzie County Land Use Bylaw.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. To add High Density Country Residential District (HDCR1) to the Mackenzie County Land Use Bylaw

High Density Country Residential District (HDCR1)

1. **PURPOSE**

This district is intended to accommodate the development of a family oriented country residential subdivision, which will complement existing agricultural and residential neighborhoods in the High Level area.

2. **USES**

No person shall use any lot or erect, alter or use any building or structure for any purpose except one or more of the following:

Permitted Use

- a) Ancillary buildings/structure less than 92m²
- b) Attached/Detached garage
- c) Modular Home
- d) Single Detached Dwelling

- e) Attached Condo Units
- f) Apartments, 6 plex (Affordable housing)

Discretionary Uses

- a) Ancillary building/Structure 92 m² or greater
- b) Park
- c) Home Based Business

3. DISTRICT REQUIRMENTS

a.) The following regulations shall apply to every development in this district:

LOT AREA

Minimum Lot Area:	0.30 ha (0.75 acres)
Minimum Lot Frontage	15.2 meters(50 ft)
Minimum Lot Depth	45 m (147.6 ft)
Condo Lot Area	0.40 ha (1 acre)
Apartment Lot Area	0.40 ha (1 acre)

MINIMIUM SETBACKS

Minimum Front Yard Setback	10 meters (32.8 ft)
Minimum Rear Yard Setback:	6.0 meters (20 ft)
Minimum Exterior Side Yard:	6.0 meters (20 ft)
Minimum Interior Side Yard:	4.57 meters (15 ft)

MINIMUM BUILDING SIZE & RESTRICTIONS

Dwelling Unit:	
Min Floor Area:	92.9m ² (1,000 ft ²)
Max Floor Area:	139.4m ² (1,500 ft ²)

Garage (Detached):	
Max Floor Area:	83.6 m ² (900 ft ²)
Max Height:	4.57m ² (15 ft)

Garage (Attached):
 Cannot exceed size or height of the principal building

Accessory Buildings:
 Maximum of 2 accessory buildings

Max Floor Area:	28 m ² (300 ft ²)
Max Height:	3.7 m ² (12 ft ²)

b.) Access to each lot shall be to County Standards

4. DWELLING DENSITY

a.) A maximum of one single family detached dwelling may be located on a single lot.

5. PARKING AND STORAGE

- a.) Each lot shall accommodate the parking of a least two passenger vehicles on-site.
- b.) Commercial vehicles shall be limited to one, one ton or smaller.
- c.) No commercial vehicles larger than one ton shall be permitted.

6. LANDSCAPING

- a.) Each lot shall be landscaped with proper vegetation and/or tree retention for appearance purposes.
- b.) Fence shall not exceed 1.8 m (6 feet) in height, and not extend more than 7.6 m (25 feet) from the rear of the dwelling unit on either side.
- c.) No perimeter fence to exceed 0.9 m (3 feet) in height.

7. KEEPING OF ANIMALS

a.) The keeping of animals is limited to domestic pets only.

8. OVERALL RESIDENTIAL LOT DENSITY and RE-SUBDIVISION

- a.) A total of 75 single family residential lots shall be permitted in this district.
- b.) A total of 20 attached living units may be developed on the Bare Land Condominium designated site.
- c.) No residential lot may be re-subdivided to create a larger number of residential lots in this district without formal bylaw amendment of this district.

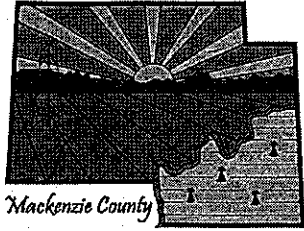
READ a first time this _____ day of _____, 2008.

READ a second time this _____ day of _____, 2008.

READ a third time and finally passed this _____ day of _____, 2008.

REEVE

EXECUTIVE ASSISTANT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Alberta First Responders Radio Communication System

BACKGROUND / PROPOSAL:

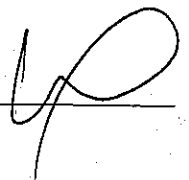
Council has set aside \$150,000 to upgrade the two way radio communication system. Administration decided to put this project on hold to await the Alberta Governments decision on implementing the Alberta First Responders Radio Communication System (AFRRCS). Administration has learned that the process is now under way to release the project for tender. I have received the following response from Art Mackie AFRRCS Transformation Consultant

Unfortunately I am not in a position to provide an update on the RFP other than to say we are anticipating its release in the near future. I can tell you that subject to vendor plans and selection, we are anticipating a 3 - 5 year project duration. I know this is not what you want or need to hear but unfortunately it is the best I can do at his point in time. I assure you that once I am able to provide anything more concrete I will notify you immediately.

I have unofficially heard from other people close to the project that have stated the tender will be released this year and will have a fairly short period of return time. The AFRRCS is tentatively being rolled out next year and will be completed by the end of 2010. I have no information available as to when Mackenzie County and the other Municipalities in our region will become users of the system. Once the process is underway Administration will clearly identify to the Province our wish to become an early adopter of the system. Discussions will have to take place between Council and the Province to emphasize our desire. Council may wish to consider sending a joint request from all three Municipalities to the Province outlining the wish to be included in the first phase of the AFRRCS roll out.

Author: Ryan Becker,
Director

Reviewed by: Ryan Becker,
Director

CAO: 

OPTIONS & BENEFITS:

As Mackenzie County continues to await the release of the tender process administration and council must continue expressing our desire for the region to be included in the initial roll out / early adopter program.

RECOMMENDED ACTION:

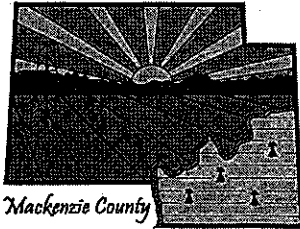
- 1) Council have discussions with the Town of High Level and Rainbow Lake to determine if a joint expression of interest can be forwarded to Service Alberta with respect to the AFRRCS.

- 2) Administration continues to have dialogue with the Province regarding the AFRRCS.

Author: Ryan Becker,
Director

Reviewed by: Ryan Becker,
Director

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Aerial Photography – Sharing with Outside Agencies

BACKGROUND / PROPOSAL:

Mackenzie County has recently updated its Aerial photography. The photography has proved to be very useful in instances of Search & Rescue. Ground searchers from the RCMP, Canadian Rangers and/ or Mackenzie County emergency responders can use the photography to quickly and accurately determine the lay of the land, any hazards and natural roadblocks that exist. These rescuers can quickly narrow down a search area and divide the areas up into more probable locations which saves time and energy.

Sharing the photography with the RCMP would be of great benefit. The RCMP are called on all ground SAR events and as such placing the photography on one of their laptop computers would be of great benefit. Placing the photographs on one laptop at the Fort Vermillion Detachment and one laptop at the High Level Detachment would ensure access by searchers to these photographs.

Discussions have taken place between the Detachment commanders and I am confident that the photographs will be of great benefit to the County residents. An understanding can be formalized between the Detachments with the understanding that the photographs are to be used only for SAR purposes.

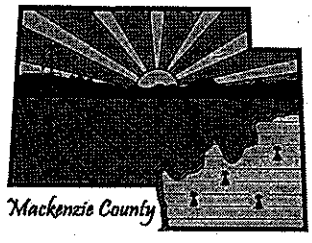
RECOMMENDED ACTION:

That administration makes the photographs available to the RCMP subject to an agreement with the understanding that the photographs are to be used only for SAR purposes.

Author: Ryan Becker,
Director

Reviewed by: Ryan Becker,
Director

CAO

MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Fire Services Bylaw / Fire Services Policy Review

BACKGROUND / PROPOSAL:

Administration has performed a review of Mackenzie County bylaw 580/06 and Policy EMR004. Both the Bylaw and Policy require substantial changes to bring them into a more workable and realistic level of service.

OPTIONS & BENEFITS:

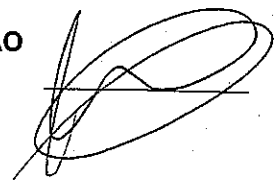
Administration continues to review the Bylaw and Policy and return both for Council review on November 6, 2008. Both the Bylaw and Policy need to be discussed at the Council level to determine if there are any specific levels of service, policies or procedures that council wishes to have or not have with respect to our Fire & Rescue services.

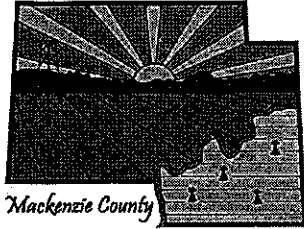
RECOMMENDED ACTION:

- 1) Administration continues to review the Bylaw and Policy and return both for Council review on November 6, 2008.

Author: Ryan Becker,
Director

Reviewed by: Ryan Becker,
Director

CAO




MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

	Page
• Action List	199
• AAMD&C Zone Meeting Minutes – August 8, 2008	201
• Trade, Investment and Labour Mobility Agreement (TILMA)	217
• Northern Sunrise County – Re: Alberta Health Service Board	221
• Regional Economic Development Initiative	223
• Senior's Lodge Feasibility Study	224
• Ice Bridge/Logging Documentary for Discovery Channel	225
• Agriculture & Food Council	226
• Career Opportunities in Local Government – Presentation to High School Students	227
• Highway Drainage Systems Design Workshop	229
• Challenge North 2009 – Lead the Way	233
• Mighty Peace Country – August/September Report to Council	235
• SMUD Safety Alert – Anhydrous Ammonia and Propane Cylinders Warning	236
• Conflict Resolution Day	237
• Alberta Health Services releases severance details for former health CEOs	238

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** CAO

**Mackenzie County
Action List as of September 24, 2008**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
October 10, 2006 Council Meeting			
06-714	That the Wolfe Lake Water Point be referred to the Operations Committee for review.	John K. Ed, John W. Bill N., Ryan Greg	In progress
October 10, 2007 Council Meeting			
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Mark <i>Bill K</i>	In progress
November 13, 2007 Council Meeting			
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Ryan Lisa Bill K.	In progress
March 11, 2008 Council Meeting			
08-03-187	That administration research options and costs of auditing the local non-profit organizations that operate the County owned facilities or grounds.	Joulia	In progress
March 26, 2008 Council Meeting			
08-03-227	That administration issue a request for proposals for the development of land in Zama. (existing County owned land)	Ryan Don Lisa	In progress
June 10, 2008 Council Meeting			
08-06-403	That Mackenzie County take a leadership role in lobbying for upgraded rail service.	Bill K. Walter	In progress
June 25, 2008 Council Meeting			
08-06-468	That administration revisit and update the Hutch Lake lot prices and bring them back for Council review and approval.	Ryan Dave C.	Nov. 6/08
July 10, 2008 Council Meeting			
08-07-487	That administration investigate the options of purchasing FORTVER Range 2 Riverlot 8 in the Hamlet of Fort Vermilion and bring back to Council.	Bill K. Ryan	Oct. 14/08

Motion	Action Required	Action By	Status
08-07-494	That administration investigate the cost of creating a professional quality promotional package for the County.	Carol Joulia Peter B.	In progress
September 9, 2008 Council Meeting			
08-09-632	That a letter be sent requesting what can be done at Hutch Lake to become a provincial campground and what services they can provide.	John K. Joulia	In progress
08-09-633	That the Parks & Recreation Committee explore other regional locations for a provincial campground.	John Joulia	In progress
08-09-641	That Mackenzie County requests that a school board trustee ward be designated for Zama City/Meander River.	Bill Carol Lisa	In progress
September 24, 2008 Council Meeting			
08-09-672	That administration proceed with tendering the Wadlin Lake Caretaking contract.	John K.	

**MINUTES OF A REGULAR MEETING OF THE
A.A.M.D.&C. NORTHERN DISTRICT FOUR ZONE MEETING**

held on Friday, August 8, 2008 in the
Community Hall, M.D. of Opportunity,
Wabasca, Alberta

CALL TO ORDER:

Zone Director Rennie Cauchie called the meeting to order at 10:00 a.m. with approximately 75 people in attendance.

WELCOMING ADDRESS:

Reeve Paul Sinclair welcomed delegates on behalf of the Municipal District of Opportunity.

ANNOUNCEMENTS:

Director Cauchie welcomed delegates and acknowledged the following sponsors for today's meeting:

M.D. of Opportunity for hosting coffee breaks, meals, door prizes and facility rental.
EXH Engineering, a Member of GENIVAR, for hosting refreshments.

ZONE DIRECTOR'S REPORT:

Director Cauchie reported that since the last zone meeting held February 8, 2008 there was nothing much to report other than the Fire Services Advisory Committee report was nearly done.

ALBERTA SUSTAINABLE RESOURCE DEVELOPMENT: In attendance was Mr. Morris Seiferling, A.D.M., Alberta Sustainable Resource Development, who gave a presentation on the proposed new *Land Use Framework*.

Mr. Seiferling's presentation covered:

- In recognition of rapid population and economic growth, the Government of Alberta developed the *Draft Land-use Framework* to address growth pressures facing the province.
- Six strategies to improve land-use planning and decision making in Alberta were:
 1. Develop six regional land-use plans based on six new land-use regions.
 2. Create a Cabinet Committee supported by a Land-use Secretariat and establish a Regional Advisory Council for each region.
 3. Cumulative effects approach to be used at the regional level to manage impacts of development on land, water and air.
 4. Develop new policy tools for conservation and stewardship on both private and public lands.
 5. Establish an information, monitoring and knowledge system to contribute to the continuous improvement of land-use planning and decision-making.
 6. Include Aboriginal Peoples in land-use planning.
- Several Ministries were involved in the process.
- Managing increased population is one of the main concerns.
- The diversity of natural resources in our Province presents a challenge to manage.
- Lots of hydrocarbons under development. Only a small percentage of oilsands availability for surface mining; lots of mineral production potential as well.
- Demand for water was a challenge considering that current demand was coming from the South while the sources were based in the North.
- Boundaries of Regional Advisory Councils were aligned with municipal and watershed boundaries.
- Authority to implement Regional Plans would be kept with Municipal Districts and Counties and other decision makers.
- Explained how information would be collected and reported back.
- Regional plans will be reviewed every five years.

- Immediate priorities were the Northeast, South and the Capital and Calgary metropolitan regions.
- Other priorities included reducing the fragmentation and conversion of agricultural lands.
- Plan is to be completed and fully implemented within four years.
- To access a full report, visit www.landuse.gov.ab.ca.

A question period was entertained, noting the following responses:

- Looking at both crown and private lands not by quarter section but by a strategic approach.
- Regional Advisory Committees will be set up through A.A.M.D.C. and A.U.M.A. representatives; there will be six across the province.
- Government of Alberta has listened to the call to resume the responsibility for provincial leadership in setting the regional context for decisions, taking into consideration population growth and other factors.

Mr. Seiferling was thanked for his presentation.

ALBERTA MUNICIPAL AFFAIRS: In attendance was Mr. Michael Stansberry, Municipal Advisor, Alberta Municipal Affairs & Housing, who gave a presentation on *Building Communities through Local Government*.

Mr. Stansberry's presentation covered:

- Alberta Municipal Affairs developed a Resource Kit for 'Teaching and Learning about Municipal Governments - Alberta Grade Six Social Studies'.
- Two copies of the municipal officials' resource have been sent to every municipality.
- This Grade Six social studies program focuses on citizenship, democracy and public participation within our society.
- Noted there may be opportunity for Councilors/Administrators to get involved with schools.
- Explained how resources would teach Grade Six students how to get involved with local government in their own communities.
- Explained how resource was developed by working with C.A.O.'s, teachers, students, etc.
- Explained how students can be involved in identifying 'what is community'.
- Teachers have been asked to contact municipalities prior to coming, and to outline their intentions.
- Municipalities are given the opportunity to determine the extent to which we want to get involved.
- There has been a change in teaching styles so this resource will assist municipalities to prepare for working with students.
- Spring of 2008 the resource kits were rolled out to schools for fall 2008 implementation in classrooms.
- 2008 is a voluntary year; 2009 it will be mandatory education.

Mr. Stansberry was thanked for his presentation.

A.A.M.D.&C. REPORTS:

Director Cauchie called on Vice-President Carolyn Kolebaba to speak. Ms. Kolebaba's presentation covered:

- Ground ambulance services will transfer from municipalities to the new provincial health authority effective April 1, 2009.
- AAMDC's collected information from stakeholders, including Alberta Health and Alberta Ambulance Association.
- Government's three priorities are: make the transfer seamless, implement a framework for medical direction or oversight, and consolidate dispatch to nine centers as ambulances will not be confined to geographic boundaries.
- Municipalities with own ambulance systems will be asked to phase out over next six weeks.
- An Emergency Services Act will be developed.
- Provided a Jubilee Insurance update.
- Provided a Standing Issues Committee update.

- Noted the Alberta government has directed \$55.2 million in funding to continue action against mountain pine beetle infestations.

Ms. Kolebaba thanked delegates for their support in her role as Vice-President for the past three years. Director Cauchie thanked Ms. Kolebaba, and the floor was turned over to President Don Johnson.

Mr. Johnson apologized for the absence of Gerald Rhodes, Executive Director. Mr. Johnson's presentation covered:

- Spoke on the Land Use Framework presentation and gave background on rural Alberta's position, agreeing with not going back to Regional Planning Commissions.
 - o Outlined what the document entailed, and thanked those who provided feedback.
 - o Once legislated will provide a framework we can all work within.
 - o Represents one of the most significant pieces of legislation seen in a long time.
- TILMA: B.C. and Alberta announced terms regarding coverage of the MASH sector under the Trade, Investment and Labour Mobility Act (TILMA).
 - o Will manage thresholds on goods, services and construction.
 - o Will not compromise authority of municipalities to require licenses for businesses.
 - o There will be a process established to review regulations.
- Building Canada Fund: Established to replace the Canada Alberta Municipal Rural Infrastructure Fund (CAMRIF).
- Prairie Fuel Advisors: AAMDC now has this subsidiary service.
 - o Will help expand the fuel supply program.
 - o Will operate under same system as Jubilee Insurance (wholly owned subsidiary).
 - o Will give us stronger bargaining power for fuel purchases.
 - o Other provinces under this system include Saskatchewan and Manitoba.
- Rural Matters: Symposium was a great success.
 - o Felt it filled the celebration as intended.
 - o Received a 97% satisfaction rating.
 - o Both guest speakers - Deb Grey and Chief Clarence Louie - received a 97% approval rating.
 - o Hope to keep momentum going from this event.
 - o Compilations from workshops should be available soon.
- Member Legal Matters: The Board of Directors recently approved a policy on the Association's involvement in legal matters.
 - o Policy provides guidelines on timing of involvement in legal matters, level of participation and financial contributions.
 - o It was considered critical that AAMDC be involved.
- Navigable Waters Protection Act: Explained participation regarding this Act.
 - o More concrete case studies required.
 - o Now have Memorandum of Understanding with Department of Fisheries and Oceans.
 - o Anticipate changes in this legislation.
- Alberta Water Council: Mr. Johnson has been taking the place of a member on this Council and explained activities in that regard.
- AAMDC now working on preparations for the Association's centennial celebration in the fall.

Q - Is there a model for municipalities who have EMS (to transfer)?

A - No, and felt one should have been developed.

Q - Has AAMDC been involved with the dissolution of Regional Health Authorities and the development of the new Super Health Board?

A - No. Have a list of contacts who will lead the EMS transition.

Delegates were informed of an upcoming meeting on this matter in Grande Prairie, August 12th.

Q - How can Rural Matters momentum continue?

A - Haven't all the answers yet, and the Association is talking with corporations in our Province. Will continue to push to open doors with federal and provincial governments.

With regard to drought conditions in the north:

- Funding for farmers suffering drought not coming to the North area.
- Grain producers are being met with negative response from provincial government, and it is understood CAIS funds are not coming through.

President Johnson and Vice President Kolebaba were thanked for their presentations.

M.L.A. RECOGNITION:

Director Cauchie gave recognition to M.L.A.'s in attendance:

Ms. Pearl Calahasen, Lesser Slave Lake Constituency - who welcomed delegates to her constituency, and provided a brief overview of her activities.

Mr. Wayne Drysdale, Grande Prairie-Wapiti Constituency.

CAO Harvey Prockiwi called on Councilor Alfred Yellowknee to offer a luncheon prayer in Cree.

Director Cauchie adjourned the meeting for lunch at 12:00 noon, recalling it to order at 1:00 p.m.

Fourteen door prizes were drawn for and awarded delegates in attendance.

ALBERTA TRANSPORTATION UPDATE:

Mr. Wayne Franklin, Regional Director (Peace River) for Alberta Transportation, was called upon for his presentation. Mr. Franklin introduced staff members Tom Williams, Operations Manager; Dave Kelly, Infrastructure Manager; and Trent McLaughlin, Construction Manager.

Mr. Franklin's report covered:

- Had a very busy year with numerous projects that were described individually, giving completion dates, status reports, etc.
- A project just starting was the round-about in the Town of Peace River.
- Future projects were the widening of Highway 40 near Grande Cache and twinning of Highway 43 - when a response is received from the government of Canada regarding the transfer of lands.
- Plans for future projects were mentioned by project name and location, as well as studies in the works.
- Delegates were reminded to get their grant applications in by the deadline dates.
- Informed that Ledcor Alberta was the new maintenance contractor for the Grande Prairie, Rycroft, Hythe and Grande Cache areas as of August 1, 2008.
- The contract for High Level, Peace River, Red Earth, Valleyview area was tendered and a contractor recommended - to commence May 2009.
- High Prairie / Sweathouse bids were received and being examined.

Q - Is the transition to Ledcor being done soon?

A - Ledcor has taken over in Grande Prairie area, and issues being addressed from one contract ending to another starting were being looked into, i.e. staff getting re-orientated to their way of doing procedures. Alberta Transportation was pushing to get things going.

Q - Are overhead lights at weigh scale (County of Grande Prairie) being repaired?

A - Ownership was an issue; problem appeared to be wiring underground - will follow up.

Q - Was study done on Highway 43 from Bezanson to Grande Prairie?

A - Field work done and consultant in process of finalizing review; expect draft within a couple of weeks.

Q - Paving contractor said last fall had meeting and indicated Alberta Transportation would be doubling overlay (near Bezanson).

A - We are increasing budget each year and explained how they were working with contractors to double pavement over next three years - not this year.

Q - Highway 43 has rest areas that are very poorly maintained and not easily accessible for handicapped - being looked into?

A - Department has, over the last year/year-and-a-half, looked at standard design for rest stops and there are some sites where they will be putting in these types of facilities that are handicap accessible.

Q - Highway 8 was to be upgraded; where is this program at?

A - Currently on the program but no tender date set.

Mr. Franklin was thanked for his presentation, and he in turn invited delegates to contact him with any feedback or issues.

NORTHERN ZONE BUSINESS:

1. Minutes:

Corrections:

Richard Harpe noted that Page 6 of the February 8th, 2008 minutes should have added:

“Municipally-run Seniors’ Foundations will receive a 100% G.S.T. rebate.”

Agnes Knudsen noted her name was spelled incorrectly.

Moved by Everett McDonald, seconded by Ray Strepnek:

MOTION: That the minutes of the District 4 Zone Meeting held February 8, 2008 be adopted as corrected.

MOTION CARRIED

2. F.C.M. Update:

Representative Tim Stone provided an update on his involvements as a member to the FCM National Board of Directors. It was noted that since the February meeting they did get a Memorandum of Understanding signed with regard to the Department of Fisheries and Oceans. The Navigable Waters Act discussions have opened up. Spoke on plans for the future, noting he was re-elected to the Board in June and will be dealing with social issues.

Mr. Stone was thanked for his report.

Mr. Richard Harpe, Alberta Rural Representative to the FCM Board of Directors, was called on to give his update. Encouraged municipalities to go green with regard to water and sewer projects, etc. In December, FCM delegates will be lobbying in Ottawa, so if delegates had any global issues please let either Mr. Stone or Mr. Harpe know - it is important to get issues out while we have northern representation.

Mr. Harpe was thanked for his update.

3.. Members Business:

3.1 Carcass Disposal: The M.D. of Greenview inquired if anyone had experiences with carcass disposals in sanitary landfill sites. This was a new issue for the M.D. as they had recently opened a Veterinary Clinic, and disposal of large animal carcasses was now imminent. No other municipality voiced a similar situation. It was opined Alberta Transportation was conducting a study for what they are doing with road kills, which was later refuted.

3.2 Edmonton City Center Airport: Saddle Hills County inquired what the potential Medivac options would be in the event of this facility closing. Mr. Stone informed the responsibility of this airport lies with the City of Edmonton, so there was a liability issue at stake. It was noted one municipality was considering Medivacating to Calgary if the Edmonton airport closed. Another thing to look into is what STARS will do.

3.3 STARS base in Grande Prairie: Saddle Hills County read a letter from the Minister of Health and Wellness informing the cost benefit of providing rotary air ambulance services in Grande Prairie had not been demonstrated to qualify for provincial funding. Mr. Stone offered this issue is a serious need for the North, and encouraged members to lobby for it. Speaking from experience for their County, STARS has performed exceptionally, noting they've had three or four life-saving cases. Because of our remoteness, STARS services is more meaningful in the North.

Moved by Richard Harpe, Seconded by Maryann Eckstrom:

MOTION: That the AAMDC District 4, Northern Zone write a letter to Minister Ron Liepert stating the importance of having STARS serve our area and being funded similar to Edmonton and Calgary air ambulance services.

MOTION CARRIED

3.4 Physician Salary Model: The M.D. of Opportunity provided a presentation on how their community attracted medical Doctors to serve their population by: building a medical clinic; offering annual salary on the M.D. payroll; providing benefits of a home and vehicle; providing all overhead including staff, supplies, etc. Thus Physicians can focus on providing health care and not worry of other administrative issues. This success story resulted in them now having two resident Physicians (and the Bigstone Band also employs two on a fee-for service basis).

Mr. Prockiw informed the delegation there was a similar provincial program on this subject that can be explored further at www.health.alberta.ca/professionals/ARPPubs.html, and <http://tinyurl.com/56kfvl>.

3.5 Forest Industry Downturn: Reeve Everett McDonald, County of Grande Prairie, provided an update on how their County had met with forestry companies and heard their concerns on how to get funding back into the industry. The County of Grande Prairie and the M.D. of Greenview subsequently wrote to M.L.A.'s to get provincial report by Frank Oberle back off the shelf and implemented.

3.6 Alberta Health Services Board: The M.D. of Big Lakes expressed concern over the appointed membership of this Board, noting they had written the Premier expressing such Board should have local community representation via elected officials who have an understanding of local issues.

Moved by Alvin Billings; Seconded by Greg Newman:

MOTION: That the AAMDC District 4, Northern Zone, write a letter to the Alberta Government and ask they ensure that rural Northern Alberta is adequately represented on the Alberta Health Services Board.

MOTION CARRIED

3.7 Resource Road Program: Reeve Agnes Knudsen reported on a letter that Northern Sunrise County got from Alberta Transportation stating their projects had not received approval because they did not meet a minimum of 400 vehicles per day. Their municipality would like to have the 400-per-day minimum changed.

Mr. Stone informed Saddle Hills County had a policy establishing the minimum at 100 vehicles per day on resource roads, or less if conditions such as dust are prevalent.

Director Cauchie asked Northern Sunrise County to consider presenting a resolution on this matter at the upcoming fall convention.

3.8 Drought Situation: Mr. Harpe reported the County of Grande Prairie had declared the area a disaster due to the drought being experienced this year, and suggested our zone support such declaration for the whole North as the drought was wide-spread.

Moved by Richard Harpe; Seconded by Francis Davis:

MOTION: That Northern Zone AAMDC's write a letter to the Premier respectfully requesting that Northern Alberta be declared a disaster area due to the ongoing drought and significant crop loss to agricultural producers in the Peace, and request the provincial government - in conjunction with the federal government - enact suitable tax relief for producers forced to sell livestock herds due to the lack of forage.

MOTION CARRIED

4. RESOLUTIONS (ATTACHED):

Moved by Francis Davis; seconded by Brian Harcourt:

MOTION: That the 'Provincial Responsibility for Costs Incurred Fighting Fires on Grazing Leases' resolution submitted by Clear Hills County be adopted as presented.

MOTION CARRIED

Moved by Tony Yelenik; seconded by Everett McDonald:

MOTION: That the 'Water Act Approvals for Borrow Sites - New Alberta Environment Requirements' resolution submitted by the M.D. of Greenview be adopted as presented.

MOTION CARRIED

5. ZONE FINANCES: Director Cauchie informed he would not be letting his name stand when elections will be held for Zone Directors at the upcoming fall convention. When he started the Directorship, he opened a bank account in Valleyview to manage zone finances. It was questioned if the delegation wished to keep the account, then needed a decision on signing authority and volunteered to keep on as Treasurer.

Moved by Greg Newman; Seconded by Tim Stone:

MOTION: That Rennie Cauchie is hereby appointed as Treasurer for the AAMDC District 4, Northern Zone bank account, effective until November 30, 2009.

MOTION CARRIED

NEXT MEETING: Reeve Alvin Billings, M.D. of Big Lakes, volunteered to host the next AAMDC District 4, Northern Zone meeting to be held Friday, February 13, 2009, in High Prairie.

President Don Johnson returned to the podium and thanked Director Rennie Cauchie for the past four years as Zone Director, and expressed on behalf of everyone appreciation for his work and good humour. Director Cauchie received a standing ovation from the delegation.

Director Cauchie adjourned this meeting at 2:23 p.m.

VALERIE WEISS
Recording Secretary

RENNIE CAUCHIE
Director

RESOLUTIONS

**RESOLUTION SUBMITTED TO THE A.A.M.D.C. NORTHERN
ZONE MEETING OF AUGUST 8th, 2008**

AAMDC
2008 Resolution No. _____

Clear Hills County
**PROVINCIAL RESPONSIBILITY FOR COSTS INCURRED
FIGHTING FIRES ON GRAZING LEASES**

WHEREAS Grazing Leases are occupied public lands held by a person under a disposition from the Crown

WHEREAS Alberta Sustainable Resource Development is committed to fire protection of public lands and has the fire fighting resources to control or extinguish fires in remote and topographically challenging terrain,

WHEREAS Grazing leases are frequently on lands in areas with limited access and municipal fire fighting units may not effectively get to the site of fires to control or extinguish them.

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request that Alberta Sustainable Resource Development amend the Forest and Prairie Protection Act, Section 7(1), by excluding fighting and controlling fires within occupied public lands from the responsibility of the municipal district.

Moved by: Francis Davis

Seconded by: Brian Harcourt

RESOLUTION ADOPTED

**RESOLUTION SUBMITTED TO THE A.A.M.D.C. NORTHERN
ZONE MEETING OF AUGUST 8th, 2008**

AAMDC
2008 Resolution No. _____

M.D. of Greenview
**WATER ACT APPROVALS FOR BORROW SITES -
NEW ALBERTA ENVIRONMENT REQUIREMENTS**

WHEREAS Alberta continues to experience tremendous growth and a robust economy that creates significant construction activity requiring borrow sites; and

WHEREAS Alberta Environment has made amendments to the Water Act, Schedule 1 of the Water (Ministerial) Regulation, requiring approvals for all borrow pits over 2500 cubic meters; and

WHEREAS this legislation appears to have been intended for areas of restricted water allocation; and

WHEREAS this modified approval system was not publicized sufficiently to receive feedback from affected stakeholders; and

WHEREAS the required approvals are resulting in delays on many projects requiring borrow pits, and the term "borrow pit" can mean any excavation; and

WHEREAS an alternate system such as "Code of Practice Guidelines", "Best Management Practice", "Temporary Field Authorizations" or comprehensive education campaigns would likely be more effective and efficient;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Government of Alberta to change "Schedule 1 of the Water (Ministerial) Regulation" to eliminate the requirement for formal approvals on all borrow pits and consider alternate strategies for protecting water resources.

Moved by: Tony Yelenik

Seconded by: Everett McDonald

RESOLUTION ADOPTED

BACKGROUND:

Since October 2006 Alberta Environment has advised that it is now a requirement of the Department that all borrow sites over 2500 cubic meters must receive a "Water Act" approval. This regulatory change appears to have been done with little or no consultation. It also appears that the legislation is being implemented selectively.

The modified legislation that pertains to borrow pits is in Schedule 1 of the Water (Ministerial) Regulation. The regulation can be found at the following link: http://www.qp.gov.ab.ca/Documents/REGS/1998_205.CFM

To date, the process appears cumbersome and unnecessary, especially for Northern Alberta. Presently road construction and other jobs are being delayed significantly simply due to borrow requirements. Municipalities have been advised that 2-3 months lead time is desirable to obtain an approval.

In many instances "last minute" negotiations on jobs are required and this may result in adjustments to borrow locations. It is difficult to wait for approvals or amendments once a job is in progress. Jobs affected could include any project requiring borrow pit materials anywhere. Landscape borrows are exempt. There does not appear to be many instances where an approval of this type would have been beneficial, other than in locations where water allocations are restricted or limited.

Increased approval requirements need to have a reasonable cost/benefits return and this particular process does not seem to meet those criteria. Borrow sites are essential to many construction projects and are subject to field adjustments due to material types, water table and land owner requirements. Best practices are already followed and ECO plans are developed for most jobs in addition to meeting requirements of DFO, SRD and other required authorities and pieces of legislation.

It is understood that water resources must be protected for the long term benefit of all Albertans. However, a better approach in this circumstance may be to adopt a "Code of Practice" or "Best Practices Manual" that could be followed. An education campaign could be established to inform private companies, municipalities and all citizens on the appropriate placement of borrow sites. This would achieve the same goal without generating hundreds of approvals for relatively innocuous developments.

Another approach to consider may be to provide pre-approved, blanket authorizations for a particular job, if there are not any sensitive water resource issues in an area. An "As Constructed" plan could subsequently be submitted to finalize the water management regime. This would minimize Department of Environment time while protecting the integrity of watersheds. A final alternate solution would be to set up a disposition similar to SRD's Temporary Field Authorization (TFA), or something similar, so that the turnaround on applications can be responsive and timely.

With so many private unauthorized activities occurring in many jurisdictions, all that this additional regulation is likely going to achieve is to compel other government departments, municipal governments, and responsible companies to expend time and resources on something that has limited environmental benefit. There is great potential that those causing water management problems will not comply with the new approval requirements. Enforcement time would have to rise dramatically. In areas where there are serious water license issues, such as Southern Alberta, this particular stipulation may have more relevance. However, in most areas of the Province where water needs are typically adequate and not impacted significantly by dugout withdrawals, this is simply adding one more obstacle and an additional financial burden to the cost of infrastructure development.

Schedule 1 is attached for reference.

Certain activities are exempt from needing an approval EXCEPT "dugouts" greater than 2500 cubic metres. (see 2(l)(iv) in red print below) (*Exceptions for dugouts is in italics to bring them to your attention.*)

The term "dugout" is not defined in the legislation, but has been taken to mean almost any excavation. The term dugout commonly refers to an excavation or pit that is used as a source of water after construction. A borrow pit or other excavation can certainly be used as a source of water, as will likely be the case with these pits.

Our approval is for the construction of the pit. A licence may be required for the use of the water that the pit holds.

continued ...

Schedule 1:

Activities that are Exempt from the Requirement for an Approval

1(1) In section 2(c), "crossing" includes but is not limited to a watercourse crossing, bridge crossing, culvert crossing or ford, but does not include an ice or snow bridge, pipeline crossing or telecommunication line crossing.

(2) Despite subsection (1), the only bridge crossing included in "crossing" is a single span bridge.

2 The following activities are exempt from the requirement for an approval:

(a) placing, constructing, installing, maintaining, replacing or removing a floating platform or a portable or seasonal pier, boat launch or dock in or adjacent to a water body;

(b) placing, constructing, installing, maintaining, replacing or removing a fence in or adjacent to a water body;

(c) placing, constructing, installing, maintaining, replacing or removing a crossing in a water body where

(i) the water body is not frequented by fish,

(ii) the hydraulic, hydrologic or hydrogeological characteristics of the water body are not altered at flood events below the one in 25 year flood event,

(iii) the size of the culvert used in constructing the crossing, if applicable, is 1.5 metres or less in diameter,

(iv) there is no diversion of water from the water body, and

(v) the installation of the crossing is not part of a causeway through a lake, slough, wetland or other similar water body;

(d) landscaping except where

(i) it is in or adjacent to a watercourse frequented by fish or in a lake or a wetland, or

(ii) it changes the flow or volume of water on an adjacent parcel of land or adversely affects an aquatic environment;

(e) installing a water supply line in, adjacent to or beneath a water body for the purpose of diverting water from the water body, if the line is installed by directional drilling or boring, and if a licence is not required for the diversion of the water;

(f) installing a portable pump or portable water supply line in or adjacent to a water body if there is not a significant alteration or disturbance of the bed or shore of the water body;

(g) removal of debris from a water body that is not frequented by fish if the person removing the debris owns or occupies the land adjacent to the water body where the debris is located;

(h) removal of a beaver dam from a water body if the person removing the beaver dam owns or occupies the land adjacent to the water body where the beaver dam is located, or has been authorized to remove the beaver dam under section 95 of the Act;

(i) drilling a water well if

(i) the person drilling the water well is the owner of

(A) the land on which the water well is to be located, and

(B) the drilling machine, and

(ii) the water from the water well is to be used solely for household purposes under section 21 of the Act;

(j) drilling or reclaiming an exploratory test hole, shothole or borehole except where the drilling or reclaiming

(i) is related to groundwater exploration or for the purpose of a water well, or

(ii) is in a watercourse frequented by fish, a wet lakebed or a wetland;

(k) reclamation of a water well;

(l) placing, constructing, maintaining or filling in a dugout except where the dugout

(i) is located in a watercourse frequented by fish or in a lake or a wetland,

(ii) is located in a watercourse, lake or wetland in an area that is subject to a reservation by order of the Minister under section 35 of the Act or that is subject to a Director's decision under section 53 of the Act,

(iii) would change the flow of water on an adjacent parcel of land,

(iv) has a capacity greater than 2500 cubic metres in volume,

(v) is located in the same watercourse and parcel of land as an existing dugout, or

(vi) is restricted by an approved water management plan;

(m) commencing, continuing or carrying out an activity that is referred to in section 3 of this Regulation;

(n) the placing, constructing, installing, maintaining or operating of works to prevent surface water from flowing through or from or both through and from, a confined feeding operation or a manure storage facility as defined in the *Agricultural Operation Practices Act* if

(i) the works do not significantly alter the volume, quality or rate of water flowing to each location where water naturally discharges from the area covered by the confined feeding operation or the manure storage facility,

(ii) the works do not alter or affect any nonflowing water body,

(iii) the works are not located on a fishbearing water body, as determined from maps described in the *Code of Practice for Watercourse Crossings* adopted in section 3(2) of this Regulation,

(iv) the works are governed and regulated by an approval or registration with respect to a confined feeding operation or an authorization with respect to a manure storage facility, under Part 2 of the *Agricultural Operation Practices Act*,

(v) a professional engineer designs and develops plans for the works, stamps and signs the plans, certifies that the plan design meets the requirements of this clause and provides the owner with a copy of the plans and certification, and

(vi) the owner retains a copy of the engineer's plans and certification;

(o) commencing, continuing or conducting exploration for groundwater for the purpose of obtaining information in support of an application for a licence under the Act.

AR 2005/98 Sched.1;200/99;311/2002;237/2006;67/2007



ALBERTA
HEALTH AND WELLNESS

Office of the Minister

AR63567

AUG 28 2008

Mr. Rennie Cauchie
Zone Director
Alberta Association of Municipal Districts and Counties
Northern District - Zone 4
PO Box 1079
Valleyview, Alberta
T0H 3N0

M.D. 16 - VALLEYVIEW			
SEP - 3 2008			
DIST	CO	TO	DATE
		MANAGER	
		MEMPH	
		CLERK	
		RENIE -	
		Sent to Members	
		26/09/08	

Dear Mr. Cauchie:


Thank you for your August 13, 2008 letter regarding the STARS helicopter service. I appreciate the opportunity to respond.

Governance and funding of Emergency Medical Services (EMS) across the province will transition from the municipalities to the province on April 1, 2009. The delivery model developed by Alberta Health Services will include any requirements for air ambulance support, including helicopters, as part of the business plan that creates co-ordinated and seamless delivery of EMS in the province. I have passed on your comments to my Emergency Health Services staff who are overseeing the transition.

If you have any questions regarding the role of STARS in the transition, please contact Mr. Tyler James, Acting Executive Director, Emergency Health Services, by telephone toll-free by dialling 310-0000, then 780-422-9698 or by e-mail at tyler.james@gov.ab.ca.

Thank you for your feedback.

Sincerely,


Ron Liepert
Minister of Health and Wellness

Handwritten note:
Xc Rennie
Sept 2008
[Signature]



ALBERTA
AGRICULTURE AND RURAL DEVELOPMENT

*Honourable George Groeneveld
MLA, Highwood*

September 8, 2008

Mr. Rennie Cauchie
Zone 4 Director
Alberta Association of Municipal Districts and Counties
Box 1079
Valleyview, AB T0H 3N0

Dear Mr. Cauchie:

Thank you for your August 13, 2008 letter to the Honourable Ed Stelmach, Premier, regarding moisture conditions in the Peace Country. Premier Stelmach has asked that I respond to your concerns.

Agriculture and Rural Development (ARD) is giving this matter serious consideration. I have provided my caucus colleagues with ongoing drought reports, which keep them apprised of the situation in the Peace Country. Ministry staff have also been in contact with area Agricultural Fieldmen as well as Agriculture Financial Services Corporation's (AFSC) field staff to fully understand the situation and its potential impacts.

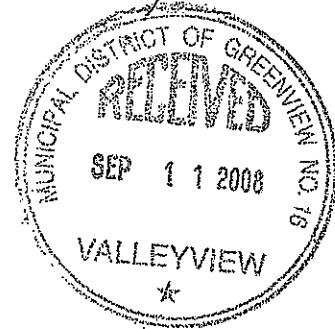
Prairie Farm Rehabilitation Administration, a branch of Agriculture and Agri-Food Canada, and ARD work together to determine areas of the province that may be eligible for a tax deferral benefit. This benefit is for producers who may have to sell their breeding herd due to a drought-induced lack of livestock feed.

The eligibility criteria for tax deferral includes a 50 percent reduction in hay and pasture yield for at least half of the impacted county. As harvest yield information becomes available, the eligibility of districts and counties can be assessed. All eligible municipal districts and counties in the Peace Country will be recommended for inclusion in the tax deferral area.

In the interim, there are a number of programs already in place to assist area producers. Growing Forward includes new programming to assist producers with income shortfalls. The new suite of business risk management tools includes:

- AgriStability - provides support when a producer experiences a decline in farm income of more than 15 percent.

.../2



Mr. Cauchie
September 8, 2008
Page Two

- AgriInsurance - includes insurance against production losses for specified perils (weather, pests, disease), and is being expanded to include additional commodities.
- AgriInvest - each producer and governments contribute to a producer's savings account. This program allows producers to predict governments' contribution and the flexibility to withdraw funds to help address declines in income, or to make investments to improve farm profitability.

More information on the new business risk management suite can be found through a link on the main page of Agriculture and Agri-Food Canada's website, www.agr.gc.ca, and on the AFSC website, www.afsc.ca, under Risk Management.

In addition, AFSC offers the Alberta Disaster Assistance Loan Program (ADALP). Short-term emergency response loans of up to \$1 million are available to primary producers where crop production yields are less than 70 percent of normal, and where net margin declines exceed 30 percent of their reference margin. More information on any of these programs can be obtained by calling the AFSC Lacombe Central office toll-free at 1-800-396-0215.

The Alberta Farm Water Source Program (AFWSP) is available to subsidize the development of long-term water capacity on Alberta farms. Grants for \$5,000 or one-third of project costs are available for on-farm wells, dugouts, dams, and spring developments. Applications will be processed on a first-come, first-served basis. More information is available on ARD's website, www.agric.gov.ab.ca, or by calling 780-427-3315 (toll-free by first dialling 310-0000).

Finally, the Water Pumping Program is available through ARD to assist producers obtain water for domestic and livestock use. For a nominal fee, a producer or group of producers can rent six or eight-inch aluminum pipe and pumps from ARD. For more information, or for technical assistance, please contact the Agricultural Engineering Branch at 780-422-5000 (toll-free by first dialling 310-0000).

I appreciate you keeping me informed of the issues in your community. I wish the Peace Country all the best during these challenging times.

Sincerely,



George Groeneveld
Minister

cc: Honourable Ed Stelmach, Premier

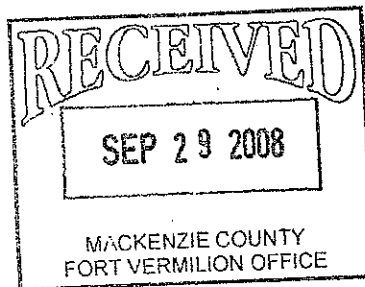


ALBERTA
INTERNATIONAL AND INTERGOVERNMENTAL RELATIONS

*Deputy Premier
Office of the Minister*

September 17, 2008

Mr. Gregory Alan Newman
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0



Dear Mr. Newman:

In the summer of 2007, consultations were held with municipalities, post-secondary academic institutions, school boards and health entities (MASH sector) regarding the *Trade, Investment and Labour Mobility Agreement (TILMA)*. The active participation of the Alberta MASH sector in these consultations was a key element in Alberta and British Columbia being able to successfully conclude the negotiations that expanded the TILMA to the MASH sector.

Alberta's government committed to a full consultative process with MASH sector to ensure its interests were reflected in any decision on the application of the TILMA. In 2007 province-wide meetings were held and we heard from over 200 MASH sector officials regarding both the benefits and the potential implications of the TILMA. The input received during the consultations was invaluable and integral to our discussions with British Columbia in determining how the TILMA will apply to the MASH sector.

As a result of those consultations and subsequent negotiations with British Columbia, I am pleased to inform you that a number of amendments will be made to the TILMA to address the interests of the MASH sector.

Primary among these will be a set of procurement thresholds unique to the MASH sector that will require open and competitive tendering for goods and services above \$75,000 and above \$200,000 for construction. This represents a modest decrease from the levels already in place under the *pan-Canadian Agreement on Internal Trade* but we believe will provide additional benefits to governments and suppliers alike both in Alberta and British Columbia. Other amendments to the TILMA will address issues related to municipal business licensing and the exclusion of land use measures.

.../2

Also, in terms of municipal interests, both the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association have agreed to the new provisions.

Work will now begin toward preparing for the implementation of the new TILMA provisions by April 1, 2009. To assist with this, the Government of Alberta is planning province-wide information sessions and you will be notified of the dates in the coming months. I also expect Alberta and British Columbia's formal adoption of the new MASH provisions into the TILMA to occur later this fall. You will be provided with a copy of the amended agreement when the new MASH provisions have been incorporated.

For your information, enclosed is the government's recent news release and a backgrounder on new TILMA provisions relating to the MASH sector. More information is available on the TILMA website at www.tilma.ca.

Finally, I would like to take this opportunity to thank you for your participation and support as we work together to finalize an agreement that sets the "gold standard" for interprovincial trade, investment and labour mobility within Canada.

Yours truly,



Ron Stevens, QC
Deputy Premier and Minister

Enclosures

Copy: Honourable Doug Horner
Minister of Advanced Education and Technology

Honourable David Hancock, QC
Minister of Education

Honourable Ron Liepert
Minister of Health and Wellness

Honourable Ray Danyluk
Minister of Municipal Affairs

Honourable Jack Hayden
Minister of Infrastructure

Honourable Heather Klimchuk
Minister of Service Alberta

Creating Opportunity

July 25, 2008



TILMA set to expand to schools, hospitals and municipalities

Edmonton... Alberta and British Columbia have taken a major step toward full implementation of the Trade, Investment and Labour Mobility Agreement (TILMA), agreeing to special provisions that will extend the agreement to municipalities, academic institutions, school boards and the health sector (MASH).

Starting April 1, 2009, the MASH sector will open up procurement opportunities, beginning at \$75,000 for goods and services tenders and \$200,000 for construction projects. This represents a further opening of tendering contracts from current rules governed through the pan-Canadian *Agreement on Internal Trade* (AIT).

"Participation of the MASH sector is critical for Alberta and B.C. to fully realize the benefits of the TILMA" said Ron Stevens, Deputy Premier and Minister of International and Intergovernmental Relations. "Increased competition for purchasing contracts means our hospitals, schools, colleges, universities and municipal governments will be able to get the best possible price for the goods and services they need."

When Alberta and B.C. signed the TILMA in 2006, both governments agreed to a two-year transition period so each province could consult with its MASH sector before extending coverage under the TILMA. In 2007, Alberta held province-wide consultations with more than 200 MASH sector representatives and associations and continued discussions with these groups until an agreement was reached.

"We are pleased to have been involved in the consultation process on TILMA and to have had the opportunity to bring the concerns of our membership forward. We believe the revisions that came out of this collaborative process better meet the needs of local government and we hope that other provisions will follow suit," said Don Johnson, president of the Alberta Association of Municipal Districts and Counties.

The special MASH provisions also include an exemption for non-discriminatory municipal land-use bylaws.

"The Alberta Urban Municipalities Association is now satisfied that municipal concerns which the Association raised on behalf of its members have been addressed in the negotiation process regarding the MASH provisions," says AUMA President Lloyd Bertschi.

Between now and April 2009, the TILMA will be amended to incorporate the new MASH provisions. Alberta will work closely with MASH stakeholders to assist with the transition and implementation of the new provisions. For further details on the special provisions for the MASH sector, please visit www.tilma.ca.

- 30 -

Attachments: Backgrounder

Media inquiries may be directed to:

Mike Deising

International and Intergovernmental Relations

780-422-0037

To call toll-free within Alberta dial 310-0000.

MASH Consultations

What is the Alberta-B.C. *Trade, Investment and Labour Mobility Agreement*?

Alberta and British Columbia signed the *Trade, Investment and Labour Mobility Agreement* (TILMA) in April 2006. TILMA is a groundbreaking bilateral agreement between Alberta and B.C. on trade, investment and labour mobility.

The TILMA came into effect on April 1, 2007 and will be fully implemented by April 2009.

What are the key elements of the special MASH sector provisions (municipalities, academic institutions, school boards, and health sector)?

- Thresholds of \$75,000 for goods and services and \$200,000 for construction. Under the AIT thresholds were \$100,000 for goods and services and \$250,000 for construction projects.
- An exemption under the TILMA for all measures related to land-use bylaws as long as they operate to treat Alberta and B.C. persons equally.
- Special provisions that encourage the consideration of options for the reconciliation of business licensing requirements.

Who was consulted?

- Urban and rural municipalities
- Alberta Association of Municipal Districts and Counties
- Alberta Urban Municipalities Association
- Regional Health Authorities
- Universities, colleges and technical institutes
- Individual school boards, and the Alberta School Boards Association

A Background Report on the Alberta consultations initiative is available at www.tilma.ca

The TILMA Timeline:

April 2006 – Alberta and B.C. sign the *Trade, Investment and Labour Mobility Agreement*

April 2007 – TILMA comes into force with certain sectors covered (commercial vehicles, energy sector, provincial government procurement)

May 2007 to July 2008 – consult with the MASH sector

Ongoing – Discussions involving Alberta and B.C. regulators for professional occupations and tradespersons

Ongoing – Consultations with the financial services sector

May 2008 – Bill 1 (*TILMA Statutes Implementation Act*) passed

July 2008 – Agreement on MASH sector coverage

April 2009 – Full implementation of the TILMA

- 30 -

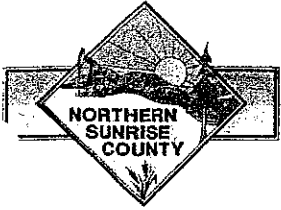
Media inquiries may be directed to:

Mike Deising

International and Intergovernmental Relations

780-422-0037

To call toll-free within Alberta dial 310-0000



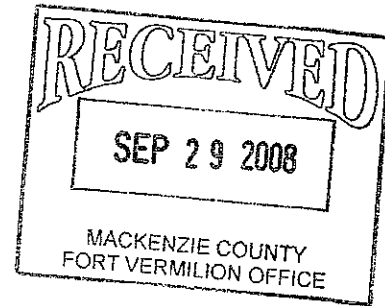
Northern Sunrise County

www.northernsunrise.net

Bag 1300
Peace River, AB
T8S 1Y9
Phone: 780-624-0013
Fax: 780-624-0023

September 19, 2008

The Honourable Ron Liepert
Minister of Health and Wellness
323 Legislature Building
10800 97 Avenue
Edmonton AB T5K 2B6



Dear Minister Liepert:

RE: Alberta Health Service Board

At the August 14, 2008 Northern Sunrise County Council Meeting, the following Motion regarding the Alberta Health Service Board was carried:

609/08/14/08 ***MOVED** by Councillor Kolebaba that we forward a letter to Hon. Ron Liepert, Minister Alberta Health and Wellness in support of the AAMD&C Northern Zone 4 letter of August 13, 2008 with cc's to MLA plus already listed individuals.*

The correspondence from the AAMD&C District 4, Northern Zone, provided a motion with respect to ensuring that rural Northern Alberta is adequately represented on the Alberta Health Services Board. The Councillors of Northern Sunrise County support the motion that was put forward on this matter.

Rural areas of Northern Alberta have unique health care challenges due in large part to the geography and population distribution of the region. Fortunately, these challenges can be met with innovative and efficient solutions. Having strong representation from rural Northern Alberta on the Alberta Health Services Board will provide an unmatched opportunity for understanding of health care delivery in this region of Alberta. In turn, this will enable high-quality, cost-effective health care services to flourish in these areas.

.../2

Due to the economic development that continues to occur here, continued representation on the Alberta Health Services Board will be essential for Northern Alberta. Our dynamic economy will of course impact the health care system of the province and having a Board Member who is able to express these changes will result in a more responsive delivery model.

Your ongoing efforts to improve the province's health care system are appreciated and I thank you for your consideration in this regard.

Yours truly,



Agnes Knudsen

Reeve

cc: The Honourable Ed Stelmach, Premier
Frank Oberle, MLA Peace River
Pearl Calahasen, MLA Lesser Slave Lake
Mr. Don Johnson, President, AAMD&C
Mr. Ken Hughes, Chair, A.H.S.B.
AAMD&C Zone 4 Members



**Regional Economic
Development Initiative**
for Northwest Alberta

incredible!

September 24th, 2008

Bill Kostiw
Chief Administrative Officer, Mackenzie County
4511 46 Avenue
Fort Vermillion, AB
T0H 1N0



Dear Mr.Kostiw,

This letter is to confirm that the Regional Economic Development Initiative for Northwest Alberta (REDI) has received your 2008-09 membership fees. I would like to thank-you for your continued participation in REDI. Members can benefit in the following ways:

- Unified voice to investors and governments
- Coordinated effort-reduced duplication
- Economies of scale by pooling and leveraging of resources
- Improved local capacity to compete in a global marketplace
- Growth opportunity identification

Enclosed you will find a copy of REDI's 2008-09 Annual Operations Plan. If you have any questions about our initiatives for the upcoming year, please do not hesitate to contact our Regional Economic Development Officer, Crystal Draper at 780-926-7314.

Once again, thank you for your support.

Sincerely,

A handwritten signature in black ink, appearing to be 'J. Chomiak'.

Jerry Chomiak, Chair
Regional Economic Development Initiative for Northwest Alberta

Carol Gabriel

From: Breanne Dillabough [bdillabough@mk-strategy.com]
Sent: Wednesday, September 24, 2008 5:12 PM
To: Greg Newman; Ed Froese; Walter Sarapuk; Bill Neufeld; Dicky Driedger; Ray Toews; Peter F. Braun; Stuart Watson; John W. Driedger; Lisa Wardley
Cc: Carol Gabriel; Bill Kostiw; 'Monica Kohlhammer, MK Strategy Group, Inc.'
Subject: Seniors' Lodge Focus Group in La Crete
Attachments: 08-09-24_SrsHousingServices_LaCrete.pdf

Dear Councillors,

For the purposes of the Lodge Feasibility Study we have been facilitating focus group sessions with the residents of Mackenzie County and High Level. You may have seen posters around town, announcements on the radio or ads in the Northern Pioneer and Echo newspapers advertising these events. We have completed two sessions in High Level on September 16 and 18, and one in Fort Vermillion on September 17, all with excellent turnouts – a total attendance of 152 people.

In determining the best method to reach residents of the Hamlet of Zama, we were in contact with Lisa Wardley and decided to mail out a questionnaire. The mail-out will happen during the week of September 29th – October 3rd. We are holding a final focus group at the Heimstaed Lodge in La Crete on Monday, September 29th from 1:00 – 3:00pm (please see the attachment for additional information). It would be great to see some of you out at this meeting.

Please don't hesitate to contact myself at 403-283-2028 or bdillabough@mk-strategy.com if you have any questions or comments.

Thank-you,

Breanne

Breanne Dillabough, Associate Consultant

MK Strategy Group, Inc.
Suite 306, 1167 Kensington Crescent N.W.
Calgary, Alberta T2N 1X7 Canada
Phone: 403.283.2028 Fax: 403.283.8817
bdillabough@mk-strategy.com
www.mk-strategy.com

This e-mail and any attachments are confidential and are intended only for the person(s) to whom it is addressed. If you have received this e-mail in error, please delete it and any attachments and notify myself immediately by return mail or by calling (403) 283-2028. Thank-you.

Carol Gabriel

From: Kathryn Haydn-Hays [khaydn@mac.com]
Sent: Wednesday, September 24, 2008 12:43 PM
To: Bill Kostiw
Subject: Ice Bridge/logging documentary for Discovery Channel

Hi Bill,

I hope this time the email gets to you... sorry about that misspelling!

So in brief: We are Pilgrim Film and Television, located in Los Angeles California, established in 1998 and we've been commissioned by Discovery Channel to shoot 3 hourly episodes about 'Winter/Ice Logging'. Pilgrim's past credits include Dirty Jobs with Mike Rowe, Ghost Hunters, Tapout, and American Chopper. The company founder is Craig Pilgian and the Executive Producer of this program is Eddie Barbini. Eddie Barbini and Dirty Jobs just got nominated for an Emmy Award as well! I'm Kathryn Haydn, the segment producer for this shoot. We are fully insured and will supply agreements etc for any potential company as we proceed further with this filming.

For Discovery's purposes--they like us to show the process, the environment, the challenges and the innovation it takes to get the job done under extreme conditions. They want the biggest ice bridge crossings, ice road construction, nighttime logging, challenges of below freezing weather and the personalities behind all the work--the camaraderie.

I have already made contact with the Alberta Film Commission and several chambers of commerce and they know what we are proposing to do.

I would love to get some pictures of the ice bridge being made, maybe of the guys that build it, the logging trucks crossing it. Also, who are the logging companies that you know will be crossing at Thompkins crossing this year? I've called a number of them already and haven't found one that said they are planning to do that.

Thank you!

Kathryn

Kathryn Haydn
Segment Producer
Pilgrim Film and Television
818-388-2344 cell
818-752-5520 ext: 2486 (office)

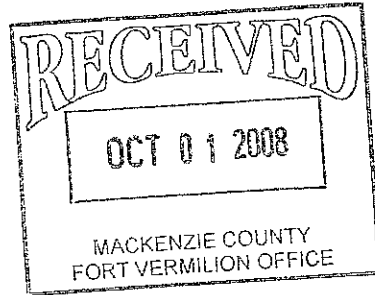
The information in this email is confidential, and may be privileged. It is intended for the addressee only. Any distribution, or other use of this email by persons or entities other than the addressee is prohibited without the sender's consent.

Agriculture & Food Council
The Catalyst

Agriculture & Food Council
402, 1101 - 5 Street
Nisku, Alberta T9E 7N3
P: (780) 955-3714
F: (780) 955-3744
Toll Free: 1-866-955-3714
E-mail: info@agfoodcouncil.com
Web site: www.agfoodcouncil.com

September 24, 2008

Mr. Greg Newman
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0



Dear Mr. Newman:

On behalf of the membership and staff of the Agriculture and Food Council of Alberta (AFC), it is my pleasure to provide you with a copy of the 2007-08 Agriculture and Food Council Annual Report, *Strength in Leadership*. We are pleased to share our activities and achievements over the last year.

Highlights of 2007-08 include:

- Advancing Canadian Agriculture and Agri-Food (ACAAF), which the Council administers in Alberta on behalf of Agriculture and Agri-Food Canada (AAFC), approved 112 projects for a total ACAAFF investment of \$6.01 million. Alberta ACAAFF also continued the management of AAFC's \$20 million Biofuels Opportunities for Producers Initiative (BOPI) investing more than \$1.21 million in eight leading edge projects.
- Innovation in Agribusiness Management Fund (IAMF) amounted to \$301,419, bringing total investment to more than \$1.98 million since the program began in 2002. During the year, IAMF undertook investigations and discussions around leadership development as a new strategic initiative.
- After nearly a decade of acting as a catalyst for increased understanding of value chain approaches in Alberta and across Canada, Value Chains Initiative (VCI) came to a close under AFC's purview. Consistent with the AFC's mandate to launch new programs then allow them independence, a transition plan was developed to allow VCI to transition and continue with Alberta Agriculture and Rural Development.
- The Environmental Policy Initiatives Project (EPIP) completed a major industry and public consultation on policy issues related to land use and environmental stewardship and released its consultation report: "*Reviewing Land Use and Environmental Stewardship in Agriculture: Observations from the 2007 Public Consultation*". Seven core original recommendations are highlighted in the report.
- The Soil to Sky career information portal attracted over 125,000 hits during its second year. The site boasted a new design and a podcast component has proven to be very popular.
- A new suite of human resource projects and initiative, including three web-based collaborative tools, an inventory of programs, projects and services, a strategy guide and a keynote speaker database, as well as an HR Congress have been developed and are underway.

Electronic versions of our Annual Report in English and French are available on our website at www.agfoodcouncil.com. If you have any questions or comments regarding the report, please contact Angela Wilson, Communications and Policy Coordinator, at (780) 955-3714 ext. 237 or email angela.wilson@agfoodcouncil.com.

We look forward to continuing to work with Alberta's agri-food industry to develop innovative solutions helping to build a strong, profitable and sustainable future.

Sincerely,

Doug Livingstone
Chair

Carol Gabriel

From: lgs.recep17@gov.ab.ca
Sent: Thursday, September 25, 2008 2:44 PM
To: Bill Kostiw
Subject: Career Opportunities in Local Government – Presentation to High School Students

Attachments: Information Flyer.pdf



Information
er.pdf (106 KB)

To: All Chief Administrative Officers

Considering your future staffing needs? Here's an opportunity to help young people learn more about careers in local government.

In March of this year you received a letter from Michael Merritt, Assistant Deputy Minister, Local Government Services of Alberta Municipal Affairs. In the letter, Mr. Merritt describes a new resource that the ministry has developed to promote careers in local government to high school students. This resource, entitled "Career Opportunities in Local Government – Facilitator's Guide – Presentation to High School Students" was designed for municipal staff to use when going into their local Grade 11 Career and Life Management (CALM) class to make a presentation.

To further market careers in local government, a flyer to all high schools in Alberta will be e-mailed in mid October. This flyer will let high school teachers know that careers in local government are an interesting opportunity available to their students and that their local municipal office may be available to make a presentation to CALM classes. Any teacher interested in scheduling a presentation will be encouraged to contact their local municipal office. A copy of this flyer is attached for your reference.

If you have not already requested your copy of the Facilitator's Guide, an electronic version can be found at www.municipalaffairs.alberta.ca/edu_gradell.cfm or you can contact Ms. Kristine Jonah at Municipal Affairs by e-mail at kristine.jonah@gov.ab.ca or toll-free by dialing 310-0000, then 780-427-2225.

We appreciate your commitment to developing a strong and viable local government sector.

Michael Merritt
Assistant Deputy Minister
Local Government Services
Alberta Municipal Affairs

Attention: CALM Teachers

LOOKING TO THE FUTURE

Did you know that Alberta municipalities are one of the largest employers in the province, providing work for over 30,000 full-time staff? Are your students aware of the various career opportunities available to them in the local government sector?

GRADE 11 PRESENTATION

Alberta Municipal Affairs has developed an interactive presentation for high school classes which is available to all municipalities across Alberta. The facilitator guide and PowerPoint presentation is designed to be used by municipal staff who would like to share their life and career experiences with high school students.

Municipal offices across Alberta would like to offer support to your Career and Life Management (CALM) class. This presentation gives students an overview of what local government does, the career opportunities available, and how to find a job in local government. This presentation can fill an 80-minute period or be adjusted for a shorter length of time, if necessary.

HOW TO GET INVOLVED

If you have any further questions or want to book a presentation, please contact your local municipal office.

If you would like a copy of this presentation for your classroom, an electronic version can be found at www.municipalaffairs.alberta.ca/edu_grade11.cfm or you can contact Ms. Kristine Jonah at Municipal Affairs by email at kristine.jonah@gov.ab.ca or through the Service Alberta line at 310-0000 and dial 780-427-2225.

Carol Gabriel

From: gic2gic@gmail.com on behalf of Global Innovative Campus [gic@gic-edu.com]

Sent: Sunday, September 28, 2008 12:42 PM

Subject: Highway Drainage Systems Design Workshop (18 PDH) - Edmonton, AB: 17 Nov - 19 Nov 2008

Dear valued colleagues;

Global Innovative Campus is pleased to post the

Highway Drainage Systems Design Workshop (18 PDH)

Edmonton, AB: 17 Nov - 19 Nov 2008

Description:

This three days workshop provides a detailed introduction to urban roadway drainage design. Design guidance for solving basic problems encountered in urban roadway drainage design is provided. The topics are hydrology including rational equation, soil conservation method, regression equations, and synthetic hydrographs; and highway drainage including gutter flow, roadway inlet interception, storm drain systems, energy and hydraulic grade lines, detention ponds, and stormwater management.

By participating in this workshop, you will focus on the practical application of sound planning, design, construction and maintenance practices for highway drainage systems. The designed components include storm water facilities design, open channels and culverts. An understanding of the hydrological and hydraulic principles that underlie practical design will also be developed. Hands on working examples will be presented to demonstrate in very practical terms the pros and cons of alternative strategies, the pitfalls that can be avoided, and the design features that characterize successful stallations. The uniqueness of this workshop is its emphasis on hands on exercises for designing the various components of highway drainage systems. You leave with the confidence that not only you understand the concepts but also you can apply the knowledge to your projects.

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=186>

More courses from GIC:

Sanitary Sewer & Stormwater Drainage Systems Design Workshop (12 PDH)

Calgary, AB: 06 Oct - 07 Oct 2008

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=175>

Total Building Commissioning Process

Calgary, AB: 04 Nov - 06 Nov 2008

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=161>

Seismic Analysis and Design of Steel and Reinforced Concrete Buildings

Edmonton, AB: 05 Nov - 07 Nov 2008

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=155>

Foundation Design

Calgary, AB: 10 Nov - 12 Nov 2008

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=182>

Sanitary Landfill Design for Long Term Performance (12 PDH)

Calgary, AB: 20 Nov - 21 Nov 2008

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=153>

Hazards on Construction Sites

Edmonton, AB: 12 Dec - 12 Dec 2008

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=145>

Construction Contract Claims Avoidance and Resolution (18 PDHs)

Calgary, AB: 07 Jan - 09 Jan 2009

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=139>

Project Delivery - A Successful Strategy from Concept to Completion

Calgary, AB: 19 Jan - 20 Jan 2009

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=150>

Theory and Practice of Nutrient Removal

Edmonton, AB: 02 Feb - 03 Feb 2009

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=157>

Instrumentation, Monitoring & Condition Assessment for Engineers (14 PDH)

Edmonton, AB: 19 Feb - 20 Feb 2009

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=107>

PMP Exam Preparation Workshop (42 PMI H)

Edmonton, AB: 03 Oct - 22 Nov 2008

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=106>

PMP Exam Preparation Workshop (42 PMI H)

Edmonton, AB: 27 Feb - 25 Apr 2009

For full course details and registration please check this link:

<http://www.gic-edu.com/coursedetail.aspx?id=167>

PMP Exam Preparation Workshop (42 PMI H)

Edmonton, AB: 01 May - 20 Jun 2009

or full course details and registration please check this link:
<http://www.gic-edu.com/coursedetail.aspx?id=168>

NPPE - Professional Practice Exam

Edmonton, AB: 11 Oct - 12 Oct 2008

For full course details and registration please check this link:
<http://www.gic-edu.com/coursedetail.aspx?id=109>

NPPE - Professional Practice Exam

Edmonton, AB: 06 Dec - 07 Dec 2008

For full course details and registration please check this link:
<http://www.gic-edu.com/coursedetail.aspx?id=187>

P.S. We can offer many of our courses at a location of your choice, at your convenience and tailored to your special needs. For more information, please contact us.

If you wish not to receive more emails from GIC, kindly send a message to remove.gic@gmail.com with the email address you would like to remove.

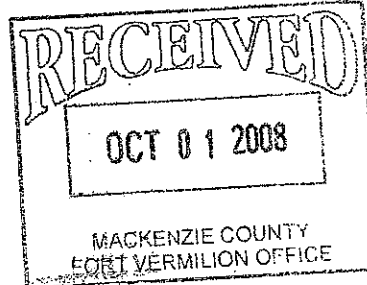
Kind regards

--
Global Innovative Campus
GIC Canada
www.gic-edu.com
9924 - 45 Avenue NW
Edmonton, AB
T6E 5J1
gic@gic-edu.com
Telephone: (780) 708-5179
Toll free: (866) 871-1816
Fax: (888) 849-4871

CHALLENGE NORTH 2009
Lead the Way

September 29, 2008

Mr. Bill Kostiw
Chief Administrative Officer
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0



Dear Bill,

Re: 2009 Challenge North Conference – April 22-24, 2009 – Cold Lake, AB

The Northern Alberta Development Council (NADC) is hosting its tri-annual conference that brings together northern communities, industry, business, Aboriginal organizations and government to discuss key northern issues. The 2009 Challenge North Conference is taking place April 22-24, 2009 at the Energy Centre in Cold Lake. Our conference theme is *Lead the Way; Transitions for a Dynamic Region*.

This conference provides an opportunity to explore the future of northern communities and consider possible scenarios and strategies for northern Alberta's future. It is an opportunity to identify direction for a variety of key northern priorities including transportation, housing, tourism, health, education and youth initiatives, value-added agriculture and inter-jurisdictional projects.

The NADC is asking northern communities for their assistance in informing northern Albertans about this important conference. You can assist us by posting the attached message in your community newsletter(s). Electronic versions of this message are available from the Peace River office. Please confirm your participation with Karilee Wadman in the NADC Peace River office, 780-624-6340 or karilee.wadman@gov.ab.ca.

Based on previous conferences, we anticipate that between 220 to 250 delegates will attend, mainly from Northern Alberta, but also from the Northwest Territories, Northern British Columbia and other northern jurisdictions. More information on this conference can be found by visiting our website at www.nadc.gov.ab.ca.

Thank you for your continued commitment to the north.

A handwritten signature in black ink, appearing to read "Dan Dibbelt".

Dan Dibbelt,
Executive Director
Northern Alberta Development Council

Challenge North Newsletter Tags:

Tag 1

Original size 8 1/2" x 3"

CHALLENGE NORTH 2009
Lead the Way
Transitions for a Dynamic Region

APRIL 22 - 24, 2009 - COLD LAKE, ALBERTA


Join us

...at our tri-annual conference and be challenged and inspired as you consider possible scenarios and strategies for northern Alberta's future.

Network with key leaders from across northern communities, business, industry, Aboriginal organizations and government.

Discuss challenges and opportunities relating to potential changes in demographics, climate change, economy, technology, social issues and other key driving forces.

FOR MORE INFORMATION:
www.nadc.gov.ab.ca



Tag 2

Original size 4 1/4" x 6"

CHALLENGE NORTH 2009
Lead the Way
Transitions for a Dynamic Region

APRIL 22 - 24, 2009 - COLD LAKE, ALBERTA


Join us

...at our tri-annual conference and be challenged and inspired as you consider possible scenarios and strategies for northern Alberta's future.

Network with key leaders from across northern communities, business, industry, Aboriginal organizations and government.

Discuss challenges and opportunities relating to potential changes in demographics, climate change, economy, technology, social issues and other key driving forces.

FOR MORE INFORMATION:
www.nadc.gov.ab.ca





**Mighty Peace Tourist Association
August/September report to Council**

Brochure and Postcards

A total of 6 brochures and 10 postcard are being printed for members of MPTA. On an individual basis the total cost would be \$ 11,000. By partnering with MPTA members saved \$7000.00. Partners: Peace River Museum, Riley J Outdoor, Town of Grimshaw, Town of Peace River, Lac Cardinal Economic Development, Blue Sky Outfitters, Tapawingo Lodge, Star Bright Farm, and George Lake Aquatic Association.

Marketing

Most of the marketing projects undertaken by MPTA and our members have been completed. MPTA submitted 13 funding proposals to Travel Alberta North and received \$28,067.88 in leveraged funding. Members and potential members submitted 12 funding proposals and received \$46,566.90. The regional total for leveraged marketing funding to date in 2008 is \$ 74,634.78. Thank you to all municipalities, businesses and events that partnered with us in 2008! Together we stretched a \$6000 marketing budget far enough to purchase \$56,000 worth of advertising for the Mighty Peace Country.

Website

On October 1 MPTA launched a new website home page. This page now features four districts within the Mighty Peace Country borders: Mackenzie County, MD's of Northern Lights and Peace, Town of Peace River and Northern Sunrise County, and Forgotten Jewels of the Peace. These districts will make it much easier to navigate our website. Each district contains information about the member municipalities within the district. MPTA will continue to build the information pages for each district, adding links and information for all golf courses, museums and attractions, campgrounds and links to each municipalities website. We have estimated that this project will take an additional 75 hours to complete. You will be notified when the project is completed and asked to review your municipal information.

2009 Vacation Planner

This annual project is just getting started. Please gather up photo's from your municipality to use in this year's book. Changes for 2009: each MD or County page will feature a campground guide, photos will be reduced from three to one photo for each MD/County and community, photo will take up 1/3 to 1/2 of the page. More articles about the history of the Peace Country will be included.

SMUD Safety Alert

Environmental, Health & Safety Services

June 23, 2008

ANHYDROUS AMMONIA AND PROPANE CYLINDERS WARNING

For those of you who like to grill it up during the summer, here's a safety announcement you should be aware of. For those of you who exchange your propane tanks, this is something you definitely need to be aware of, especially in light of the recent news of 'Meth-labs' in our area. Meth cooks are getting propane tanks from places that exchange them. (Hardware stores, grocery stores, etc.) They empty them of the propane, then filling them with anhydrous ammonia. After they are finished with them, they return them to the exchange location. They are then refilled with propane and available for purchase or exchange. Anhydrous ammonia is very corrosive and weakens the structure of the tank. It can be very dangerous when mixed with propane and hooked up to our grills, etc. You should inspect the propane tank for any blue or greenish residue around the valve areas. If it is present, refuse to purchase that tank.

The following comes from the National Propane Gas Association (NPGA) Safety Alert.

"It has come to the attention of the NPGA that propane cylinders are being used in the manufacturing of **Methamphetamines**. This drug is commonly referred to as 'crank'. Manufacturers of this illegal substance are using propane cylinders for the storage and the use of anhydrous ammonia. These cylinders have been found in many states at cylinder exchange and refilling locations as well as in hotel rooms and mobile laboratories, where the manufacturing of this illegal substance takes place.

As observed in the illustrations, a blue-green stain on any brass portion of a service valve is evidence that it may have been in contact with anhydrous ammonia. The pungent odor of ammonia on or near the cylinder is also an indication. If you suspect that a propane cylinder contains or has contained anhydrous ammonia, exercise extreme caution and restrict access to the area.

It can be dangerous to move the cylinder due to the unknown integrity of the cylinder's service valve. If you determine that it must be moved, keep in mind that hazards due to valve expulsion can be reduced by pointing the end of the container in which the valve is placed away from yourself and others and towards the safest direction."



CAUTION!

The brass valve in a propane cylinder will be damaged if it comes in contact with anhydrous ammonia. This deterioration will lead to cracking of the valve body or its components and can ultimately result in a violent, unexpected expulsion of the valve from the cylinder, causing personal injury or death.

For more information, please refer to <http://www.npga.org>

Please review this Safety Bulletin in your safety meetings and post on your SIRC/Safety bulletin board.



CONFLICT RESOLUTION DAY

Conflict Resolution Day is an international celebration held annually on the third Thursday in October. The date for Conflict Resolution Day 2008 is Thursday, October 16. Join in and promote conflict resolution in your community by prominently displaying the enclosed poster. Also, please visit the Association of Conflict Resolution Website <http://www.acrnet.org/crday> for further information including the Resolution by the World Mediation Forum adopting the third Thursday in October as International Conflict Resolution Day. A toolkit to assist in planning school-based Conflict Resolution Day events is also available on this website.

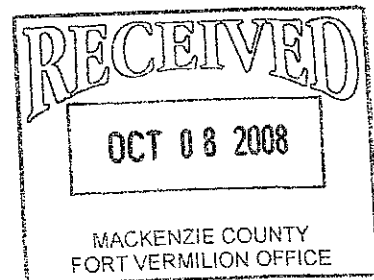
The poster is provided to you by the Alberta Government Dispute Resolution Network. The network was formed by Alberta government employees in 1996. Members include government employees from a broad cross-section of departments and agencies who work toward advancing the understanding and use of dispute resolution alternatives and collaborative, consensus-based decision making processes. Network members often work with community organizations such as the Alberta Arbitration and Mediation Society (AAMS), the Alberta Family Mediation Society (AFMS), the Mediation and Restorative Justice Centre in Edmonton, Community Mediation Calgary Society, and the Alberta Conflict Transformation Society.

Interested in additional posters or information on how to customize the poster by providing your community's information? Please contact Kimberly Pariseau, Court Services, Alberta Justice at kimberly.pariseau@csadm.just.gov.ab.ca or (780) 427-2721.

Thank you for working with us to promote dispute resolution in your community.

The Alberta Government Dispute Resolution Network

<http://www.justice.gov.ab.ca/drn/default.aspx>



Carol Gabriel

From: PAB ACN-Alberta Communication Network [ACN@gov.ab.ca]

Sent: Wednesday, October 08, 2008 1:04 PM

Subject: News Release - Alberta Health Services releases severance details for former health CEOs

News Release

October 8, 2008

Alberta Health Services releases severance details for former health CEOs

(Edmonton) ... Alberta Health Services Board has released information on severance packages to eight former chief executive officers (CEOs) dismissed July 8, 2008 as part of restructuring health care services in Alberta.

“The former executives are receiving compensation in accordance with the specific terms of their individual contracts,” said Board Chair Ken Hughes. “The Board has met these obligations and is further releasing details of the senior leadership team in keeping with our ongoing commitment to transparency and accountability within the system.” The details of the severance packages for the former CEOs are as follows:

CEO Summary of Severance

Health Region	Severance
Calgary	\$1,703,332
Alberta Mental Health Board	\$549,493
Capital	\$1,510,819
Peace Country	Not settled
Northern Lights	\$562,825
Alberta Cancer Board	Not settled
David Thompson	\$893,984
Palliser	\$699,305

Severance packages include part year bonus (April 1, 2008 to date of termination) where applicable and the value of lost pension for the period of notice. Salaries and supplementary pension amounts until the date of termination will be reported as customary in the 2008-09 audited financial statement for each entity.

The 2008-09 compensation for current Alberta Health Services executive personnel is:
Alberta Health Services Executive Salaries

Executive Position	Annual salary
Chief Executive Officer (Interim)	\$550,000
Executive Operating Officer - Continuum of Care	\$515,000
Chief Financial Officer (Interim)	\$345,555
Chief Operating Officer - Corporate Services (Interim)	\$394,200
Chief Operating Officer - Urban	\$439,985
Chief Operating Officer - Rural & Community	\$290,212
Senior Operating Officer - Rural & Community	\$240,000
Chief Operating Officer - Planning and Programs (Interim)	\$305,000

Individuals in roles reporting to the CEO have been seconded from their positions within their respective health region or board entity until April 1, 2009. Their pension, benefits and annual remuneration arrangements remain unchanged from their respective previous employer.

The Alberta Health Services Board has recently completed an open tendering process calling for requests for proposal from qualified executive search and management firms to conduct searches for the CEO and the interim senior executive leadership positions, and to review existing compensation plans for management employees and provide advice regarding the appropriate compensation for executives.

-30-

For further information, please contact:
Mark Kastner
Executive Director, Media Relations
Alberta Health Services Communications
(403) 816-3762 or (780) 974-4658

This communication is intended for the use of the recipient to whom it is addressed, and may contain confidential, personal and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.
